



MONTHLY MACHINERY INSPECTION

SITE:
DATE:

PLANT/ MACHINE NUMBER

1	Supervisor of Machinery is appointed												
2	Operator is appointed												
3	Operator is trained and competent												
4	Operator is trained with regard to the hazards involved in the operation of plant/ machinery.												
5	Daily start up checks and applicable registers are completed and maintained												
6	Plant/ machinery is fitted with start/ stop device and control panels are clearly labeled												
7	Exposed and dangerous parts on plant/ machinery are safe guarded effectively												
8	Safety equipment on plant/ machinery is in good working condition and properly used.												
9	Plant/ machinery is installed, operated and maintained in a safe manner.												
10	Lock out procedures are in place and are implemented and adhered to during normal operation and during maintenance work.												

INSPECTED BY:

CONSTRUCTION SUPERVISOR:

SIGNATURE:

SIGNATURE: