
























































ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors
22			<b>SOPs creation (includes intergration of cloud Architecture &amp; AI/ML)</b>	40 hrs	Tue 10/8/24	Mon 10/14/24	18
23			<b>Develop Forms, Cheklists, Guidelines and Templates</b>	24 hrs	Tue 10/15/24	Thu 10/17/24	22
24			<b>Additional documents i.e.Compliance and Security Documentation</b>	32 hrs	Mon 10/14/24	Thu 10/17/24	20
25			<b>Milestone: Documents development completion</b>	0 days	Tue 10/22/24	Tue 10/22/24	14,21
26			<b>4. Review and Feedback</b>	<b>24 hrs</b>	<b>Wed 10/23/24</b>	<b>Fri 10/25/24</b>	<b>25</b>
27			<b>Internal Review</b>	8 hrs	Wed 10/23/24	Wed 10/23/24	25
28			<b>Stakeholder Feedback</b>	8 hrs	Thu 10/24/24	Thu 10/24/24	27
29			<b>Final Review and Approval</b>	8 hrs	Fri 10/25/24	Fri 10/25/24	28
30			<b>Milestone: Documents reviewed and Approved</b>	0 days	Mon 10/28/24	Mon 10/28/24	26
31			<b>5. Training and Implementation</b>	<b>80 hrs</b>	<b>Tue 10/29/24</b>	<b>Mon 11/11/24</b>	<b>30</b>
32			<b>Develop Training Materials</b>	32 hrs	Tue 10/29/24	Fri 11/1/24	30
33			<b>Develop follow-up Materials</b>	32 hrs	Tue 10/29/24	Fri 11/1/24	30
34			<b>Training and Follow-up documents Approval</b>	8 hrs	Mon 11/4/24	Mon 11/4/24	32,33
35			<b>Milestone: Training and Follow up Documents reviewed and Approved</b>	0 days	Mon 11/4/24	Mon 11/4/24	34
36			<b>Implement PM Framework</b>	8 hrs	Tue 11/5/24	Tue 11/5/24	35
37			<b>Conduct Training Session</b>	32 hrs	Wed 11/6/24	Mon 11/11/24	36
38			<b>6. Monitoring and Maintenance</b>	<b>56 hrs</b>	<b>Tue 11/5/24</b>	<b>Wed 11/13/24</b>	<b>35</b>
39			<b>Setting up Tracking Mechanisms</b>	24 hrs	Tue 11/5/24	Thu 11/7/24	35

Project: Kamana- Unit 3-Project Date: Sat 12/14/24	Task		Inactive Summary		External Tasks	
	Split		Manual Task		External Milestone	
	Milestone		Duration-only		Deadline	
	Summary		Manual Summary Rollup		Progress	
	Project Summary		Manual Summary		Manual Progress	
	Inactive Task		Start-only			
	Inactive Milestone		Finish-only			

ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors
40			Monitor Framework Adoption	8 hrs	Tue 11/12/24	Tue 11/12/24	31
41			Regular Updates	4 hrs	Wed 11/13/24	Wed 11/13/24	40
42			Continuous Improvement	4 hrs	Wed 11/13/24	Wed 11/13/24	41
43			Milestone: Full Project completion	0 days	Wed 11/13/24	Wed 11/13/24	31,38
44			7. Archiving and Project Closure	48 hrs	Fri 11/8/24	Fri 11/15/24	35
45			Set Up Project Library	32 hrs	Fri 11/8/24	Wed 11/13/24	35,39
46			Post-Project Review	8 hrs	Thu 11/14/24	Thu 11/14/24	45
47			Project Closing Party	2 hrs	Fri 11/15/24	Fri 11/15/24	

Project: Kamana- Unit 3-Project Date: Sat 12/14/24	Task		Inactive Summary		External Tasks	
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	Inactive Task		Start-only			
	Inactive Milestone		Finish-only			

Description	LOE (HRS)		2014	2024	2034	2044	2054	2064	2074	2084	2094	2104	2114	2124
<b>Ps: A newly added task can be in progress or completed</b>														
<b>This project aims at developing SOPs and PM frameworks</b>														
Create a list of all internal and external stakeholders	4-8 hrs		Celia Kamana											
Collect and validate business and technical requirements	6-8hrs		Celia Kamana											
Draft and review the project charter.	8-16hrs		Celia Kamana											
Document and finalize the project scope.	16-24hrs		Celia Kamana											
Use BPM techniques to create process flow diagrams	24-32hrs		Celia Kamana											
Draft Standard Operating Procedures for project management	40-48hrs		Samira P											
Incorporate DevSecOps practices into project management	24-32hrs		Ravi S											
Develop checklists, forms, templates, and guidelines in terms of PM processes	8-24 hrs		Samira P											
Develop guidelines for cloud-native technology and Infrastructure as Code (IaC).	24-32hrs		Ravi S											
Will help automate repetitive PM tasks like tracking and reporting	24-32hrs		Ravi S											

