

MAKERSPACE COVID-19 SAFETY PROTOCOLS



WORKING ENVIRONMENT

- Do not come to the makerspace if you feel ill.
- Stay two meters away from others.
- Do not shake hands. Do not kiss or hug.
- Do not touch your face. Wear a face mask.
- Regularly wash your hands with soap and water for a minimum of 20 seconds.
- If you cannot wash your hands with soap, use a hand sanitizer of at least 70% isopropyl alcohol.
- All touched surfaces must be wiped daily with a water/bleach solution (1 gallon: 1 cup). These include door handles, printers, tables, bathrooms, sink areas, shared phones and laptops, etc.
- Do not share your personal items.
- Cough into your elbow.



WORKING IN/WITH HOSPITALS

- Do not go into the hospital unless it's unavoidable.
- Wear gloves and a face mask.
- Stay two meters away from others.
- Do not touch your face.
- Assume that all parts or samples received from the hospital are contaminated.
- Handle the products with gloves, or immediately wash hands or use hand sanitizer afterward.
- Once finished handling parts or samples, place them in a sealed container or bag to avoid contaminating any other surfaces.
- Any surface in our workspace touched by a part or sample must be cleaned immediately afterward with a bleach solution.



MANUFACTURING

- Wipe surfaces with a bleach solution before any packaging or post-processing activities.
- Wash your hands or use hand sanitizer before using tools/equipment (e.g. 3D printers).
- Disinfect tools/equipment and work surfaces with at least 70% isopropyl alcohol.
- Wear gloves and/or use tools such as tongs to handle goods that are to be delivered.
- If applicable, disinfect items after manufacture and before delivery.



DISTRIBUTION & PACKAGING

- All items to be delivered must be sealed in a zip-lock bag for at least 72 hours before distribution.
- Store items away from people and activities.
- All goods must include a **Distribution Sheet** listing materials used in the item's manufacture so receivers can make the best sterilization choice.
- The **Distribution Sheet** must show the date and time the item was sealed in the bag.
- The **Distribution Sheet** must show instructions NOT to open the bag for 72 hours from sealing.
- The virus can live on surfaces from one to three days after it lands. Waiting 72 hours to open from the time the item was sealed reduces the spread of COVID-19.

Need advice? Contact us at info@fieldready.org or on Twitter at [@FldRdy](https://twitter.com/FldRdy)