

# 3.0 Descriptive Analytics

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Module 1 of the Business Intelligence and Analytics Track of UP NEC and the UP Center of Business Intelligence

### Module 1 Outline

- 1. Intro to Business Intelligence
  - Case Study on Selecting BI Projects
- 2. Data Warehousing
  - Case Study on Data Extraction and Report Generation
- 3. Descriptive Analytics
  - Case Study on Data Analysis
- 4. Visualization
  - Case Study on Dashboard Design
- 5. Classification Analysis
  - Case Study on Classification Analysis
- 6. Regression and Time Series Analysis
  - Case Study on Regression and Time Series Analysis
- 7. Unsupervised Learning and Modern Data Mining
  - Case Study on Text Mining
- 8. Optimization for BI



### Outline for this Session

- What is Data?
- Types of Datasets
- Descriptive Statistics
- Data Preprocessing
- Data Cleaning
- Data Transformations
- Pivot Tables
- Case Study



#### Definition 3.1: Data

Collection of objects and their attributes

#### **Definition 3.2: Objects**

- An object is physical/conceptual entity of interest
  - Examples: customers, orders, accounts
  - Object is also known as record, tuple, case, sample, or instance

#### **Definition 3.3: Attributes**

- An attribute is a property or characteristic of an object
  - Examples: eye color of a person, temperature, etc.
  - Attribute is also known as variable, field, characteristic, or feature



#### **Attributes**

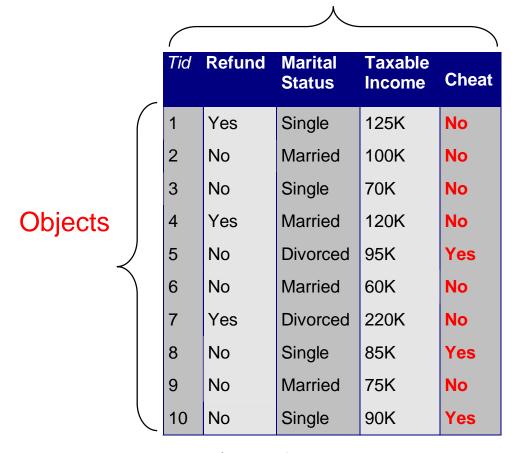


Figure 3.1: A Dataset

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Business

#### Definition 3.4: Attribute Values

- Attribute values are numbers or symbols assigned to an attribute
- Distinction between attributes and attribute values
  - Same attribute can be mapped to different attribute values
    - Example: height can be measured in feet or meters
  - Different attributes can be mapped to the same set of values
    - Example: Attribute values for ID and age are integers
    - But properties of attribute values can be different
      - ID has no limit but age has a maximum and minimum value



- There are different types of attributes
  - Nominal
    - Examples: ID numbers, eye color, zip codes
  - Ordinal
    - Examples: rankings (e.g., taste of potato chips on a scale from 1-10), grades, height in {tall, medium, short}
  - Interval
    - Examples: calendar dates, temp in Celsius or Fahrenheit.
  - Ratio
    - Examples: temperature in Kelvin, length, time, counts



- Properties of Attribute Values
  - The type of an attribute depends on which of the following properties it possesses:
    - Distinctness: = ≠
    - Order: < >
    - Addition: + -
    - Multiplication:
    - Nominal attribute: distinctness
    - Ordinal attribute: distinctness & order
    - Interval attribute: distinctness, order & addition
    - Ratio attribute: all 4 properties



#### Definition 3.5: Discrete Attributes

- A discrete attribute can only have a finite set of values
  - Examples: zip codes, counts, or the set of words in a collection of documents
  - Often represented as integer variables.
  - Note: binary attributes are a special case of discrete attributes



#### Definition 3.6: Continuous Attributes

- Continuous Attributes have real numbers as attribute values
  - Examples: temperature, height, or weight.
  - Practically, real values can only be measured and represented using a finite number of digits.
  - Continuous attributes are typically represented as floating-point variables.



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## Types of Datasets

#### Record

- Data Matrix
- Document Data
- Transaction Data
- Graph
  - World Wide Web
  - Molecular Structures

#### Ordered

- Spatial Data
- Temporal Data
- Sequential Data
- Genetic Sequence Data
- Time Series



#### Definition 3.7: Record Data

 Data that consists of a collection of records, each of which consists of a fixed set of attributes

Tid	Refund	Marital Status	Taxable Income	Cheat
1	Yes	Single	125K	No
2	No	Married	100K	No
3	No	Single	70K	No
4	Yes	Married	120K	No
5	No	Divorced	95K	Yes
6	No	Married	60K	No
7	Yes	Divorced	220K	No
8	No	Single	85K	Yes
9	No	Married	75K	No
10	No	Single	90K	Yes

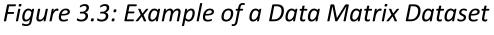


Figure 3.2: Example of a Record Dataset

#### Definition 3.8: Record Data Matrix

- If data objects have the same fixed set of numeric attributes, then the data objects can be thought of as points in a multidimensional space, where each dimension represents a distinct attribute
- Such data set can be represented by an  $m \times n$  matrix, where there are m rows, one for each object, and n columns, one for each attribute

Projection of x Load	Projection of y load	Distance	Load	Thickness
10.23	5.27	15.22	2.7	1.2
12.65	6.25	16.22	2.2	1.1





#### Definition 3.9: Term by Document Dataset

- Dataset the where value of each attribute is the number of times the corresponding term occurs in the object.
  - Each term is a component (attribute) of the vector,
  - Extension of a data matrix

	team	coach	play	ball	score	game	win	lost	timeout	season
Document 1	3	0	5	0	2	6	0	2	0	2
Document 2	0	7	0	2	1	0	0	3	0	0
Document 3	0	1	0	0	1	2	2	0	3	0



Figure 3.4: Example of a Document Dataset

#### Definition 3.10: Market Basket/Transaction Dataset

- A special type of record data, where
  - each record (transaction) involves a set of items.
  - For example, consider a grocery store. The set of products purchased by a customer during one shopping trip constitute a transaction, while the individual products that were purchased are the items.

