

basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

NATIONAL SENIOR CERTIFICATE

IBANGA LE-12

ISIZULU ULIMI LOKUQALA LOKWENGEZA (FAL)

IPHEPHA LESITHATHU (P3)

FEBRUWARI/MASHI 2014

IMEMORANDAMU

AMAMAKI: 100

Le memorandamu inamakhasi ayi-11.

ISIQEPHU A: IMEMORANDAMU YEZINDABA

AMAKHODI		IKHODI 7	IKHODI 6	IKHODI 5	IKHODI 4	IKHODI 3	IKHODI 2	IKHODI 1
		Uphumelele ngamalengiso	Uphumelele ngeqophelo eliphezulu	Uphumelele ngokuvelele	Uphumelele ngezinga eligculisayo	Uphumelele ngokusendimeni	Uphumelele ngokunganelisi kahle hle	Akaphumelela– nga
		10–12 (80–100%)	8½-9½ (70-79%)	7 ½ – 8 (60–69%)	6–7 (50–59%)	5–5 ½ (40–49%)	4–4½ (30–39%)	0–3 ½ (0–29%)
ISIQEPHU A (AMAMAKI 50)	ULIMI, ISITAYELA, UKUHLELA (12)	* Ulimi lunothile kakhulu, nezimpawu zokuloba zisetshenziswe kahle kakhulu. * Amagama ajiyile futhi anemba kahle kakhulu. * Isitayela, iphimbo nerejista kusetshenziswe ngokuphumelela okukhulu. * Indaba ayinamaphutha nhlobonhlobo. *Imisho nezigaba zendaba kuyanikezelana kahle kakhulu.	* Ulimi lunothile impela nezimpawu zokuloba zisetshenziswe kahle impela. * Amagama akhetheke kahle impela. * Isitayela, iphimbo nerejista kusetshenziswe ngokuseqophelwe ni. * Indaba ayinamaphutha. *Imisho nezigaba zendaba kuyanikezelana impela.	* Ulimi lusebenze kahle. * Amagama asetshenziswe kahle. * Isitayela, iphimbo nerejista kusetshenziswe kahle. * Indaba yamukeleka kahle. *Imisho nezigaba zendaba kuyahambisana kahle.	* Ulimi nezimpawu zokuloba kusetshenziswe ngokugculisayo. * Amagama asetshenziswe ngokugculisayo. * Isitayela, iphimbo nerejista kusetshenziswe ngokugculisayo. * Indaba isezingeni eligculisayo. *Imisho nezigaba zendaba kuyagculisa	* Ulimi nezimpawu zokuloba kusetshenziswe ngokusendimeni. * Amagama asetshenziswe ngokulingene nje. * Isitayela, iphimbo nerejista kusendimeni. * Indaba isendimeni. *Imisho nezigaba zendaba kusendimeni.	* Ulimi seluqala ukunganelisi kahle. * Amagama asetshenziswe ngokunganeliseki kahle. * Isitayela, iphimbo nerejista akuhambisani kahle. * Indaba igcwele amaphutha. *Imisho nezigaba zendaba akuhambelani kahle.	* Ulimi luphansi kunamaphutha amaningi kakhulu. * Amagama awahambelani ayanhlanhlatha. * Isitayela, iphimbo nerejista kugcwele amaphutha kakhulu. * Amaphutha maningi kakhulu. Imisho nezigaba zendaba kunamaphutha amaningi kakhulu.

