

## SUPSI

# Learning agreement preparation: useful information

Tips and tricks to select the classes that you will attend @SUPSI Department of Innovative Technologies (DTI)

Thanks for choosing SUPSI for your mobility!

As a first step in your mobility experience, it's time to prepare the most important document of your exchange: the learning agreement.

In the learning agreement, you will have to list the modules (classes) that you wish to attend in SUPSI and match them with the ones that you would be supposed to take at your home university in the semester of your mobility.

**Remember** that the learning agreement before mobility is **just a first draft** and you will have time to adjust the courses' selection during the first 2 weeks of the semester.

## How does the preparation of the learning agreement work?

### Language of the bachelor/master courses

As many courses are held in Italian, carefully evaluate your knowledge of the language to make sure of being able to attend them.

For the Bachelor in Data Science and Artificial Intelligence and for the Master, the courses are held in English and a level B2 is strongly recommended.

### Selection of the modules

The lists of modules of the bachelors/master course are available on [SUPSI's website](#).

A few important notes:

#### **For bachelor students:**

- Considering the bachelor course you've applied to, we highly recommend selecting all the modules of your learning agreement from a single semester.
- If you're unable to choose courses exclusively from a single semester, you have the option to explore modules from other years of study within the selected bachelor's program. \*
- In case you find correspondences with modules in other bachelors, please remember that you can pick modules from max 2 bachelor courses (the bachelor that you applied for + a secondary bachelor). The majority of the ECTS in your learning agreement **MUST** be composed by modules of the bachelor that you have selected for your mobility. \*

*\*Would this be your case, please check carefully the "Attendance" paragraph.*

#### **For master students:**

- As your mobility will take place in Lugano, please make sure of selecting modules, laboratories, projects and seminars taking place here. Additional seminars and laboratories not listed online and taking place in Lugano can be found in the document attached to this guide.

**IMPORTANT:** *the selection of modules for the study plan is limited to what is outlined in SUPSI current educational plan.*

If modules are not sufficiently aligned with the home university's curriculum, students are recommended to reach out to their academic tutor at the home university to evaluate alternative subject that could be complementary to their profile.

Additional optional modules may be scheduled closer to the start of the semester. Students, including exchange students, can select up to two optional modules. All optional modules are held on the same day, with some taking place in the morning and others in the afternoon. Optional modules are identifiable by their code, which ends with a 'Z', and they grant 3 ECTS each.

## Prerequisite Knowledge for Module Access

Certain modules may require prior familiarity with specific subjects (i.e. to access Analisi 2, you must know the contents of Analisi 1). When considering a module, please refer to the detailed modules' descriptions available on SUPSI website. Would you have any doubts, please check with the academic tutor at your home university if the course seems suitable for you.

## Attendance

Participation is **mandatory** for all bachelors' first-year modules (both 1st and 2nd semesters), as well as for laboratory, seminars, certification and exercise sessions of the second and third year. For other modules, there may be mandatory attendance requirements. Students are advised to verify this with the respective professors during the first week of the semester.

The timetable will be available a few weeks before the beginning of the semester. In case of modules' overlaps,

- In case of modules with mandatory attendance requirements, the enrolment to the module won't be guaranteed and students may be required to cancel one or more overlapping modules from the learning agreement.
- In case of modules without mandatory attendance, it will be responsibility of the student to ensure a sufficient preparation in case he/she will miss any classes.

*Keep in mind that you will be able to adjust the selection of modules at the beginning of the semester.*

## Duration of the modules

It's important to select modules that align with the duration of the exchange. For instance, if the exchange program lasts only one semester, you won't be eligible to enroll in year-long modules, unless differently specified by the Head of the Bachelor.

## Location of the courses

Classes of the bachelor courses offered by the SUSPI Department of Innovative Technologies (DTI) are conducted in two locations within Lugano (8-minute walking distance). The locations are as follows:

Bachelor of Science in Data Science and Artificial Intelligence Bachelor of Science in Engineering and management Bachelor of Science in Computer Science Engineering	East Campus USI-SUPSI, Via la Santa 1, CH-6962 Lugano-Viganello
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Bachelor of Science in Mechanical Engineering	
Bachelor of Science in Electrical Engineering	Balestra Building, Via Serafino Balestra 16, CH-6900 Lugano (with some modules taking place in the East Campus)

For courses and modules offered by other SUPSI departments, the locations may vary. Additional information can be found on the [SUPSI website](#).

## ECTS

Please bear in mind that the majority of the ECTS credits in your learning agreement **MUST** be allocated to modules of the course for which your mobility has been approved. If you intend to include more modules from the secondary bachelor's program selected, kindly reach out to [dti.international@supsi.ch](mailto:dti.international@supsi.ch) for guidance.

For the *Bachelor Engineering and Management*, students are required to include a *minimum of 15 ECTS*, otherwise the learning agreement won't be accepted.

**IMPORTANT:** *Modules and ECTS must be reported in the learning agreement **exactly** as presented in the educational offer (i.e. a course of 3 ECTS **can't** be broken down in two records of 1.5 ECTS each).*

## PAP modules

Some courses offer the PAP (Parallel to Professional Activity) curriculum, with classes taking place on Friday and on an additional day in the late afternoon. PAP modules occur every two years. Exchange students **can** select PAP modules. As PAP modules have the same content and structures of the full-time modules, if the selected PAP module won't take place, students will be automatically enrolled in the full-time module (if available on the mobility semester).

## Italian classes

As SUPSI DTI's exchange students, you will have the opportunity to join the intensive course and/or the semester time Italian language courses.

- **Semester time Italian course (1 ECTS):** it takes place in the late afternoon during the semester.
- **Intensive Italian course (2 ECTS):** it takes place a couple of weeks before the beginning of the semester.

The courses are organized by SUPSI's partner Università della Svizzera Italiana and have mandatory attendance. Should you choose to embark on the semester time linguistic journey, register as soon as possible at [this link](#) as the number of seats is limited. Further details will be provided at a later stage.

### Contacts:

International Office – Department of innovative technologies  
[dti.international@supsi.ch](mailto:dti.international@supsi.ch)  
T: +41 (0)58 666 6570