

# NEL BRAVIOUS FENCING PTY (Ltd)

Occupational Health and Safety Act, No. 85 of 1993

## **APPOINTMENT AS BATCH PLANT SUPERVISOR**

I, \_\_\_\_\_, representing \_\_\_\_\_, by the powers invested in me to appoint persons in terms of the Occupational Health and Safety Act, and in terms of Construction Regulation 20(1) to the Act, hereby appoint you, \_\_\_\_\_ as Batch Plant Supervisor.

Your appointment will be with effect from \_\_\_\_\_ until further notice and supercedes any appointments in terms of the same provision you may have.

In terms of this appointment, your area of responsibility will be as follows:  
\_\_\_\_\_, at \_\_\_\_\_

You are hereby appointed to supervise all matters pertaining to work involving use of batch plants, for the above construction project, and without detracting from this, as per Regulation 18, your duties will include the following:

- 1 Ensure that the placement and erection of a batch plant complies with the requirements set out by the manufacturer and that such plant is erected as designed.
- 2 Ensure that all devices to start and stop a batch plant are provided and that these devices are:
  - a. placed in an easily accessible position; and
  - b. constructed in such a manner as to prevent accidental starting.
- 3 Ensure that the machinery and plant selected is suitable for the task and that all dangerous moving parts of a mixer are placed beyond the reach of persons by means of doors, cover or other similar means.
- 4 Ensure no person removes or modifies any guard or safety equipment relating to a batch plant, unless authorised by yourself,
- 5 Ensure that all persons authorised to operate the batch plant are fully:
  - a. aware of all the dangers involved in the operation thereof: and
  - b. conversant with the precautionary measures to be taken in the interest of health and safety.
- 6 Only authorise persons to operate the plant, if they are competent to operate such machinery:
- 7 Ensure that all precautionary measures as stipulated for confined spaces in the General Safety Regulations are adhered to when entering any silo.
- 8 Ensure that a record is kept of any repairs or maintenance to a batch plant and that it is made available, on site, to an inspector, client, clients agent or employee upon request.
- 9 Ensure that all lifting machines and lifting tackle used in the operation of a batch plant complies with the requirements of the Driven Machinery Regulations.
- 10 Ensure that all precautionary measures are adhered to regarding the usage of electrical equipment in explosive atmospheres, when entering a silo, as contemplated in the Electrical Installation Regulations

You are to ensure that you are familiar with your responsibility, as outlined above, and if you have any queries in this regard, you are to bring it to the attention of the person you report to, or to myself. You will be provided with all the means necessary to enable you to fulfill your responsibilities in terms of this appointment.

You are to take all reasonably practicable measures, within your area of responsibility, to ensure the general safety and health of persons, and the enforcement of health and safety requirements as may be imposed by the Company, the applicable Government Department or the Act and Regulations. If you, for any reason, are unable to take such measures, you are to bring this to the attention of the person you report to, or to myself.

You are to maintain a good working knowledge of the provisions of the Act and Regulations made in terms of the Act, as well as other legislation which may have relevance to your responsibilities.

You are to ensure that you are familiar with all Company health and Safety standards. This will include, but is not limited to instructions, safe working procedures, general health and safety rules, and protective equipment and clothing requirements.

You are to ensure that you are familiar with all permits, permissions and exemptions as may be imposed by external authorities including, but not limited to, the Department of Labour. You shall assist in ensuring that, as may be applicable, the same documents are kept up to date at all times.

Kindly confirm the acceptance of this designation and understanding of the duties involved by signing this letter of designation and returning it to me. Please keep a copy for your records.

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Signature of Appointor

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Signature of Appointee

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Date

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Date

## ABBREVIATED CV

**Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Qualifications:** \_\_\_\_\_

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**I.D Number:**

**Number of years in industry:**

[illegible]

**With my signature below I declare that the supplied information is the truth.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_