TID	Items
1	Bread, Coke, Milk
2	Beer, Bread
3	Beer, Coke, Diaper, Milk
4	Beer, Bread, Diaper, Milk
5	Coke, Diaper, Milk



## Types of Datasets: Graph Data

#### Definition 3.11: Graph Dataset

Dataset that shows the interactions of multiple entities

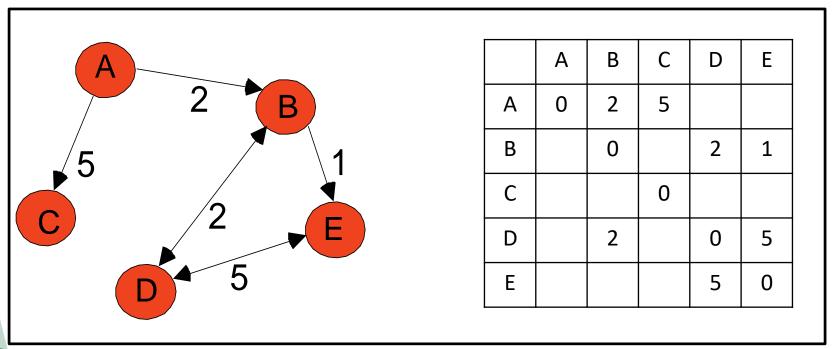




Figure 3.6: Example of a Graph Dataset

## Types of Datasets: Ordered Data

#### Definition 3.12: Sequence Transactions Dataset

Dataset transactions over time grouped by elements

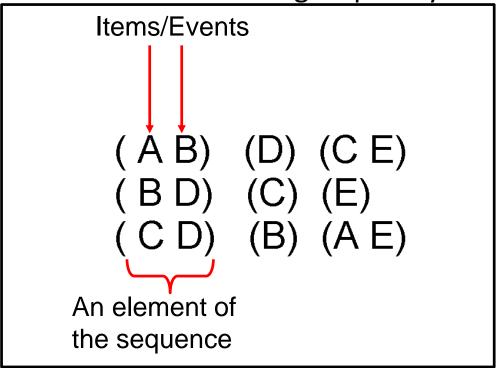


Figure 3.7: Example of a Sequence Dataset



### Types of Datasets: Ordered Data

#### Definition 3.13: Time Series Dataset

A single attribute of interest over time

Year	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2001	48	58	57	65
2002	50	61	59	68
2003	52	62	59	69
2004	52	64	60	73
2005	53	65	60	75

Figure 3.8: Example of a Time Series Dataset



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#### Definition 3.14: Descriptive Statistics

- Descriptive Statistics are used by analysts to report on populations and samples
- Descriptive statistics speed up and simplify comprehension of a group's characteristics
- Descriptive statistics are a collection of measurements of two things: location and variability.
  - Location tells you the central value of your variable (the mean is the most common measure).
  - Variability refers to the spread of the data from the center value (i.e. variance, standard deviation).



## Sample vs. Population

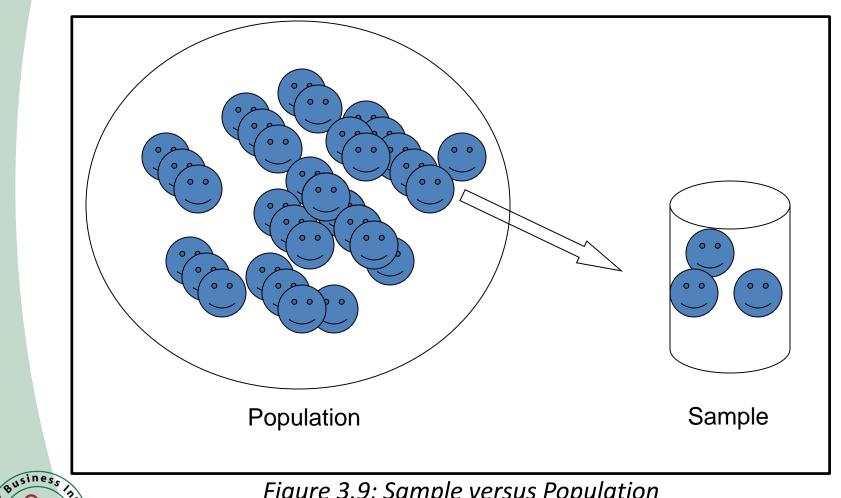


Figure 3.9: Sample versus Population

- Types of descriptive statistics:
  - Summarizing Data:
    - Central Tendency (or Groups' "Middle Values")
      - Mean
      - Median
      - Mode
    - Variation (or Summary of Differences Within Groups)
      - Range
      - Interquartile Range
      - Variance
      - Standard Deviation
  - Organize Data
    - Graphs
      - Summary Charts
      - Bar Chart or Histogram
      - Box Plots and Dot Plots
      - Scatter Plots



#### Example 3.1 Which Group is smarter?

Class AIQs	of 13 Students	Class BIQs of 13 Students			
102	115	127	162		
128	109	131	103		
131	89	96	111		
98	106	80	109		
140	119	93	87		
93	97	120	105		
110		109			



#### Definition 3.15: Mean

- Most commonly called the "average."
- Calculated using equation 3.1

$$\bar{x} = \frac{\sum_{i=1}^{n} x_i}{n} \tag{3.1}$$

 Add up the values for each case and divide by the total number of cases.