Project: Kamana- Unit 3-Project Date: Sat 12/14/24

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

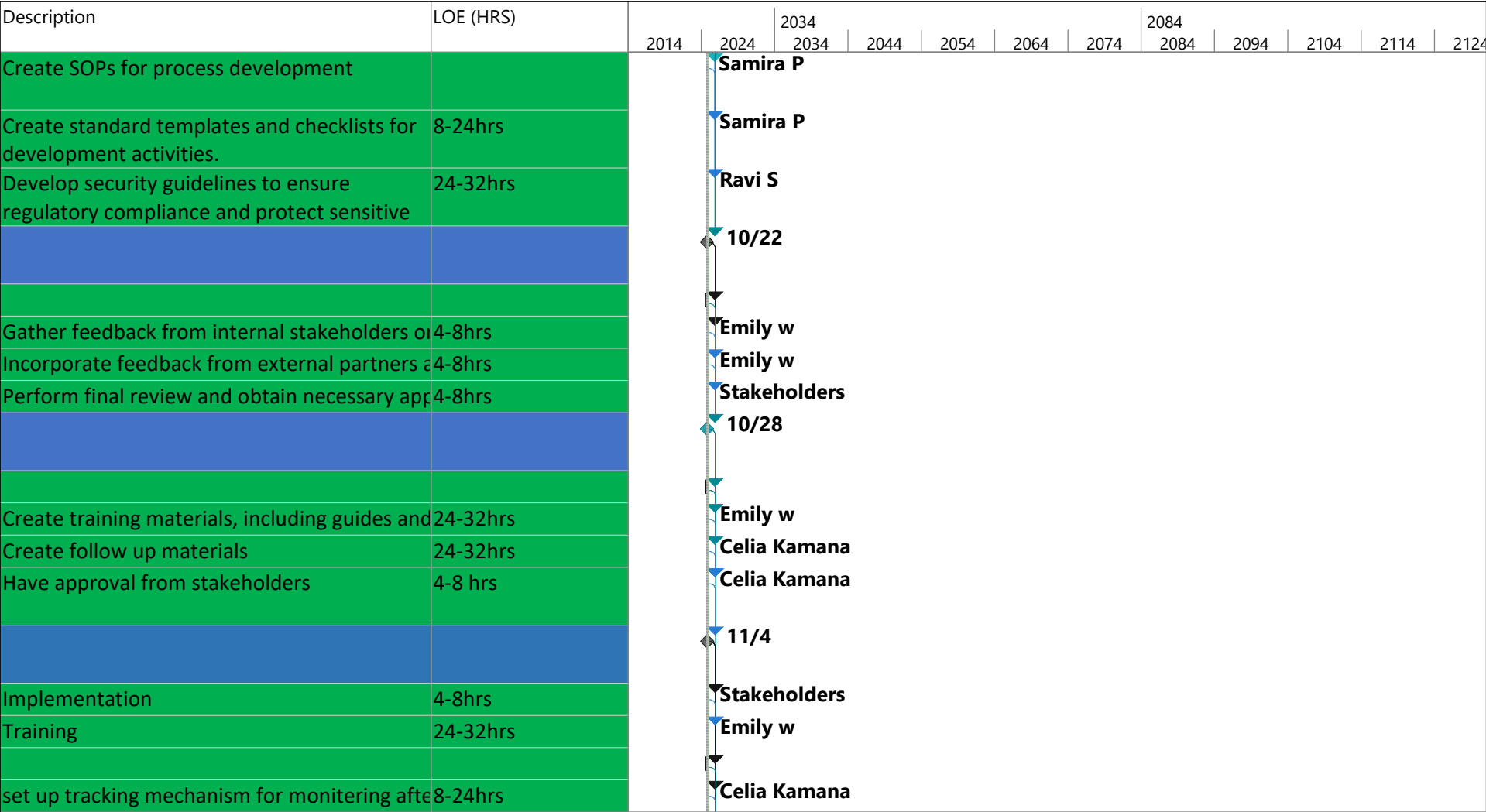
External Milestone

Deadline

Progress

Manual Progress

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Project: Kamana- Unit 3-Project

Date: Sat 12/14/24

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks



















External Milestone

Deadline

Progress

Manual Progress

Description	LOE (HRS)	2014	2024	2034	2044	2054	2064	2074	2084	2094	2104	2114	2124
Set up systems to monitor the adoption of new	4-8hrs		Emily w,Ravi S,Stakeholders,Samira P										
Establish a routine for minimal updates to the	4-8hrs		Emily w,Ravi S,Stakeholders,Samira P										
Implement feedback loop for simple process in	4-8hrs		Emily w,Ravi S,Samira P,Stakeholders										
			11/13										
Archive all templates, guidelines, and SOPs in	4-8hrs		Celia Kamana										
Conduct a final review and retrospective of the	4-8hrs		Celia Kamana										
End of project get together			Celia Kamana,Emily w,Ravi S,Samira P,Stakeholders										

Project: Kamana- Unit 3-Project Date: Sat 12/14/24	Task		Inactive Summary		External Tasks	
	Split		Manual Task		External Milestone	
	Milestone		Duration-only		Deadline	
	Summary		Manual Summary Rollup		Progress	
	Project Summary		Manual Summary		Manual Progress	
	Inactive Task		Start-only			
	Inactive Milestone		Finish-only	