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	IKHODI 7	IKHODI 6	IKHODI 5	IKHODI 4	IKHODI 3	IKHODI 2	IKHODI 1
	Uphumelele ngamalengiso	Uphumelele ngeqophelo eliphezulu	Uphumelele ngokuvelele	Uphumelele ngezinga eligculisayo	Uphumelele ngokusendimeni	Uphumelele ngokunganelisi kahle hle	Akaphumelela– nga
	26–32 (80–100%)	22 ½–25½ (70–79%)	19 ½–22 (60–69%)	16–19 (50–59%)	13–15½ (40–49%)	10–12½ (30–39%)	0–9½ (0–29%)
OKUQUKETHWE NOHLAKA (32)	* Okuqukethwe kutshengisa ukuzisungulela okusezingeni elihle kakhulu. * Imiqondo inike—zelana kahle kakhulu *Indaba inokuthuthuka okusezingeni elihle kakhulu. * Uhlaka lucacile futhi luhambisana kahle kakhulu nendaba.	* Kunokuziqambela okuhle impela. * Imiqondo inike—zelana kahle impela. * Indaba inokuthuthuka okusezingeni elihle impela. * Uhlaka lucacile futhi luhambisana kahle impela nendaba.	* Kuseqophelweni elihle. * Imiqondo inike– zelana kahle. * Indaba inokuthuthuka okusezingeni elihle. * Uhlaka luhambisana kahle nendaba.	* Kuseqophelweni eligculisayo. * Imiqondo inike— zelana ngokugculisayo. * Indaba ithuthuka ngokugculisayo. * Uhlaka lucace ngokugculisayo.	* Kuvezwe ngo- kusendimeni. * Ivezwe ngokusendimeni * Kunamaphuzu avezwe ngoku- linganayo. * Uhlaka lusendimeni.	* Akucacile kahle. * Imiqondo ayisanikezelani kahle. * Kuvezwe amaphuzu ayingcosana. * Uhlaka alucacile kahle futhi alulandeleki kahle.	* Okuqukethwe akuhambelani neze nesihloko. * Imiqondo ayihambelani nesihloko. * Indaba ayiha— mbisani nesihloko neze. * Uhlaka alubekekile neze kahle/alukho.
	5–6	41/2	4	3-31/2	2 ½	2	0-11/2
ISAKHIWO (6)	* Ubude bufanelekile kahle kakhulu. * Isakhiwo usilandele ngokuncomekayo kakhulu. * Imisho nezigaba zendaba kuyanikezelana kahle kakhulu.	* Ubude bufaneleke impela. * Isakhiwo usilandele ngokuncomekayo impela. * Imisho nezigaba zendaba kuyanikezelana impela.	* Ubude busezingeni elihle. * Isakhiwo sihle. * Imisho nezigaba zendaba kuyahambisana kahle.	* Ubude busezingeni eligculisayo. * Isakhiwo siyagculisa. * Imisho nezigaba zendaba kuyagculisa.	* Ubude busendimeni. * Isakhiwo silandelwe ngokusendimeni. * Imisho nezigaba zendaba kusendimeni	* Ubude nendaba abunelisi kahle. * Isakhiwo asenelisi kahle. *Imisho nezigaba zendaba akwenelisi.	* Indaba imfushane kakhulu/inde kakhulu. * Isakhiwo asisihle neze. * Imisho nezigaba zendaba kunamahutha amaningi kakkulu

OKULINDELEKILE

Umqondo mawuphelele esigabeni esisodwa noma kwesilandelayo.

Okungenani mazibe zimbili kuphela izigaba ezethula/ezixoxa ngomqondo owodwa, mazingadluli kulokho. Makuqalwe umqondo omusha esigabeni esisha.

Amamaki azocazwa ngale ndlela:

ULIMI, ISITAYELA, UKUHLELA (12)		OKUQUKETHWE (32)		ISAKHIWO (6)		
Ulimi (L) Bullets 1&4	6	Okuqukethwe (Q) Bullet 1	12	Isakhiwo (SK) Bullet 1 3		
Ukuhlela (amagama) (G) Bullets 2&3	3	Imiqondo (Im) Bullet 2	8	Ubude (U) Bullet 4 3		
Isitayela (ST) Bullets 6&7	3	Ukuthuthuka (Th) Bullet 3	7	[6]		
	[12]	Uhlaka (HI) Bullet 4	5			
			[32]			

Amakhodi angasetshenziswa uma kumakwa

SP – (dwebela)-isipelingi esingamukelekile.

PH – uphawu lokubhala olungemukelekile.

L – (dwebela)- ulimi olungemukelekile.

// – khombisa isigaba esisha.

NK – inkathi engemukelekile.

'S-I – i-aphostilofi engemukelekile.

