

Dorra Ben Abdallah

Career Objectives

A motivated and ambitious individual seeking a challenging career opportunity that allows for personal and professional growth. Dedicated to leveraging my skills, knowledge, and experience to contribute effectively to the success and growth of an organization.

CONTACT

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Location: Ouardial, 1009, Tunis



EDUCATION

Bachelor of Science in Business Administration: Business Analytics Major & IT Minor 2020 - 2024
Tunis Business School

Main courses: Statistics | Time Series Analysis | Econometrics | Data Analysis | Data Mining | Python | Information System Analysis and Design | Linux | Data Base Management Systems ...

PROFESSIONAL EXPERIENCE

Research Assistant Aug.2023 - Present
60_decibels Tunis

- Data gathering through various methods.
- Contribution to the preparation of research reports, papers, and presentations.
- Analysis of collected data.

English Consultant Jul.2020 - Sep.2023
OMNIBUS Project Poland Tunis

- Educational Content creation.
- Proofreading & post-editing.

COMMUNITY WORK

Ambassador For a Day 2020
British Embassy of Tunis

- Escorting the Bulgarian Ambassador during their daily tasks.
- Represent Tunisia in a multinational round table with various ambassadors.
- Deliver a speech and presentation on Environmental policies and Gender representations in Tunisia.

Multimedia 2022 - 2023
ECOSAVE

- Creating and curating multimedia content.
- Promotion of club events by creating marketing materials,
- Social media management and content creation.

Human Resources Officer 2021 - 2022
SHE STARTS AFRICA TBS

- Managing every aspect of the employment process.
- Organize recruitment, orientation and trainings.
- Ensure a smooth workflow and an amicable environment.

Human Resources Assistant

2021 - 2021

TUNIVISION TBS

- Assisted with the recruitment process
- Facilitated new recruits onboarding

Information Technology

2020 - 2021

TRINITY TBS

- Assisting in the setup and maintenance of IT systems and equipment for activities and events.
- Providing guidance to club members on the use of technology tools and software.

Human Resources

2020 - 2021

TUNIVISION TBS

- Supporting the recruitment and onboarding process for new club members.
- Maintaining accurate and up-to-date HR records, including personnel files and attendance records.
- Assisting in organizing and conducting training and development programs for club members.

Project Management

2020 - 2021

MERIT TBS

- Assisting in the planning, execution, and monitoring of club projects to ensure their successful completion.
- Collaborating with project teams to define project objectives, scope, and deliverables.
- Developing project schedules, timelines, and resource allocation plans.

Marketing OC

2021

TBS Annual Gathering 2k21

- Developing and implementing marketing strategies and campaigns to promote the event.
- Collaborating with cross-functional teams to create marketing materials, such as flyers, posters, and promotional videos.

KEY SKILLS

✓ Languages:

Arabic: Native/bilingual proficiency

English: Native/bilingual proficiency

French: Full professional proficiency

Korean: Elementary proficiency

✓ Programming Languages :

Python, R, C, SQL, HTML, CSS, Javascript, PHP...

✓ Linux

✓ Microsoft suites & Google suites

✓ Content Creation

✓ Graphic Design

✓ Business management concepts:

SWOT analysis, PESTLE approach, BCG matrix, and Porter's five forces

✓ Machine learning:

Algorithms: KNN, CART, RandomForest, ANN, PCA...

Libraries: Pandas, TF, SKlearn...

PROJECTS

- Analyzed iconic sets: the Google analytics customer Revenue , IRIS, Titanic , Boston Housing prices, Breast Cancer, Suicide rate datasets using different models such as Linear Regression, RandomForest, DecisionTrees...etc
- Created a web app that allows the user to encrypt, decrypt, and compute the hash of a chosen file:
[encrypt.tn](https://github.com/Celiandorra/Security_Project)
Details at: https://github.com/Celiandorra/Security_Project

CERTIFICATIONS

- Introduction to MongoDB
- Intermediate Python

MongoDB University 2023
DataCamp 2023