### Mean

### Example 3.1: (Cont.) Which Group is smarter?

Class A--IQs of 13 Students

102 115

128 109

131 89

98 106

140 119

93 97

110  $\bar{x} = \frac{\sum_{i=1}^{n} x_i}{n} = 1437$ 

$$\bar{x} = \frac{\sum_{i=1}^{n} x_i}{n} = \frac{1437}{13} = 110.54$$

Class B--IQs of 13 Students

127 162

131 103

96 111

80 109

93 87

120 105

109

$$\bar{x} = \frac{\sum_{i=1}^{n} x_i}{n} = 1433$$

$$\bar{x} = \frac{\sum_{i=1}^{n} x_i}{n} = \frac{1433}{13} = 110.23$$

Which group is smarter now?

Class A--Average IQ 110.54

Class B--Average IQ 110.23

• With a summary descriptive statistic, it is much easier to answer generalization questions.



- The mean is the "balance point."
- Each person's score is like 1 pound placed at the score's position on a see-saw. Below, on a 200 cm see-saw, the mean equals 110, where a fulcrum finds balance:

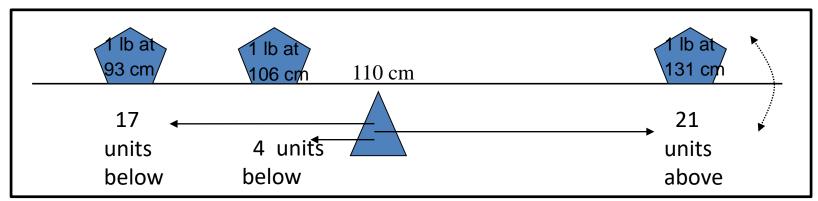
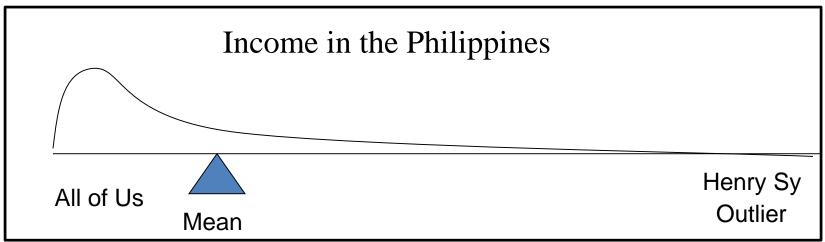


Figure 3.10: Mean Balance Point

The scale is balanced because 17 + 4 on the left = 21 on
 the right

- Means can be badly affected by outliers (data points with extreme values unlike the rest)
- Outliers can make the mean a bad measure of central tendency or common experience





#### Definition 3.16: Median

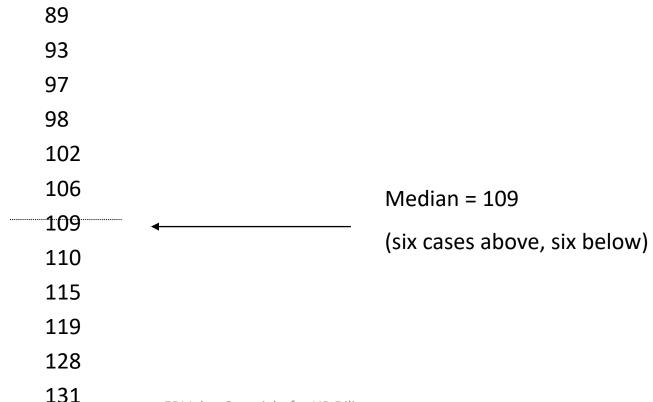
- The middle value when a variable's values are ranked in order; the point that divides a distribution into two equal halves.
- When data are listed in order, the median is the point at which 50% of the cases are above and 50% below it.
- Median is the 50th percentile.



