



Cathedral School Parents' Association Meeting Minutes
21 January 2016

Attendees: Janet Jacobs, Dee Kurilo, Amy Biggs, Nancy Bartow, Melissa Rawlinson, Christy Ragan, Kristine Bachand, Melinda O'Scannlain, Christine Solomon, Jennifer Moody, Mary Okon, Marcus Parker, Sara Stewart, and Erin Herrick

Next Meeting: 21 April 2016

Officer Reports:

President's Report: Janet Jacobs

Holiday Staff fund was successful; Staff appreciated the holiday gift. Thank you to the parents of Cathedral School who raised enough money to give each staff member, including Msgr. Pat and Father Peter, a generous amount.

PA has made a donation to the Emergency Kits for the school.

PA would like to make a contribution to the school with the funds that have been raised throughout the year. PA is researching and thinking of ideas that would benefit the students.

PA will have a table at the Open House. If anyone is available to help, please let us know. Mary Okon volunteered to help – thank you, Mary!

PA and Advisory Council are working with Monsignor Brennan regarding background checks requiring SSNs.

Some PA and Advisory Council members discussed communication concerns with the appropriate parties. The concerns were voiced during a conversation at the November PA meeting. A greater effort will be made to alleviate concerns. Everybody agrees we are all trying to do our best and have the students' best interests in mind.

If anybody is interested in joining any of the PA Committees, please let Janet Jacobs or a Board member know. Current committee members should be working on filling their positions for next year if they will not be returning in their roles.

Treasurer's Report: Dee Kurilo

Dee reported that the operating budget is in good shape. The next big expense is the Special Friends' Breakfast in February. Please remember to submit receipts for anything that is bought, including in-kind donations. The board wants to accurately reflect the amount of money being spent. If you choose to use the PA debit card, please complete the form at the front desk.

Principal's Report: Amy Biggs

Attached is Amy Biggs' Principal's Report.

Committee Reports:

Special Events: Lisa Ryan

Gearing up for the Special Friends' Breakfast in February.

Faculty Hospitality: Andrea Molloy

Staff Holiday Luncheon went extremely well and everyone loved the ornament exchange. Thank you to Andrea and her team!

Room Parent Coordinator: Sarah Havlik

Room Parents are getting volunteers set for upcoming events and parties.

Special Friends' Breakfast - 2nd/6th Grade Parents are our main volunteers along side 8th Grade students, who will help serve breakfast.

A few phone calls may be made to solicit volunteers for the early shift in the Kitchen.

An update with detailed lists will be sent to the Events Team on Friday.

Our Room Parents are working on it and are sure that we will get our slots filled to make it another great event!

Hot Lunch: Dee Kurilo

Frustration continues with the current Hot Lunch program. Advisory Council will have a sub-committee to work on overhauling the current program. If interested, please contact Dee Kurilo.

New Families: Liesl Nebel and Amy Carnahan

No report given.

Parish Liaison: Helen Heller

Mary Okon gave an update regarding the reconciliation and confirmation sacrament prep at church. Mrs. English has become involved and the process is streamlined and much smoother. Suggestion is to find a way to bond all the children going through prep together.

School Supplies: Christian Buchholz

No report given.

Book Fair: Christy Ragan

No report given.

Volunteer Coordinator: Dee Kurilo

Dee gave a report at the Advisory Council meeting on ways to improve the volunteer program. If interested in helping or providing feedback, please contact Dee Kurilo.

Wreath Sale Coordinator: Erin Herrick and Andrea Molloy

Wreath Sale made \$7,000 for the PA, which is great news! Thank you to Erin, Andrea, and their team for a successful Wreath Sale!

School Committee Reports:

Auction: Christy Ragan

All is on track with the auction. Procurement deadline is February 1 but if you submit your procurement form by Friday, January 22, you will be entered in the drawing for the hotel room.

CYO: Kristine Bachand

CYO is going well, nothing new to report.