

# Matthew J. Todor

Thornton, Colorado 80260

(303)489-5742   todor.matthew.john@gmail.com

## Summary

Web developer trained in HTML, CSS, Javascript, with an emphasis on the MERN (MongoDb, Expressjs, React, Nodejs) stack. Highly adaptable to new development tools and environments. Team leader with ability to establish communications to bridge customer requirements and technical development. Proven experience with continuous process improvement in multiple industries.

## Projects

- [Friender](#) (React, Mongo DB, Nodejs, Express, GraphQL, Material UI)
  - A social network application built using React and MongoDB, with GraphQL. Ability to create a personal profile, select hobbies you enjoy, and find friends based on those hobbies.
- [DiscCover](#) (Javascript, JQuery)
  - A music discovery application built using JQuery. Search for songs or artists to find music videos.
- [Note Taking App](#) (Javascript, Nodejs)
  - A note taking web application using Nodejs to provide a persistent database of saved notes by last edited date.

## Technical Skills

### Software

- Microsoft Visual Studio Code
- Insomnia
- MySQL Workbench
- Git Bash
- Mongo Compass
- Apollo Sandbox
- Heroku

### Coding Languages

- HTML
- CSS
  - Bootstrap
  - MUI
- JavaScript
  - Nodejs
  - Expressjs
  - SQL
  - MongoDB
  - React
  - Handlebars
  - GraphQL

## Education

### University of Denver

Online

Flex Full Stack Web Development Boot Camp

Certificate 2022

- 12-week full-time study of Web Development, focused on the MERN stack, including Bootstrap and Redux.
- Worked with peers and instructors to organize and implement code in an Agile style for three projects, including code review and implementation on Github.
- Selected to present Capstone Project to larger network of professionals associated with Denver University

## **Warren Technical Institute**

Lakewood, CO

Computer Sciences

Certificate 2009

- Focus on Microsoft products, common applications for technical help desk solutions (Tier One and Two) in a wide range of residential and enterprise environments.
- Emphasis included 450 hours on troubleshooting technical difficulties resulting in implementation of solutions.

## **Experience**

### **United States Postal Service**

Brighton, CO

City Carrier

July 2014 – January 2022

Maintained and improved delivery processes by reenforcing best practices leveraging government documentation. Established personal and professional relationships with local residents and business organizations.

- Elected Union Steward - November 2019 to December 2020.
  - Managed grievances to resolutions through open discussions, discovery and investigation, documentation, and contract observance.
  - Settled over 60 contract infringements including overtime and discipline issues to the benefit of local union members.
- Initiated Continuous Process Improvement (CPI)
  - Analyzed delivery routes resulting in annual labor savings of \$22,000.
  - Optimized standard delivery practices and resolved pain points resulting in overtime labor savings.
- Served as advisor on local route redistricting based on knowledge and delivery experience of the area.

### **Delivery by Design**

Denver, CO

Furniture Supervisor

December 2013 – February 2014

Directed warehouse staff in furniture receipts and deliveries, optimizing in-warehouse workflow through CPI to reduce potential product damages and increase labor savings. Negotiated with vendors on claims for damaged or destroyed products.

- Presided over \$1.5 million of high-end furniture and cabinetry overseeing a workforce of ten staff.
- Collaborated with management to improve workflow and reduce damages and labor cost resulting in savings of \$40,000 annually.
- Onboarded and trained nine new employees on standard furniture handling and company policies and procedures.
- Directed inspection of incoming furniture, tracking damages for claims using established standards.