GL – amagama awalandelani ngokufanele.

R – irejista.

KM – akwenzi umgondo.

ISIV. – isivumelwano esingavumelani.

AK – akudingekile.

^ – kunegama elingekho.

 $\label{eq:GN-igama-elingcono} \text{GN}-\text{igama elingcono}.$

/ –u() – ukuhlanganisa amagama

OKULINDELEKILE MAYELANA NESAKHIWO SEMIBHALO (ISIQEPHU A)

- Isingeniso: Siyaheha, siyisigaba esisodwa, singenisa indikimba.
- Umzimba: (i) Izigaba zinemiqondo ezwakalayo nenikezelanayo.
 - (ii) Zihleleke kahle/umgondo osekelayo.
 - (iii) Umbhalo nombhalo mawuhambelane nenkathi okumele ubhalwe ngayo.
- Isiphetho: (i) Siyisigaba esisodwa
 - (ii) Makuvele ukuthi umbhalo usuyagoqwa noma uyasongwa.
 - (iii) Selungavela uvo lombhali ngalokho abhala ngakho okungaba ukuxwayisa/ukweluleka/ukuxolisa

OKULINDELEKILE MAYELANA NEZIHLOKO ZEZINDABA (ISIQEPHU A)

1.1 Mhla Sihlaselwa Yizikhukhula.	1.2 Ubuhle Bomuntu.	1.3 Ukuhlukunyezwa kwabafundi Ngabanye
Izimpendulo zingathinta okunye kwalokhu:	Amaphuzu angathinta okulandelayo:	(Bullying) Ezikoleni
 Ukuguquguquka kwesimo sezulu 	 Ubuhle bokunakekela isikhumba 	Amaphuzu angathinta okulandelayo:
 Imvula ena isikhathi eside 	 Ubuhle bokunakekela ukuma komzimba 	 Bangachaza izindlela abafundi
 Ukugcwala kwemifula namanzi ezindaweni 	 Ubuhle bokuzakhela ugazi 	abahlukunyezwa ngayo ezikoleni.
ezahlukene.	 Ubuhle bokuzivocavoca 	 Bahlukunyezwa ngobani.
 Ukuphephuka kwemizi nokuwa kwezihlahla. 	 Ubuhle bokunakekela abakugqokayo 	 Izizathu zokuhlukunyezwa.
 Ukufa kwemfuyo nokonakala kwezitshalo 	Ubuhle bokuzakhela udumo	 Imiphumela yokuhlukunyezwa kwabafundi.
 Ukuphazamiseka komnotho. 		 Iqhaza elibanjwa isikole ekusombululeni
	Nokunye okuhambisana nesihloko.	izinkinga zokuhlukunyezwa kwabafundi.
Nokunye okuhambisana nesihloko.	-	Nokunye okuhambisana nesihloko.
1.4 Ukube Angiphazamisekanga Ngabe Ngidume	1.5 Ukusebenzisana Phakathi Kwabesilisa	1.6 .1 Isithombe:
Umhlaba Wonke Manje.	Nabesifazane Kwenza Leli Lizwe Lithuthuke.	Abafundi mabanike indaba isihloko esiyifanele.
Amaphuzu angathinta okulandelayo:	Amaphuzu angathinta okulandelayo:	Amaphuzu angathinta okulandelayo:
Ukungenela umncintiswano	 Abesilisa babamba iqhaza elibalulekile 	 Ukuhlukunyezwa kwamalungelo ezingane
 Izinto ezazikwenza ufise ukungenela lo 	emphakathini nasemakhaya	 Ububi obenziwa abahlukumeza izingane.
mncintiswano.	 Nabesifazane bayakwazi ukuvelela 	 Indlela okufanele izingane ziphathwe ngayo
 Izinto ezamenza angaphumeleli 	ekwenzeni okuthile okuhle	Isigwebo esifanele labo abahlukumezayo
 Ukushabalala kwephupho lokuduma umhlaba 	 Basebenza ngokubambisana 	 Iqhaza likahulumeni nomphakathi lokuvikela
wonke	nangokuhloniphama	izingane
 Indlela azizwa ngayo ngenxa yokungaphumeleli 	Kunciphisa ukugxekana	G
kwephupho lakhe.	Kuvuleka amathuba abo bonke	QAPHELA: Amaphuzu angehluka kuye ngesihloko
' '	ngokulinganayo	esibhalwe ngumfundi.
Nokunye okuhambisana nesihloko.		
	Nokunye okuhambisana nesihloko.	
1.6.2 Isithombe:	1.6.3 Isithombe:	
Abafundi mabanike indaba isihloko esiyifanele.	Abafundi mabanike indaba isihloko esiyifanele.	
Amaphuzu angathinta okulandelayo:	Amaphuzu angathinta okulandelayo:	
 Izinselelo abantu abakhubazekile 	 Bangachaza ukuthi yini umndeni. 	
abahlangabezana nazo.	Bangakhuluma ngothando olutholakala	
 Izakhiwo zemiphakathi ezingababhekeleli 	emndenini.	
abakhubazekile.	 Ukubaluleka komndeni. 	
 Ukushoda kwezindawo ezihambeka kalula 	 Iqhaza elibanjwa ilungu lomndeni ngalinye. 	
 Ukucwaswa kwabantu abakhubazekile 	Ukuxhasana okuba khona phakathi	
 Ukuhlukunyezwa kwamalungelo abo 	kwamalunga omndeni.	
Ukungatholi usizo emphakathini		
	QAPHELA: Amaphuzu angehluka kuye ngesihloko	
QAPHELA: Amaphuzu angehluka kuye ngesihloko	esibhalwe ngumfundi.	
esibhalwe ngumfundi.		

