

What is the difference between "Merge" and "Append" in Power Query?

"Merge" combines two tables based on matching columns while "Append" stacks tables on top of each other to combine rows.

How do you split a "Full Name" column into "First Name" and "Last Name"?

Use the "Split Column" option by delimiter, usually a space.

What is "Pivot Columns" used for?

It turns unique values from one column into new column headers, summarizing the data.

How do you undo a step in Power Query?

Delete the step from the "Applied Steps" pane.

What is the purpose of "Reference" vs. "Duplicate" in queries?

"Reference" creates a new query linked to the original so updates flow through, while

"Duplicate" makes an independent copy that doesn't change if the original updates.