#### Example 3.1: (Cont.) Which Group is smarter?

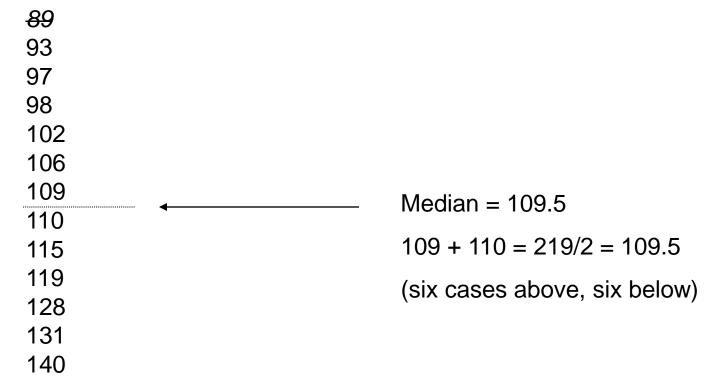
Class A--IQs of 13 Students

140



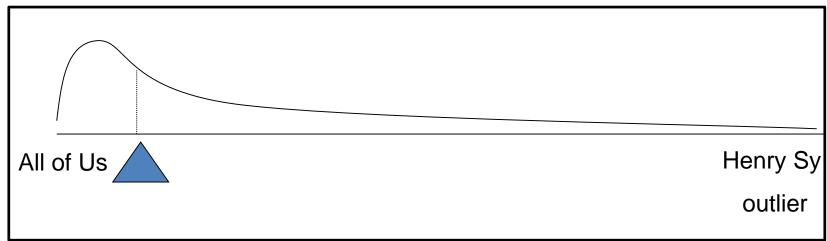


• If the first student were to drop out of Class A, there would be a new median:



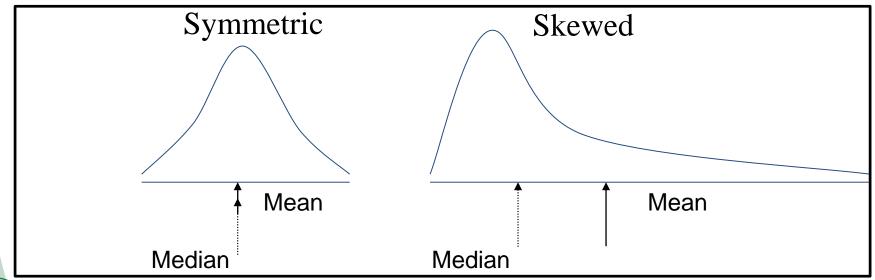


 The median is unaffected by outliers, making it a better measure of central tendency, better describing the typical person than the mean when data are skewed.





- If the recorded values for a variable form a symmetric distribution, the median and mean are identical.
- In skewed data, the mean lies further toward the skew than the median.





#### Definition 3.17: Mode

- The most common data point is called the mode.
- The combined IQ scores for Classes A & B:

```
80 87 89 93 93 96 97 98 102 103 105 106 109 109 109 110 111 115 119 120 127 128 131 131 140 162
```

mode

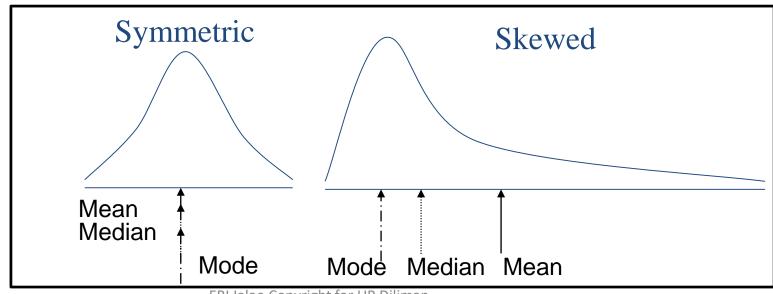
It is possible to have more than one mode



- It may give the most likely experience rather than the typical or central experience.
- In symmetric data, the mean, median, and mode are the same. In skewed data, the mean and median lie further toward the skew than the mode.

Figure 3.14: Skewed Data





#### Definition 3.18: Range

 The spread or the distance, between the lowest and highest values of a variable.

$$Range = \max(x) - \min(x) \tag{3.2}$$

 To get the range for a variable, you subtract its lowest value from its highest value.



#### Example 3.1: (Cont.) Which Group is smarter?

Class AIQs of 13 Students		Class BIQs of 13 Students	
102	115	127	162
128	109	131	103
131	89	96	111
98	106	80	109
140	119	93	87
93	97	120	105
110		109	



Class A Range = 140 - 89 = 51 Class B Range = 162 - 80 = 82

#### Definition 3.19: Quartile

- A quartile is the value that marks one of the divisions that breaks a series of values into four equal parts.
- **25**<sup>th</sup> **percentile** is a quartile that divides the first ¼ of cases from the latter ¾. **75**<sup>th</sup> **percentile** is a quartile that divides the first ¾ of cases from the latter ¼.

#### Definition 3.20: Interquartile Range

• The interquartile range is the distance or range between the 25<sup>th</sup> percentile and the 75<sup>th</sup> percentile.



#### Example 3.1: (Cont.) Which Group is smarter?

Class A	IQs of	13 Students
---------	--------	-------------

Q1 = 97.50

Q3 = 123.5

Business IQR = 26

Q1 = 94.50

Q3 = 123.5

IQR = 29

#### Definition 3.21: Variance

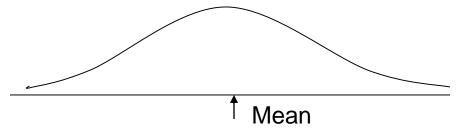
 A measure of the spread of the recorded values on a variable.

$$Var(x) = \frac{\sum_{i=1}^{n} (x_i - \bar{x})^2}{n-1}$$
 (3.3)

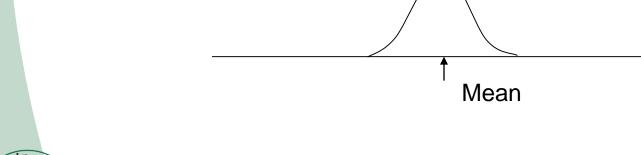
• It's a measure of dispersion.



