



PROFESSIONAL RECOMMENDATION FORM

Dear Applicant,

Check the program you wish to apply for, and encode your full name. Save this form as "Recommendation-[Last Name], [First Name].pdf" (Ex. **Recommendation-Smith, John.pdf**) before sending it to your evaluator.

Program of Study

MBA

EMBA

MDM

MSDS

First Name

Middle Name

Last Name

TO THE EVALUATOR

The information you would provide will help us in determining if the applicant's professional attributes would meet our admissions criteria for the program.

Personal Details of the Evaluator

Name

Position/Title

Division/Department

Email Address

Contact Number

Company Information

Name of Company

Industry

Sector

Private

Public

Non-Profit

Company Address

About the Applicant

How long have you known the applicant and in what capacity?

How does the applicant compare with other employees of the same rank in your department/division?

*Please tick the appropriate box.

	Outstanding (top 5%)	Excellent (top 15%)	Good (top third)	Average (Mid Third)	Poor (Bottom 3rd)	Unable to Judge
Analytical Ability						
Oral Communication Skills						
Written Communication Skills						
Maturity						
Interpersonal Skills						
Leadership Ability and Potential						
Achievement Motivation						
Ability to Work Under Pressure						



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Describe any emotional or medical condition which might affect the applicant's performance during the program.

What are the applicant's major strengths and weaknesses?

How do you see the future career path of the applicant?



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If company sponsored, how can the applicant contribute to the attainment of the strategic goals of the company?

If company sponsored, why was the applicant chosen to enter the program?

Highly Recommended

Recommended

Not Recommended

By submitting this form, I hereby declare that the one who accomplished this form is the person who have indicated his/her name as the Evaluator. Furthermore, as the Evaluator, I am/was the immediate supervisor/employer of the applicant.

Date (mmm/dd/yyyy): / /

TO THE EVALUATOR

Please email the filled-out recommendation form with the subject "Recommendation for [Last Name], [First Name]" (Ex. **Recommendation for Smith, John**) to the appropriate address:

Master in Business Administration	mba@aim.edu
Executive Master in Business Administration	emba@aim.edu
Master in Development Management	mdm@aim.edu
Master of Science in Data Science	msds@aim.edu