



**Cathedral School Parents' Association
Meeting Minutes 15 June 2016**

Attendees:

Janet Jacobs, Dee Kurilo, Amy Biggs, Christy Ragan, Fergie Bush, Courtenay McKelligon, Mary Cea, Carrie Akers, Lory Caldwell, Mary Okon, Adrienne Dedelow, Cherryl Jones, Marcy Bernhardt, Joanie Bayne, Sarah Havlik, Bente Houle, Sandra Cost, Rhiana Kehrli, Heidi Alexander, Melinda O'Scannlain, Andrea Molloy, Amy Carnahan, Kristine Bachand, and Erin Herrick

Next Meeting: 20 October 2016

Prayer:

Prayed along with the students' morning prayer over the intercom.

Meeting Minutes:

The proposed meeting minutes of June 2016, having been circulated to the PA board prior to the meeting, the reading was dispensed of and approved.

Officer Reports:

President:

Christy Ragan welcomed everyone to the PA and introductions were made amongst all the attendees.

PA meetings are monthly and will occur on the third Thursday of every month, 8:15AM in the courtyard. Mark your calendars for 10.20, 11.17, 12.15, 1.19, 2.16, 3.16, 4.20, 5.18, 6.8.

Treasurer:

Dee Kurilo will have a full financial report to share at the October meeting. She wanted to remind everyone that when purchasing items for PA events, please use the PA debit card and keep all receipts. If you need a reimbursement, please fill out form, attach receipts and submit to Dee Kurilo. This includes any in-kind donations, too. These expenses help us to keep our budget balanced every year.

Dee also reminded everyone that the wreath sale is the only PA fundraiser and the funds raised are used for all the events.

Principal's Report:

Amy Biggs reported on the new Volgistics volunteer management system that is up and running smoothly. If you have any PA related questions regarding Volgistics, please contact Dee Kurilo.



If you have any school related questions, please contact Susan Hatley. Please manually add any Church service hours, such as alter serving, children's program, etc.

There is a need for children to make Church announcements for the Run4Cathedral. If interested, please contact Mary Cea.

Amy Biggs is looking forward to curriculum night and excited for the school year.

Committee Reports:

Special Events:

Carrie Akers reported that the Back to School BBQ went really well. She is still working on the numbers and will submit to Dee Kurilo when they are completed. A couple changes for next year are 2 face painters instead of 1 and more wine ordered. Everything went smoothly with volunteers. One of the highlights were the 7th and 8th graders stopping by before heading to dancing school, which is a wonderful Cathedral tradition.

Back to school coffee went really well, too.

Faculty Hospitality:

Fergie Bush and her team reported that the breakfast and gift for the teachers went smoothly. Fergie and her team will be appreciating our teachers every month and are having fun coming up with different creative ideas. Her team has grown from 4 to 12 people and they are looking forward to a great year.

Room Parent Coordinator:

Erin Herrick reported that all room parents have met with their teachers to go over the expectations for this school year and are ready for class parties, birthday celebrations and overall communication between the teachers and parents.

New Families/Guardian Angels:

Amy Carnahan reported that the Meet and Greet for new families had a huge turnout and people were excited at the chance to meet some other Cathedral families. Amy to work with Dee to create a budget for this event. There were some families that haven't heard from their Guardian Angel families due to a glitch, Amy and Liesl to follow-up and ensure everyone is connected.

School Supplies:

Christy Ragan reported on Christian Buchholz behalf regarding the school supplies. Everything went well and students received their supplies either at the meet and greet or the first day of school.

**Parish Liaison:**

Mary Cea reported that there is a need to help with the Children's program. If you are interested, please contact Rhiana Kehrli and Kate Gobel. Mary also reminded everyone that we are required to complete volunteer hours at the church this year. There are several different ways to get involved at the church: Altar Serving, Children's Program, Eucharistic Minister, Usher, etc. Please contact Mary Cea or Helen Heller with any questions.

Book Fair:

Sarah Havlik reported that this year's book fair has a pirate theme and that the goal is \$10,000 + .05%. All proceeds go directly to the library. There will be volunteer opportunities and a new position added to help streamline the process. These opportunities will be posted on Volgistics soon. There will be a "dads and donuts day", "special friends day" and a "mom's day". Angie Cunningham is shadowing Sarah this year and will be the Book Fair chair for the 2017/2018 school year. We are looking forward to another fun and successful fundraiser that fosters a love of learning for our kids.

Volunteer Coordinator/Volgistics:

Dee Kurilo reported that Volgistics is going well and contact her if you have any PA related questions or need to add volunteer shifts.

Adjourn

The next SAC meeting is 20 October 2016. Please send any additional agenda items to Christy Ragan. Christy Ragan adjourned the meeting.