• The larger the variance, the **further** the individual cases are from the mean.



• The smaller the variance, the **closer** the individual scores are to the mean.





- Variance is a number that at first seems complex to calculate.
- Calculating variance starts with a deviation.
- A deviation is the distance away from the mean of a record's score.
- $x_i \bar{x}$

If the average person's car costs \$20,000, my deviation from the mean is - \$14,000!

$$6K - 20K = -14K$$



#### Example 3.1: (Cont) Which Group is smarter?

The deviation of 102 from 110.54 is?

102 - 110.54 = -8.54

Deviation of 115?

115 - 110.54 = 4.46

Class A--IQs of 13 Students

102 115

128 109

131 89

98 106

140 119

93 97

110



- Squaring the deviations will eliminate negative signs
- Deviation Squared:  $(x_i \bar{x})^2$
- Back to the IQ example,
- Deviation squared for 102 is:
  - $(102 110.54)^2 = (-8.54)^2 = 72.93$
- Deviation squared for 115 is:
  - $(115 110.54)^2 = (4.46)^2 = 19.89$



- If you were to add all the squared deviations together, you'd get what we call the Sum of Squares.
- Sum of Squares

$$SS = \sum_{i=1}^{n} (x_i - \bar{x})^2$$
 (3.4)



Class A, sum of squares:

$$(102 - 110.54)^2 + (115 - 110.54)^2 +$$
  
 $(126 - 110.54)^2 + (109 - 110.54)^2 +$   
 $(131 - 110.54)^2 + (89 - 110.54)^2 +$   
 $(98 - 110.54)^2 + (106 - 110.54)^2 +$   
 $(140 - 110.54)^2 + (119 - 110.54)^2 +$   
 $(93 - 110.54)^2 + (97 - 110.54)^2 +$   
 $(110 - 110.54) = SS = 2825.39$ 

Class A--IQs of 13 Students

102	115
128	109
131	89
98	106
140	119
93	97
110	
Y-bar = 110.54	



- The last step...
- The approximate average sum of squares is the variance.
- $\frac{SS}{N}$  = Variance for a population.
- $\frac{SS}{n-1}$  = Variance for a sample.
- Variance =  $\sum_{i=1}^{n} \frac{(x_i \bar{x})^2}{n-1}$
- For Class A, Variance = 2825.39 / n 1 = 2825.39 / 12 = 235.45



#### **Definition 3.22: Standard Deviation**

 The square root of the variance reveals the average deviation of the observations from the mean. It's the spread of the data in the original unit of measure of the variable.

• Standard Deviation 
$$=\sqrt{\sum_{i=1}^n \frac{(x_i-\bar{x})^2}{n-1}}$$

- For Class A, the standard deviation is:  $\sqrt{235.45} = 15.34$
- The average of person's deviation from the mean IQ of 110.54 is 15.34 IQ points.



#### **Definition 3.23: Correlation**

 Correlation measures the linear relationship between attributes x and y.

$$\rho(x,y) = \frac{\sum_{i=1}^{n} x_i * y_i}{n-1}$$
 (3.5)

- $\rho(x, y) = 1$ , Positively Correlated,
- $-\rho(x,y)=0$ , no correlation
- $-\rho(x,y)=-1$ , Negatively Correlated



#### Definition 3.24: Standardization

- To compute correlation, standardization of data attributes must be done first
- Process of removing the unit of measure of the variable

$$x' = \frac{\left(x_i - mean(x)\right)}{std(x)} \tag{3.6}$$



#### Example 3.2: Correlation Example

$\chi$	y
0.80	1.59
0.48	0.21
0.66	0.07
0.73	1.05
0.70	0.21
0.20	0.39
0.20	0.25
0.06	0.06
0.07	0.07
0.91	0.99

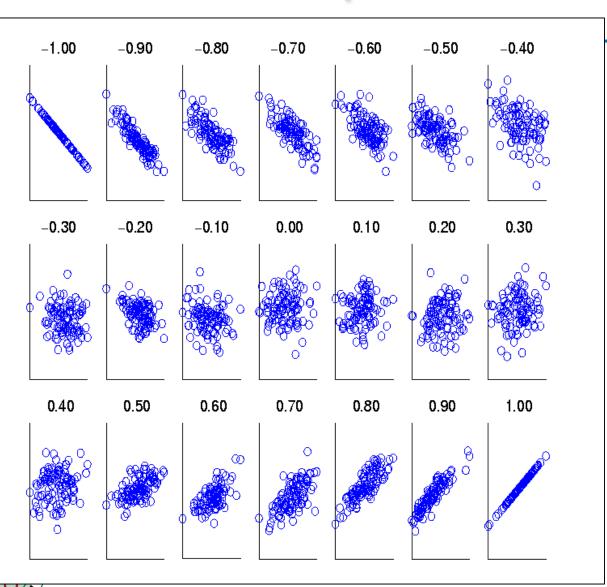
x'	<i>y'</i>	
0.99	2.08	
0.01	-0.53	
0.56	-0.78	
0.77	1.05	
0.68	-0.53	
-0.87	-0.19	
-0.86	-0.44	
-1.32	-0.82	
-1.29	-0.78	
1.33	0.95	

$$\rho(x,y) = \frac{\sum_{i=1}^{n} x_i' * y_i'}{n-1}$$

$$\rho(x,y) = \frac{5.94}{10 - 1}$$

$$\rho(x, y) = 0.66$$





ter for

Figure 3.15: Scatter plots showing the similarity from -1 to 1.

