

SITE:

POSITION OF EXCAVATION:

|    |  | MON | TUE | WED | THU | FRI | SAT | SUN |
|----|--|-----|-----|-----|-----|-----|-----|-----|
|    | DATE (MONTH/ DAY)  |     |     |     |     |     |     |     |
| 1  | Excavation Supervisor and inspector appointed.   |     |     |     |     |     |     |     |
| 2  | Excavations inspected daily for material stability before each shift, after blasting operations, after falls of ground and after rainfall. |     |     |     |     |     |     |     |
| 3  | Underground services identified, employees informed accordingly and provided with correct PPE  |     |     |     |     |     |     |     |
| 4  | Surrounding buildings and structures adequately secured before excavating.   |     |     |     |     |     |     |     |
| 5  | Employees do not work under unsupported or overhanging material which has not been adequately shored or braced.                            |     |     |     |     |     |     |     |
| 6  | Material used for shoring or bracing is strong enough and constructed in a safe manner.  |     |     |     |     |     |     |     |
| 7  | Sides of excavations are sufficiently sloped or terraced back when shoring or bracing is not used.   |     |     |     |     |     |     |     |
| 8  | No material, vehicle or plant is placed within 1.5m from the edge of any excavation without additional precautions being taken             |     |     |     |     |     |     |     |
| 9  | Lifting operations of material and equipment inside excavations conducted in a safe manner   |     |     |     |     |     |     |     |
| 10 | Safe access by ladder or access ramp provided for employees at intervals not exceeding 12m   |     |     |     |     |     |     |     |
| 11 | Employees not permitted inside the excavation while machinery is in the process of excavating.   |     |     |     |     |     |     |     |
| 12 | Spoil heaps placed at least 1m from the sides of excavations.  |     |     |     |     |     |     |     |
| 13 | Warning signs with adequate demarcation posted near all open excavations.  |     |     |     |     |     |     |     |
| 14 | Physical barricade at least 1m high erected around all excavations which are accessible to the public                                      |     |     |     |     |     |     |     |
| 15 | Clearly visible boundary indicators provided at excavations which are accessible to the public   |     |     |     |     |     |     |     |

INSPECTED BY:

CONSTRUCTION SUPERVISOR:

SIGNATURE:

SIGNATURE: