**CHARU BHALLA**

**Email ID:** charubahlla88@gmail.com

**Address:** 290 Fleetwood Crescent, Brampton-L6T2E7

**Contact No:** (+1)416-500-0793

**Career Summary:**

I am flexible with time and willing to assume additional responsibilities that come along with the job as well as being reliable with excellent attendance. I am also well at maintaining a positive attitude with customers and co-workers.

**Career Objective:**

I am highly motivated, skilled, goal oriented, determined and hard-working person with an energetic and enthusiastic attitude. With proven ability to meet deadlines along with strong level of responsibility, I would like to hone my skills, gain new experience by succeeding in an environment of growth and excellence which has avenues to sharpen my overall personality.

**Educational Qualification:**

* Pursuing Post Graduate Diploma in Web Design and Development

Conestoga College, Kitchener, Ontario

* Bachelors of Technology in Computer Science Engineering (CSE)

Rayat and Bahra Institute of Engineering and Bio-Technology, Kharar(Mohali)

Grade: 79.8%

**Experience:**

* Cashier and Store management at Cafe Coffee Day, Chandigarh, India
* Sales assistant and stock hand at Matta Medical Store, Punjab, India
* General Labour at Astron Packaging, Malton, Canada
* General Labour at Give & Go, Etobicoke,Canada

**Skills:**

* **Computer Skills**: Acquired proficiency in Microsoft Office Suites, Internet and E-mail Communications.
* **Problem Solving**: Strong multi-tasking abilities combined with excellent interpersonal and problem solving skills.
* **Language Proficiency**: English, Hindi, Punjabi

**Availability:**

* Monday to Friday: 07:00p.m. to 7:00a.m.
* Saturday to Sunday: Full Time