

BUDI SANTOSO

Junior Network Administrator

Surabaya, Indonesia | Phone: 0888222994 | Email: budisantoso@email.com

SUMMARY

Experienced IT professional with hands-on experience in network administration. Proficient in troubleshooting and resolving network issues, configuring network devices, and ensuring network security. Strong communication and teamwork skills. Seeking to leverage existing experience and further develop skills in a dynamic IT environment.

EXPERIENCE

PT TEKNOLOGI MAJU BERSAMA - Surabaya, Indonesia

Junior Network Administrator (June 2020 – Present)

- Configured and maintained network devices such as routers, switches, and firewalls to ensure smooth and secure network operations.
- Assisted senior network administrators in troubleshooting network issues and implementing solutions to improve network performance.
- Conducted routine network monitoring and performance analysis to identify and resolve potential issues before they impacted operations.
- Participated in network infrastructure upgrade projects, including hardware and software upgrades, to enhance network capabilities.

PT INOVASI TEKNOLOGI TERDEPAN - Surabaya, Indonesia

IT Support Technician (January 2018 - May 2020)

- Provided technical support to end-users, resolving hardware and software issues promptly to minimize downtime and ensure productivity.
- Assisted in the installation, configuration, and maintenance of IT equipment and software, including desktops, laptops, and peripherals.
- Managed user accounts and permissions in Active Directory, ensuring proper access levels and security compliance.
- Conducted regular backups of critical data and implemented disaster recovery procedures to safeguard against data loss.

EDUCATION

UNIVERSITAS AIRLANGGA (2014 - 2018)

Bachelor of Information Technology - GPA 3.1

SKILLS

- Network administration (Cisco, Juniper)
- Network troubleshooting
- Network security
- Hardware and software support
- Active Directory management
- Technical documentation
- Team collaboration