ISIQEPHU B: INCWADI YOBUNGANI, INKULUMO, I-INTAVYU, I-AJENDA NAMAMINITHI OMHLANGANO

		IKHODI 7	IKHODI 6	IKHODI 5	IKHODI 4	IKHODI 3	IKHODI 2	IKHODI 1
AMAKHODI		Uphumelele ngamalengiso	Uphumelele ngeqophelo eliphezulu	Uphumelele ngokuvelele	Uphumelele ngezinga eligculisayo	Uphumelele ngokusendimeni	Uphumelele ngokunganelisi kahle hle	Akaphumelelanga
		8–10 (80–100%)	7–7½ (70–79%)	6-6 ½ (60-69%)	5-5 ½ (50-59%)	4-4½ (40-49%)	3-3½ (30 - 39%)	0-21/2 (0-29%)
ISIQEPHU B AMAMAKI 30	ULIMI, ISITAYELA, UKUHLELA (10)	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba kusezingeni eliphezulu kakhulu. * Isitayela, iphimbo nerejista kusezingeni elihle kakhulu. * Ubude bombhalo buwulandele kahle kakhulu umgomo mlayelo.	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba kusezingeni eliphezulu impela. * Isitayela, iphimbo nerejista kusezingeni elihle impela. * Ubude bombhalo buhle impela.	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba kusezingeni elihle. * Isitayela, iphimbo nerejista kusezingeni elihle. * Ubude bombhalo buhle.	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba kuyagculisa * Isitayela, iphimbo nerejista kusezingeni eligculisayo. * Ubude bombhalo buyagculisa.	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba kusendimeni. * Isitayela, iphimbo nerejista kusendimeni. * Ubude bombhalo busendimeni.	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba akunelisi kahle. * Isitayela, iphimbo nerejista akunelisi kahle. * Ubude bombhalo abunelisi kahle/Inde/Imfisha.	* Uhlelo, ukusetshenziswa kolimi nezimpawu zokuloba kusezingeni eliphansi kakhulu. * Isitayela, iphimbo nerejista kusezingeni eliphansi kakhulu. * Ubude bombhalo bubi kakhulu/Inde kakhulu/Imfisha kakhulu.
		16–20 (80 –100%)	14–15 ½ (70–79%)	12-13½ (60-69%)	10–11½ (50–59%)	8-91/2 (40-49%)	6-7 ½ (30 -39%)	0-5 ½ (0-29 %)

