



## DAILY MATERIAL HOIST INSPECTION

SITE: \_\_\_\_\_  
 FORKLIFT NUMBER/ PLANT ID: \_\_\_\_\_

		MON	TUE	WED	THU	FRI	SAT	SUN
DATE (MONTH/ DAY)								
1	Supervisor of Machinery, Plant and Equipment is appointed.							
2	Material hoist and its tower is constructed of sound material in accordance with the generally accepted technical standards and are strong enough and free from defects.							
3	Tower is erected on firm foundations and is secured to the structure or braced by steel wire guy ropes							
4	Tower extends to such a distance above the highest landing as to allow a clear and unobstructed space of at least 900 mm for over travel.							
5	Tower is enclosed on all sides at the bottom, and at all floors where persons are at risk of being struck by moving parts of the hoist, except on the side or sides giving access to the material hoist, with walls or other effective means to a height of at least 2100 mm from the ground or floor level.							
6	Tower is provided with a door or gate at least 2100 mm in height at each landing and such door or gate is kept closed, except when the platform is at rest at the landing							
7	The platform of every material hoist to be designed in such a manner that it shall safely contain the loads being conveyed and that the combined weight of the platform and the load does not exceed the designed lifting capacity of the hoist;							
8	The hoisting rope of material hoist which has a remote winch is effectively protected from damage by any external cause to the portion of the hoisting rope between the winch and the tower of the hoist							
9	Material hoist is provided with an efficient brake capable of holding the platform with its maximum load in any position when the power is not being supplied to the hoisting machinery.							
10	A notice, indicating the maximum mass load which may be carried at any one time and the prohibition of persons from riding on the platform of the material hoist, is affixed around the base of the tower and at each landing.							
11	Guides, ropes and their connections, drums, sheaves or pulleys and all safety devices are inspected regularly and inspection results are entered and signed in a record book, which is kept on the premises							
12	Material hoist is properly maintained and maintenance records are kept on site.							

INSPECTED BY: \_\_\_\_\_

CONSTRUCTION SUPERVISOR: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_