

SUPSI

Semester start toolkit

How to navigate SUPSI's platforms and adjust your learning agreement at the beginning of the mobility.

At the beginning of the mobility, exchange students at SUPSI must confirm which modules they intend to follow during their mobility.

At this stage, it's common for students to feel the need of adjusting their study plan due to timetable overlaps, personal interests, or other factors— but don't worry, we are here to help!

Here's a helpful three-step guide to navigate this process:

- 1 Preparation before the Semester:** Prior to the semester's start, we recommend getting familiar with SUPSI online platforms and reviewing the general information on modules selection (previously shared in the guide "Learning agreement preparation: useful information"). Familiarize yourself with the timetable and keep an eye out for potential modules' overlaps. Additionally, identify alternative modules that align with your interests, serving as backup options.
- 2 Exploration in the First Week:** During the inaugural week of the semester, you're granted the flexibility to attend all the classes of the bachelors selected for the mobility (for bachelor students) / all master modules (for master students) taking place at the SUPSI Department of Innovative Technologies (DTI). This opportunity serves as an information-gathering phase where you can acquaint yourself with attendance requirements, exam structures, and engage directly with the lecturers.
- 3 Confirmation of the modules by the end of the First Week:** By the end of the first week of classes (Friday end of day), please communicate any desired changes to the DTI International Office via Mobility Online. This will allow to evaluate your request and come back to you the following week in case any adjustments will still be needed.

Remember, your educational experience is our priority, and we're dedicated to ensuring your time at SUPSI is both enriching and tailored to your goals.

SUPSI tools

SUPSI Account

With the credentials received via email, you will be able to access SUPSI online services, including your email account, the student portal, the timetable, and the iCorsi platform (further details provided in the following pages).

Please remember to access your SUPSI email via Outlook at your earliest convenience, as the majority of communications will be sent to this inbox from now on.

IMPORTANT: *the international office **CAN'T** support you with technical problems with your SUPSI account. If you encounter any issues accessing it, please contact [DTI IT Support](#) or check out the IT guide on the student portal.*

Student Portal

With your SUPSI Account, you will be able to access the [SUPSI student portal](#), where you can find the list of modules as defined in the current learning agreement, the exam results, the IT manuals, and many other useful information. At the end of your stay, you will also be able to download your transcript of records from the student portal (called “Pagella di sessione”).

In case you haven't find an accommodation yet, in the SUPSI student portal, you can find rental announcement on the “[Ricerca alloggi](#)” page. The housing bulletin board collects all rental announcements received by SUPSI from apartment owners. SUPSI and the Affiliated Schools do not have their own student housing.

iCorsi

[iCorsi](#) serves as the platform for accessing modules materials at SUPSI. To ensure seamless access, please follow these steps:

- Login with SUPSI credentials
- Enroll in the selected modules: remember to enroll in all the modules listed in your learning agreement. This will ensure that you have access to the relevant materials and resources for each module.
- Enrollment Keys: Some modules may require an enrollment key for access. If needed, you will receive the enrollment key via email in your SUPSI inbox. Be sure to check your email regularly for updates.
- Additional Assistance: If you encounter any issues or have questions regarding modules enrollment or access to materials, please reach out to dti.international@supsi.ch.

Mobility Point on iCorsi

On the iCorsi platform, in the *Mobility Point - DTI* page, section “[International students](#)”, you can find some useful guidelines for your mobility.

Tablets

Exchange students who do not have their own tablets can borrow one from SUPSI for the duration of their stay. The borrowed tablet must be returned at the end of the mobility period; failure to do so will result in the student being charged for the cost of the tablet.

The number of available tablets is limited, and they will be provided on a first come-first served basis. Students in need of a tablet can contact dti.international@supsi.ch for more information.

Useful information to finalize your learning agreement

Timetable

You can access the schedule through [this link](#). The timetable is available approximately one month before the beginning of the semester. In case you can't find a module, please make sure of checking both the main module code, and the associated courses' codes (available on the student portal, by clicking on the modules' names).

To consult the schedule of bachelor's elective modules (course's codes ending with "Z"), please select **"Moduli a scelta"** from the menu on the left. Electives not available in the timetable might not have reached the minimum number of participants and they won't be offered. Check with the International office for more details.

IMPORTANT: While checking the timetable, please review the **attendance requirements** described in the ["Learning agreement preparation: useful information"](#) guide to make sure of being able to attend all the necessary classes.

How to read the timetable

Diagram illustrating how to read the timetable, showing the relationship between the course code, the stream, the room, and the professor.