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20	* Ulwazi	* Ulwazi oluqukethwe	* Ulwazi	* Ulwazi oluqukethwe	* Ulwazi	* Ulwazi	* Ulwazi
(20)	oluqukethwe	luseqophelweni	oluqukethwe	lusezingeni	oluqukethwe	oluqukethwe	oluqukethwe
يق	lusezingeni	eliphezulu.	lusezingeni elihle.	eligculisayo.	lusendimeni.	alunelisi kahle.	aluluhle neze.
<u> </u>	eliphezulu kakhulu.	* Unamathela	* Unamathela kahle	* Unamathela	* Unamathela	* Akanamatheli	* Akanamatheli
_ □	* Unamathela kahle	ngokuseqophelweni	kulokho abuzwe	ngokugculisayo .	ngokusendimeni	kahle kulokho	kahle neze kulokho
¥	kakhulu kulokho	eliphezulu kwabuzwe	ngakho	kulokho abuzwe	kulokho abuzwe	abuzwe ngakho.	abuzwe ngakho.
<u>_</u>	abuzwe ngakho.	ngakho	* Imibono ibhalwe	ngakho.	ngakho.	* Imibono	* Imibono
_ ⊆	* Imibono ibhalwe	* Imibono ibhalwe	yamukelana kahle.	* Imibono ibhalwe	* Îmibono ibhalwe	ayibhaliwe kahle.	ayibhaliwe kahle
│	yamukelana	yamukelana	* Uhlaka lombhalo	yamukelana	yamukelana	* Uhlaka lombhalo	neze.
≥	ngokusezingeni	ngokusezingeni	luhle.	ngokugculisayo.	ngokusendimeni.	aluluhle kahle.	* Uhlaka lombhalo
Ş	elihle kakhulu.	eliphezulu.	* Ithekisthi lilandele	* Uhlaka lombhalo	* Uhlaka lombhalo	* Ithekisthi	aluluhle neze.
S	* Uhlaka lombhalo	* Uhlaka lombhalo	isakhiwo esifanele	luyagculisa.	lusendimeni.	lilandele isakhiwo	* Ithekisthi
₩	luhle kakhulu.	luseqophelweni	kahle.	* Ithekisthi lilandele	* Ithekisthi	esinganelisi kahle.	linesakhiwo
 	* Ithekisthi lilandele	eliphezulu.		isakhiwo	lilandele isakhiwo		esingesihle neze.
≥	kahle kakhulu	* Ithekisthi lilandele		esigculisayo.	esisendimeni.		300
	isakhiwo.	isakhiwo esifanele					
		impela					

OKULINDELEKILE

2.1 INCWADI YOBUNGANI

- Ikheli lilodwa.
- Ikheli lobhalayo lihamba nosuku. Isib.(16 kuNdasa 2013/16 Mashi 2013/03.16.2013/16/03/2013)
- Obhalelwayo makabingelelwe ngegama noma ngobuhlobo: Thandi/Mzala.
- Isigaba sokuqala masikhombise ukwazana/ukuhlobana
- Valelisa ukhombise ukumazi lowo ombhalelayo. Isib. Yimina umzala wakho uNjabulo Okulindelekile:
- (i) Iyangeniswa
- (ii) Úmzimba (ungaba yizigaba ezimbili)
- (iii) Isiphetho (makuvele ukuqoqwa kwendaba)
- (iv) Okuqukethwe makuhambisane nomyalelo inikiwe

2.2 INKULUMO

- Akuvele inhloso yenkulumo.
- Ukubingelela abahambele umcimbi ngokwezikhundla nezigaba zabo.
- Okhulumayo angalokothi enze izixoliso ezikhombisa ukungazethembi njengokuthi: 'Nixole bakwethu angizange ngiyilungiselele le nkulumo.'
- Okhulumayo angafaki amazwi azokhombisa ukubukela phansi noma ethuke labo abamlalele.
- Inkulumo mayihambisane nendikimba yomcimbi.
- Inkulumo ingabi yinde kakhulu.
- Isiphetho masibe ngesinembayo njengokufaka inselelo kulabo abalalele noma agoqe ngenhloso yokugcizelela amaphuzu akade ekhulumela phezu kwawo.

