

Christopher Brazela

(786) 704-5476

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Education

Florida International University- Honors College

Miami, Florida

Information Technology Major

Business Minor

Expected Graduation: Spring 2022

Professional Experience

Minority Business Development Agency (MBDA) – Washington DC

Jan 2022 – Present

U.S. Department of Commerce - Internship

- Conduct quality research on the needs of minority small businesses focusing on access to capital, contracts, and markets in Miami Dade County.
- Recently, I provided a policy presentation to the Secretary of Commerce reevaluating qualitative and quantitative evidence to improve upcoming programs, initiatives, and needed research into minority small businesses.
- Draft memo briefings to prepare the agency's National Director for meetings and town halls with MBDA partners and members of Congress.
- Participate in weekly meetings with other team members and leaders of offices to collaborate on department projects.
- Contribute to pilot programs working along with MBDA's technology contractors to make MBDA resources easily accessible.

Treecree Financial Planning & Wealth Management – Miami, Florida

May 2021 – Present

Database Administrator

- Solely maintain the database of a multi-million-dollar finance company including upgrading company's databases, migrating between web servers, and generating reports to send to the company executive.
- Manage day to day operations including conducting agenda meetings, ensuring company important deadlines are met, tracking client requests, and resolving schedule conflicts between employees.
- Lead expansion projects related to growing the company that involves modernizing the company's technology infrastructure.
- Initiated a recent expansion project converting all company data to our cloud software known as Docupace which is one of the key projects to improve the company's infrastructure as it will make it more efficient and save on the cost of purchasing materials especially in the 21st century.
- Performed search engine optimization (SEO), web site updates using HTML & CSS, data analysis using Excel Power Query and Google Analytics.
- Train interns to develop stronger personally and professionally to be competitive in their career paths and take on the company's greatest challenges through coaching, motivating, and mentoring them to reach their fullest potential.

Florida Power & Light- Miami, Florida

May 2019 – May 2021

Web Specialist

- Successfully maintained FPL.com website for millions of customers including monitoring feedback from customers and employees from the website or when customers contact the company.
- Worked constantly with FPL crews/contractors and document any issues they may have in relations to the FPL website.
- Excellently communicated and troubleshooted technological solutions to customer conflicts based on past reports and feedback from the website.
- Diligently worked to supply light to Florida communities by communicating with management, FPL crew, and employees throughout the company to respond to power outages and natural disasters affecting communities which includes generating reports and having operation meetings to find effective solutions to these dilemmas.
- Worked alongside FPL's top tech experts and management to develop plans to company's big challenges such as overcoming severe weather events or strengthening cybersecurity that includes creating process updates for employees and integrating new management information systems to boost productivity.

FIU Student Ambassador (FIU) - Florida International University

May 2019- Jan. 2022

Mentor

- Participated in weekly organizational meetings to develop professional and personal growth which enhanced my time management, public speaking, and leadership skills through hosting presentations and working with groups to meet the organization philanthropic goals.
- Dedicated efforts to supporting the mission of the university and the Student Ambassador Program.
- Actively involved in FIU Student Ambassador events to promote philanthropy which includes hosting big donors and launching big fundraising campaigns for the purpose of funding student emergencies or scholarships.
- Effectively mentored three FIU Students who are playing big roles in government and at the University level. One of the members I mentored is working as an intern with a member of Congress.

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Office of Florida State Rep. Vance Alopis – Doral, Florida

Jan. 2019 – May 2019

Project Intern

- Addressed issues with constituents concerning the Miami community which are addressed through one-on-one meetings or electronic communications such as email or phone calls.
- Drafted legislation involving issues such as school budgeting and technological investments by reviewing and editing legislation ensuring that it has a clear message and meet the representative's goals.
- Managed special projects throughout the community to meet the representative's agenda which include scheduling events with Children's Movement of Florida, a non-profit organization that advocates for high-quality early learning opportunities, access to children's health care, and parent support programs in Florida.
- Scheduled speaking engagements with schools, constituents, legislators, and other prospects through outlook calendar invite, phone arrangements, and zoom invitations with the purpose of being convenient to our constituents.
- Maintained the Representative's social media page to engaged with constituents as appropriate.

Volunteer Experience

FIU Alumni Office

Oct. 2021 – Present

Student Advocate

- Worked with FIU Alumni and school administration to advocate for funds to enhance university operations.
- Through donations, I was able to facilitate the fundraising of more than \$65,000 to scholarships and student emergency assistance.
- I also participate as a host at university events for donors to encourage them to contribute to and support the university.

Human Rights Foundation

Oct. 2021 – Jan 2022

Human Rights Advocate

- Represented FIU Honors College at the Human Rights Foundation advocating for freedom from authoritarian regimes.
- Worked alongside the President and Founder of the Human Rights Foundation and many world leaders as we brainstormed ways to hold authoritarian regimes accountable and expand freedom across the globe.
- Facilitated events throughout the Miami community and recruit leaders as well as donors to speak at our engagements.

Honors and Awards

FIU Real Triumph Graduate

FIU Hamilton Scholar

FIU Gold and Blue Achievement Scholar

Miami Herald Silver Knight Nominee

Dean's List 2018, 2019, 2020

Bill Gates Scholarship Finalist

Florida Bright Futures Scholar

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