

Chris Bracewell

E: Chrisbracewell35@gmail.com

P: 248.894.8601

Skills

Web Development Skills:

HTML, CSS, Javascript, NodeJs, React, Express

Experience

Rocket Central / Human Resource Information System Admin (Workday)

November 2020- PRESENT, Detroit, MI

Graham Healthcare Group /JR HRIS Specialist (Workday)

April 2019 - MONTH 2020, Troy, MI

- Served as HRIS subject matter expert, providing system support for 2800 employees.
- Responsible for reviewing and testing system upgrades.
- Ensured data integrity across all systems.
- Assisted in report creation.
- Gathered and presented HR Business Partners with data to help make business decisions.
- Developed and distributed company wide training material to assist new employees with system navigation.
- Transitioned 90% of onboarding documents into HRIS system, to boost onboarding efficiency.

Graham Healthcare Group / Human Resource Coordinator

September 2018 - April 2019, Troy, MI

- Processed new hires through various background checks in accordance with federal and state guidelines.
- Accountable for processing over 500 new hires.
- Ran various employee-based reports.
- Assisted with new hire orientation.
- Verified new hire documents and paperwork.

Education

Central Michigan University / Bachelor of Science in Business

Administration

Aug 2014 - May 2014, Mount Pleasant, MI

Michigan State University/ Coding Bootcamp Certificate

November 2021 - May 2022,