2.3 I-INTAVYU

- Kumele kuvele ukuthi i-intaviyu ezosakazwa kumabonakude.
- Kuvele igama lomethuli wezinhlelo.
- Kumele kuvele igama lomuntu okunguyena ozo-intaviyuwa.
- Kuvele nokuthi udume ngani emphakathini lo okuxoxiswana naye.
- Imibuzo abuzwa yona kumele kube ngehlelwe kahle engezomehlisa isithunzi sakhe.

2.4 I-AJENDA NAMAMINITHI OMHLANGANO:

- Akuvele usuku, indawo nesikhathi umhlangano ozobanjwa ngaso.
- Akuvele izihlokwana zonke okuyizona eziggamile.
- Kuvele abebekhona nabaxolisile.
- Kuvele amaphuzu adingidiwe kwavunyelwana ngawo ngokufingqiwe.

Amamaki azocazwa ngale ndlela:

ULIMI, ISITAYELA, UKUHLELA (10)			OKUQUKETHWE, UHLAKA NESAKHIWO (20)			
Ulimi	(L) Bullets 2&3	6	Okuqukethw	re (Q) Bullets 1 & 2	2 7	
Isitayela	(ST) Bullet 6&7	2	Imibono	(B) Bullets 3	5	
Ubude	(U) Bullets 4	2	Uhlaka	(HI) Bullets 4	5	
		[10]	Isakhiwo	(Sk) Bullet 1	3	
					[20]	

3.3 ISIQEPHU C: ISIMEMO, ISIKHANGISI, INKOMBANDLELA

AMAKHODI		IKHODI 7	IKHODI 6	IKHODI 5	IKHODI 4	IKHODI 3	IKHODI 2	IKHODI 1
		Uphumelele ngamalengiso	Uphumelele ngeqophelo eliphezulu	Uphumelele ngokuvelele	Uphumelele ngezinga eligculisayo	Uphumelele ngokusendimeni	Uphumelele ngokunganelisi kahle hle	Akaphumelelanga
ISIQEPHU C AMAMAKI 20	ULIMI, ISITAYELA, UKUHLELA (7)	* Uhlelo nokusetshenziswa kolimi kusezingeni eliphezulu kakhulu. * Isitayela, iphimbo nerejista kuhambisana kahle kakhulu. * Ubude bufanelekile kahle kakhulu.	* Uhlelo nokusetshenziswa kolimi kusezingeni eliphezulu impela. * Isitayela, iphimbo nerejista kuhambisana kahle impela. * Ubude bufanelekile impela.	4½ (62–69%) * Uhlelo nokusetshenziswa kolimi kusezingeni elihle. * Isitayela, iphimbo nerejista kuhambisana kahle * Ubude bufanelekile kahle.	3½-4 (52-59%) * Uhlelo nokusetshenziswa kolimi kuyagculisa. * Isitayela, iphimbo nerejista kuyagculisa. * Ubude buyagculisa.	* Uhlelo nokusetshenziswa kolimi kusendimeni. * Isitayela, iphimbo nerejista kusendimeni. * Ubude busendimeni.	2½ (30–39%) * Uhlelo nokusetshenziswa kolimi akunelisi kahle * Isitayela, iphimbo nerejista akuhambisani kahle * Ubude abufanelekile kahle.	v Uhlelo nokusetshenziswa kolimi akukuhle neze. * Isitayela, iphimbo nerejista akuhambisani neze * Ubude abufanelekile neze.
		10 ½13 (80–100%) * Ulwazi oluhle kakhulu ngohlobo	9½-10 (70-79%) * Ulwazi oluhle impela ngohlobo	8–9 (60–69%) * Ulwazi oluhle ngohlobo lombhalo.	6 ½-7½ (50-59%) * Ulwazi olugculisayo ngohlobo lombhalo.	5½-6 (40-49%) * Ulwazi olusendimeni	4–5 (30–39%) * Ulwazi olunganelisi	0-3½ (0-29%) * Ulwazi aluluhle neze.
	ОКUQUKETHWE, ISAKHIWO (13)	lombhalo. * Ubhala kahle kakhulu ngalokho abuzwe ngakho akagudluki neze. * Imibono ibhalwe yamukelana kahle kakhulu. * Ithekisthi inesakhiwo esihle kakhulu.	lombhalo. * Ubhala kahle impela. ngalokho abuzwe ngakho akagudluki neze. * Imibono ibhalwe yamukelana kahle impela. * Ithekisthi inesakhiwo esihle impela.	* Ubhala kahle . ngalokho abuzwe ngakho akagudluki neze. * Imibono ibhalwe yamukelana kahle. * Ithekisthi inesakhiwo esihle.	* Ubhala ngokugculisayo. ngalokho abuzwe ngakho akagudluki neze. * Imibono ibhalwe yamukelana ngokugculisayo. * Ithekisthi inesakhiwo esigculisayo.	ngohlobo lombhalo. * Ubhala ngokusendimeni ngalokho abuzwe ngakho akagudluki neze. * Imibono ibhalwe yamukelana ngokusendimeni. * Ithekisthi nesakhiwo kusendimeni.	ngohlobo lombhalo. * Ubhala ngokunganelisi ngalokho akubuziwe. * Imibono ibhalwe ngokunganelisi. * Ithekisthi inesakhiwo esinganelisi kahle.	* Akanamatheli kahle neze kulokho abuzwe ngakho. * Imibono ayibhaliwe kahle neze. * Ithekisthi inesakhiwo esingesihle neze.