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#### Definition 3.25: Data Preprocessing

- A step in the business analytics framework wherein data is transformed from its raw state as an input for various business analytics algorithms
- Data in the real world is dirty
  - incomplete: lacking attribute values, lacking certain attributes of interest, or containing only aggregate data
    - e.g., occupation=""
  - noisy: containing errors or outliers
    - e.g., Salary="-10"
  - inconsistent: containing discrepancies in codes or names
    - e.g., Age="42" Birthday="03/07/1997"



- Why is data dirty?
  - Incomplete data may come from
    - "Not applicable" data value when collected
    - Different considerations between the time when the data was collected and when it is analyzed.
    - Human/hardware/software problems
  - Noisy data (incorrect values) may come from
    - Faulty data collection instruments
    - Human or computer error at data entry
    - Errors in data transmission
  - Inconsistent data may come from
    - Different data sources
    - Functional dependency violation (e.g., modify some linked data)
  - Duplicate records also need data cleaning



- No quality data, no quality mining results!
  - Quality decisions must be based on quality data
    - e.g., duplicate or missing data may cause incorrect or even misleading statistics.
  - Data warehouse needs consistent integration of quality data
- Data extraction, cleaning, and transformation comprises the majority of the work of building a data warehouse



#### Major Tasks in Data Preprocessing:

- Data cleaning
  - Fill in missing values, smooth noisy data, identify or remove outliers, and resolve inconsistencies
- Data integration
  - Integration of multiple databases, data cubes, or files
- Data transformation
  - Normalization and aggregation
- Data reduction
  - Obtains reduced representation in volume but produces the same or similar analytical results
- Data discretization
  - Part of data reduction but with particular importance, especially for numerical data



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#### **Definition 3.26: Data Cleaning**

- Data cleaning is a data preprocessing task that constitute the following:
  - Fill in missing values
  - Identify outliers and smooth out noisy data
  - Correct inconsistent data
  - Resolve redundancy caused by data integration
- Importance
  - "Data cleaning is one of the three biggest problems in data warehousing"—Ralph Kimball



- Data is not always available
  - E.g., many tuples have no recorded value for several attributes, such as customer income in sales data
- Missing data may be due to
  - equipment malfunction
  - inconsistent with other recorded data and thus deleted
  - data not entered due to misunderstanding
  - data may not be considered important at the time of entry
  - not register history or changes of the data
- Missing data may need to be inferred.
- Note that zero values are not equal to missing values



- How to Handle Missing Data?
  - Ignore the tuple: usually done when class label is missing (assuming the tasks in classification—not effective when the percentage of missing values per attribute varies considerably.)
  - Fill in the missing value manually: tedious + infeasible?
  - Fill in it automatically with
    - a global constant : e.g., "unknown",
    - the attribute mean (numerical) or mode (categorical)
    - the attribute mean for all samples belonging to the same class: smarter



#### Example 3.3: Missing Data Example

- Tax Income
- Avg = 93.6 K
- Yes Tax Income
- Avg = 87.5 K
- No Tax Income
- Avg = 96 K

Tid	Refund	Marital Status	Taxable Income	Cheat
1	Yes	Single	125K	No
2	No	Married	100K	No
3	No	Single	?	No
4	Yes	Married	120K	No
5	?	Divorced	?	Yes
6	?	Married	60K	No
7	Yes	Divorced	?	No
8	No	Single	85K	Yes
9	?	Married	75K	No
10	No	Single	90K	Yes



#### **Definition 3.27: Noise**

- Noise: random error or variance in a measured variable
- Incorrect attribute values may due to
  - faulty data collection instruments
  - data entry problems
  - data transmission problems
  - technology limitation
  - inconsistency in naming convention
- Other data problems which requires data cleaning
  - duplicate records
  - incomplete data
  - inconsistent data



#### Definition 3.28: Binning

- The process of data cleaning to reduce dataset noise.
  - first sort data and partition into (equal-frequency) bins
  - then one can smooth by bin means, smooth by bin median, smooth by bin boundaries, etc.
- Two Types
  - Equal Width Binning
  - Equal Depth Binning



#### Definition 3.29: Equal-Width Binning

- Type of binning wherein the dataset is divided into a range of into N intervals of equal size forming a uniform grid
  - if A and B are the lowest and highest values of the variable, the width of intervals will be:

$$W = (B - A)/N \tag{3.7}$$

- The most straightforward, but outliers may dominate presentation
- Skewed data is not handled well



#### Example 3.4: Equal-Width Binning

- Raw data for price (in PhP): 4, 8, 9, 15, 21, 21, 24, 25, 26, 28, 29, 34
- Partition into 3 Bins:  $W = \frac{B-A}{N} = \frac{34-4}{3} = 10$
- 3 Bins: [4,14), [14,24),[24,34]
  - Partition into equal-width bins:
    - Bin 1: 4, 8, 9
    - Bin 2: 15, 21, 21
    - Bin 3: 24, 25, 26, 28, 29, 34
- Smoothed data for price (in PhP): 7, 7, 7, 19, 19, 19, 27.6,
   27.6, 27.6, 27.6, 27.6

#### Definition 3.30: Equal-Depth Binning

- Type of binning wherein the dataset where the range is divided into N intervals, each containing approximately same number of samples
  - Good data scaling
  - Managing categorical attributes can be tricky