SEMESTRE AUTUNNALE 2023

2A I2A-INFORMATICA

Room **Professor**

	lunedì	martedì	mercoledì	giovedì	venerdì
8:30	E-13011 B1.10 PED Linguaggi	C-13031 A1.02 TVL Microcontrollori	C-13051 A1.02 SAL Algoritmi	C-13011 PED Linguaggi	C-13012 A1.02 LEI Programmazione
9:15	E-13051 0.01 SAL Algoritmi e strutture dati				
9:45					
10:00	E-13011 0.01 PED Linguaggi	C-B3082 A1.02 CMP Statistica	C-B3011 A1.02 GAR Analisi	C-13051 SAL Algoritmi	C-B3081 A1.02 FON Segnali
10:45	E-13011 B1.10 BES Linguaggi				
11:00					
11:00					
11:45					
12:30					
12:45	E-13051 B1.10 CHR Algoritmi e strutture dati	E-B3081 A1.02 FON Segnali	E-B3082 A1.02 CMP Statistica		C-C3021 D1.09 HOL Inglese
13:30	E-13011 B1.11 FRE Linguaggi				C-C3031 B1.16 AMM Tedesco
14:15					
14:30	E-13011 B1.11 FRE Linguaggi	E-B3011 A1.02 GAR Analisi	C-B3012 A1.02 CMP Algebra lineare		
15:15	E-13051 0.01 BSS Algoritmi e strutture dati				
15:15					
16:00					
16:00					
16:45					
16:45					
17:30					

Classes & Streams

It might happen that the same class is offered in two parallel streams ("A" and "B") due to the high number of students. The two streams are identical per content, level, and structure of the modules.

Per each module, you can choose whether to follow the stream A or B, depending which schedule suits you the best.

IMPORTANT: You cannot follow half of a module in stream A and the other half of the same module in stream B, you must complete the module entirely in one stream.

PAP Modules

For the Computer Science Engineering's and Engineering and Management's modules, in case of courses' overlaps, you have the possibility to check if the same module is offered at a more convenient time in the PAP curriculum. To do so, please select from the menu on the left the classes ending with "PAP". For additional information concerning the PAP modules, please refer to the "[Learning agreement preparation: useful information](#)" guide.

Thesis

For those students who wish to carry out the Bachelor or Master Thesis during the exchange at SUPSI DTI, please note that the thesis request inserted in the learning agreement will be formally approved only once the student will:

- Have filled in the [Thesis request online form](#)
- And upon the Thesis supervisor official appointment.

At SUPSI, students are responsible for finding their thesis supervisor, so exchange students are requested to get directly in contact with the Head of the Bachelor and the lecturers to express their preliminary interest in the thesis supervision.

Once the Bachelor and Master Thesis request sent through the online form is processed, the student will receive an official communication from the International Office DTI with the application's result.

In case the request cannot be satisfied, the thesis will be removed from the learning agreement following the official communication of the application's result.

Useful information about the exams

Exams at SUPSI

Students will be automatically registered for the exams once the modules inserted in the learning agreement during mobility are approved. Exams takes place in:

- January/February for modules of the fall semester
- End of May/June/Beginning of July for modules of the spring semester

Please refer to SUPSI DTI academic calendar for the exact dates of the certification sessions.

Retakes at SUPSI DTI for Exchange Students

At SUPSI DTI, exchange students are permitted to seat retakes according to SUPSI students' regulations and ONLY within the academic year of their exchange. Students can ask to be enrolled to the retakes, by sending their request through the "[Exchange@SUPSI - Exams retakes](#)" online form.

Here's what you need to know:

- **Bachelor Modules:** Retakes can be undertaken during the dedicated certification session in September. Retake requests must be sent by **July 31**; any later requests won't be accepted.
- **Master Modules:** Retakes are scheduled for the subsequent certification session. This means that retakes for autumn classes are held in May/June, while retakes for spring classes are conducted in September. Retake requests must be sent by **30 March** for the spring retake session, and **July 31** for the September session.

For information regarding the following topics, please refer to the previously shared guide
“Learning agreement preparation: useful information”

Topics:

- Language of the bachelor/master modules
- Selection of the modules
- Prerequisite knowledge for module access
- Attendance
- Duration of the modules
- Location of the courses
- ECTS
- PAP modules
- Italian classes

Contacts:

International Office – Department of innovative technologies

dti.international@supsi.ch

T: +41 (0)58 666 **6570**