OKULINDELEKILE

3.1 ISIMEMO

- Masibhalwe ebhokisini.
- Asisetshenziswa isibingelelo nesiphetho.
- Obhalayo kumele abhale njengomuntu wesithathu.
- Akuvele ukuthi umcimbi umayelana nani.
- Makuvele ukuthi sigondene nani.
- Masiveze ukuthi siya kubani nokuthi sivela kubani.
- Makuvele usuku, indawo nesikhathi umcimbi ozoba ngalo.
- Nokunye okugondene nesimemo

Okulindelekile:

- (i) Ubude obungamagama aphakathi kwangama-80 kuya kwayi-100.
- (ii) Umfundi uvumelekile ukulihlobisa ikhadi. (Lokhu akubalulekile, umfundi angeke aphucwe amamaki uma engakwenzile lokhu)

3.2 **ISIKHANGISI**

- Masibhalwe ebhokisini.
- Amagama ahehayo nefonti ehlukile
- Igama lebhizinisi.
- Usizo olutholakala ebhizinisini.
- Indawo elitholakala kulo ibhizinisi.
- Inombolo yocingo/ifeksi/i -imeyili.
- Igama lomuntu ongathintwa uma umuntu efuna usizo.

3.3 INKOMBANDLELA

- Makuvele imigwaqo noma imizila umuntu azoyihamba.
- Kuvele amagama ezindawo umuntu azodlula kuzo.
- Olayelayo asebenzise ulimi oluqondile.

Amamaki azocazwa ngale ndlela:

ULIMI, ISITAYELA	, UKUHLELA (7)		OKUQUKETHWE, IMIBONO	NESA	KHIWO (13)
Ulimi	(L) Bullets 2&3	3	Okuqukethwe (Q) Bullets 1&2	2	6
Isitayela nokuhlela	(StHI)	2	Imibono (B) Bullets 3		4
Ubude	(U) Bullets 4	2	Isakhiwo (SkHI) Bullet 1&4	3	
		[7]			[13]

OKULINDELEKILE MAYELANA NOBUDE NOBUFUSHANE BEMIBHALO

- Uma amagama eqe noma ehle esukela ku 1–5 kuyokwamukeleka.
- Uma amagama eqe noma ehle esukela ku 6–10 kuyosuswa imaki elilodwa.
- Uma amagama eqe noma ehle esukela ku 11–15 kuyosuswa amamaki ama–2.
- Uma amagama eqe noma ehle esukela ku 16 kuya ku–20 kuyosuswa amamaki ama–3.