#### Example 3.5: Equal-Depth Binning

- Sorted data for price (in PhP): 4, 8, 9, 15, 21, 21, 24, 25, 26, 28, 29, 34
  - Partition into equal-frequency (equi-depth) bins:
    - Bin 1: 4, 8, 9, 15
    - Bin 2: 21, 21, 24, 25
    - Bin 3: 26, 28, 29, 34
  - Smoothing by bin means:
    - Bin 1: 9, 9, 9, 9
    - Bin 2: 23, 23, 23, 23
    - Bin 3: 29, 29, 29, 29
- Sorted data for price (in PhP): 9, 9, 9, 9, 23, 23, 23, 23, 29, 29,
  29, 29



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#### **Data Transformation**

- Some Data Transformation Tasks
  - Normalization: scaled to fall within a small, specified range
    - min-max normalization
    - z-score standardization
  - Attribute/feature construction
    - New attributes constructed from the given ones
      - May 2015 -> 201505



#### **Data Transformation: Normalization**

#### Definition 3.31: Min-Max Normalization

- Data transformation task in which the transformed data will fall between a user specified newmin and newmax value.
- New data x' is computed from the old value x as follows:

$$x' = \frac{x - min}{max - min} (newmax - newmin) + newmin$$
 (3.9)



### **Data Transformation**

### **Example 3.6: Min-Max Normalization**

- Ex. Sorted data for Ages (in Years): 4, 8, 9, 15, 21, 21, 24, 25, 26, 28, 29, 34. We normalize it to a new range from 0 to 1.
- For example, 8 is transformed to:

$$x' = \frac{x - min}{max - min}(newmax - newmin) + newmin$$

$$x' = \frac{8-4}{34-4}(1-0) + 0 = 0.13$$

$\boldsymbol{\mathcal{X}}$	Transformed $x$				
4	0.00				
8	0.13				
9	0.17				
15	0.37				
21	0.57				
21	0.57				
24	0.67				
25	0.70				
26	0.73				
28	0.80				
29	0.83				
34	1.00				



### **Data Transformation**

### Definition 3.32: z-Score Standardization

 Data transformation task in which the transformed data will follow a standard normal distribution of mean 0 and standard deviation of 1.

$$x' = \frac{\left(x_i - mean(x)\right)}{std(x)} \tag{3.10}$$



### **Data Transformation**

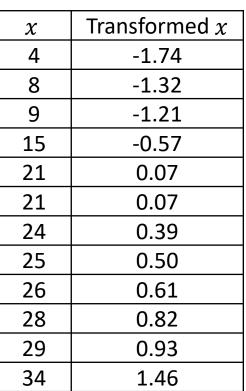
### Example 3.6: Min-Max Normalization

- Ex. Sorted data for Age (in Year): 4, 8, 9, 15, 21, 21, 24, 25, 26, 28, 29, 34.
- For example, 8 is transformed to:

$$mean(x) = 20.33$$
  
 $std(x) = 9.36$ 

$$x_i' = \frac{\left(x_i - mean(x)\right)}{std(x)}$$

$$x_i' = \frac{8 - 20.33}{9.36} = -1.32$$



### Outline for this Session

- What is Data?
- Types of Datasets
- Descriptive Statistics
- Data Preprocessing
- Data Cleaning
- Data Transformations
- Pivot Tables
- Case Study



# Analyzing Data with PivotTables

#### Definition 3.33: Pivot Tables

 A PivotTable is an interactive table that enables you to group and summarize either a range of data or an Excel table into a concise, tabular format for easier reporting and analysis

_						
	Α	В	С	D	E	F
1	Location	(All)				
2						
3	Sum of Appraised Value	Column Labels 💌				
4	Row Labels	Excellent	Good	Fair	Poor	<b>Grand Total</b>
5	Installation	\$185,000	\$2,500			\$187,500
6	Painting	\$611,520	\$41,669	\$10,500	\$18,450	\$682,139
7	Sculpture	\$194,292	\$16,300	\$3,942	\$3,950	\$218,484
8	Textile	\$7,400	\$18,100	\$27,500		\$53,000
9	Grand Total	\$998,212	\$78,569	\$41,942	\$22,400	\$1,141,123

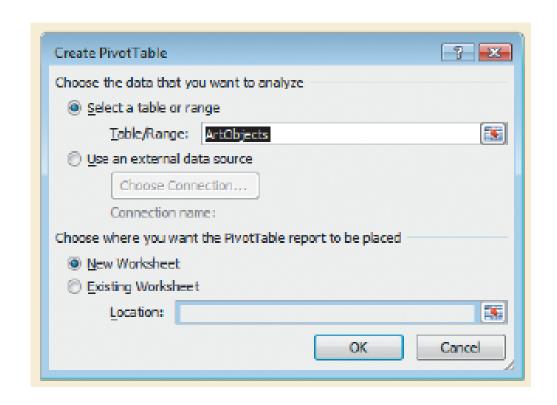


## Creating a PivotTable

- Click in the Excel table or select the range of data for the PivotTable
- In the Tables group on the Insert tab, click the PivotTable button
- Click the Select a table or range option button and verify the reference in the Table/Range box
- Click the New Worksheet option button or click the Existing worksheet option button and specify a cell
- Click the OK button
- Click the check boxes for the fields you want to add to the PivotTable (or drag fields to the appropriate box in the layout section)
- If needed, drag fields to different boxes in the layout section

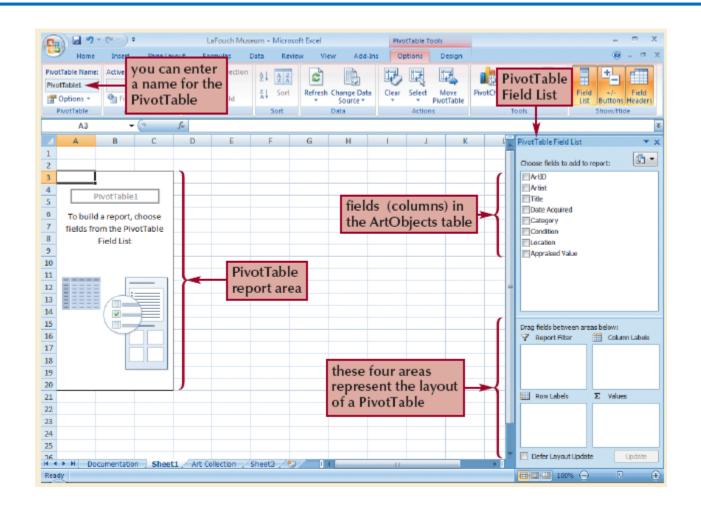


# Creating a PivotTable





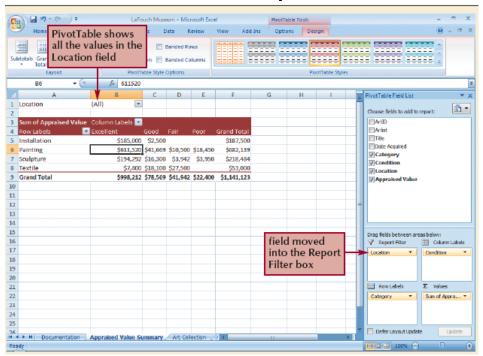
# Creating a PivotTable





# Adding a Report Filter to a PivotTable

 A report filter allows you to filter the PivotTable to display summarized data for one or more field items or all field items in the Report Filter area





# Filtering PivotTable Fields

- Filtering a field lets you focus on a subset of items in that field
- You can filter field items in the PivotTable by clicking the field arrow button in the PivotTable that represents the data you want to hide and then uncheck the check box for each item you want to hide



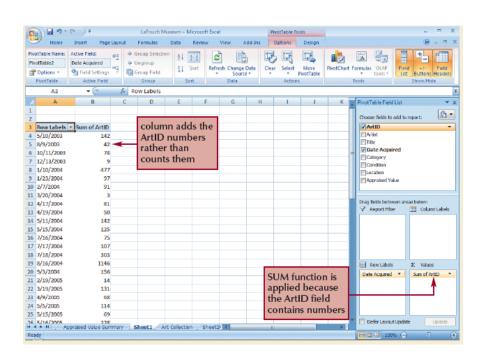
# Refreshing a PivotTable

- You cannot change the data directly in the PivotTable.
   Instead, you must edit the Excel table, and then refresh, or update, the PivotTable to reflect the current state of the art objects list
- Click the PivotTable Tools Options tab on the Ribbon, and then, in the Data group, click the Refresh button



## Grouping PivotTable Items

 When a field contains numbers, dates, or times, you can combine items in the rows of a PivotTable and combine them into groups automatically



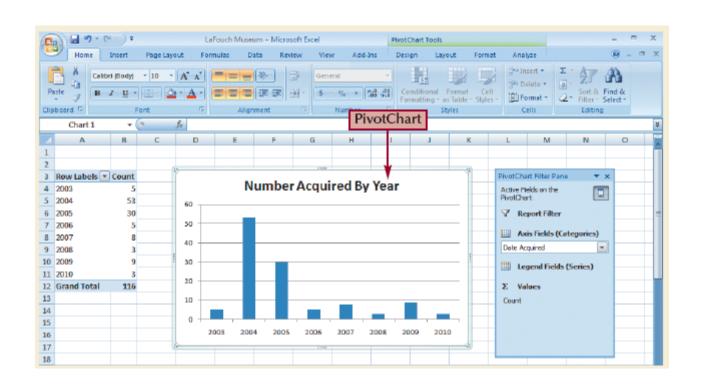


## Creating a PivotChart

- A PivotChart is a graphical representation of the data in a PivotTable
- A PivotChart allows you to interactively add, remove, filter, and refresh data fields in the PivotChart similar to working with a PivotTable
- Click any cell in the PivotTable, then, in the Tools group on the PivotTable Tools Options tab, click the PivotChart button



# Creating a PivotChart





### **Outline for this Session**

- What is Data?
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# Case Study 3

- Analyzing Art
  - Generate Descriptive Statistics
  - Generate Graphs



### **Outline for this Session**

- What is Data?
- Types of Datasets
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- Data Preprocessing
- Data Cleaning
- Data Transformations
- Pivot Tables
- Case Study



### References

- James Lee Notes From: <u>http://www.sjsu.edu/people/james.lee/courses/102/s1/asDe</u> scriptive Statistics2.ppt
- Section on Pivot Tables from: New Perspectives: Working with Excel Tables, PivotTables, and PivotCharts Tutorial
- Tan et al. Intro to Data Mining Notes
- www.cs.gsu.edu/~cscyqz/courses/dm/slides/ch02.ppt

