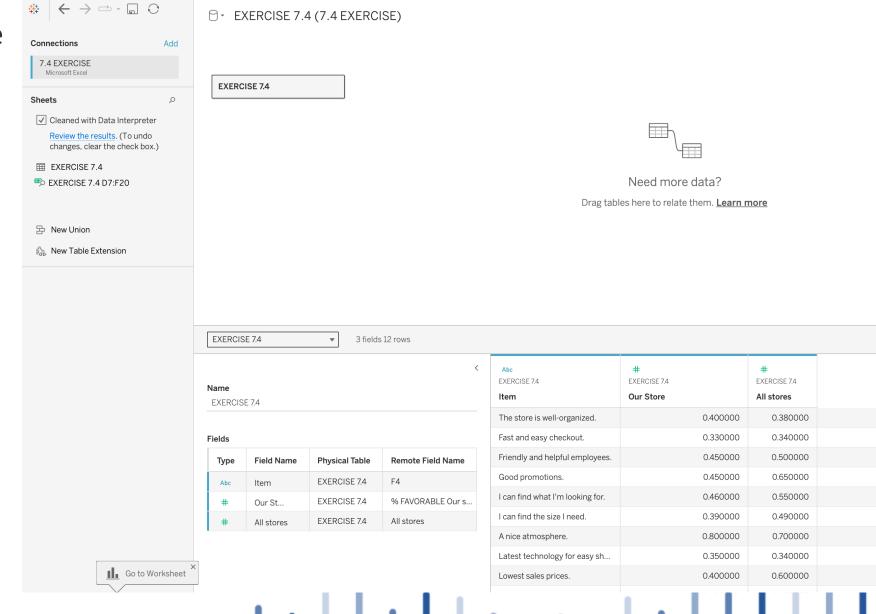
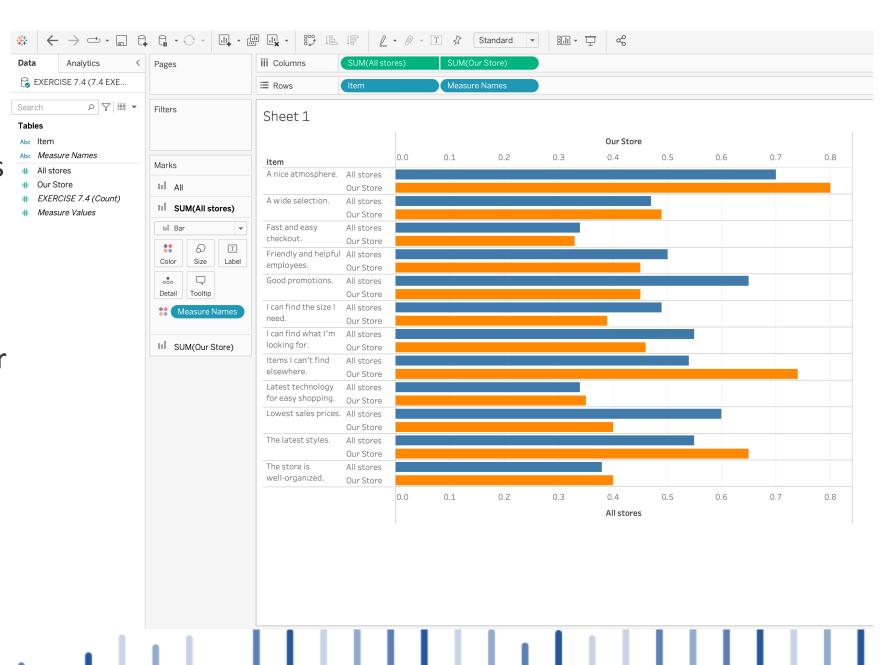
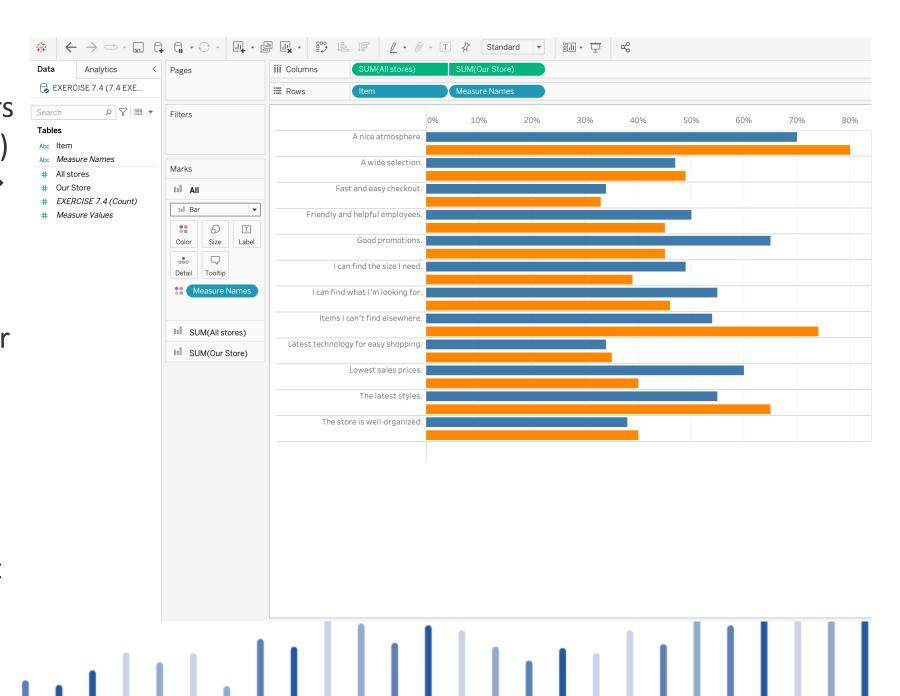
- Open the Exercise 7.4 file
- Use the Data Interpreter
- Rename columns



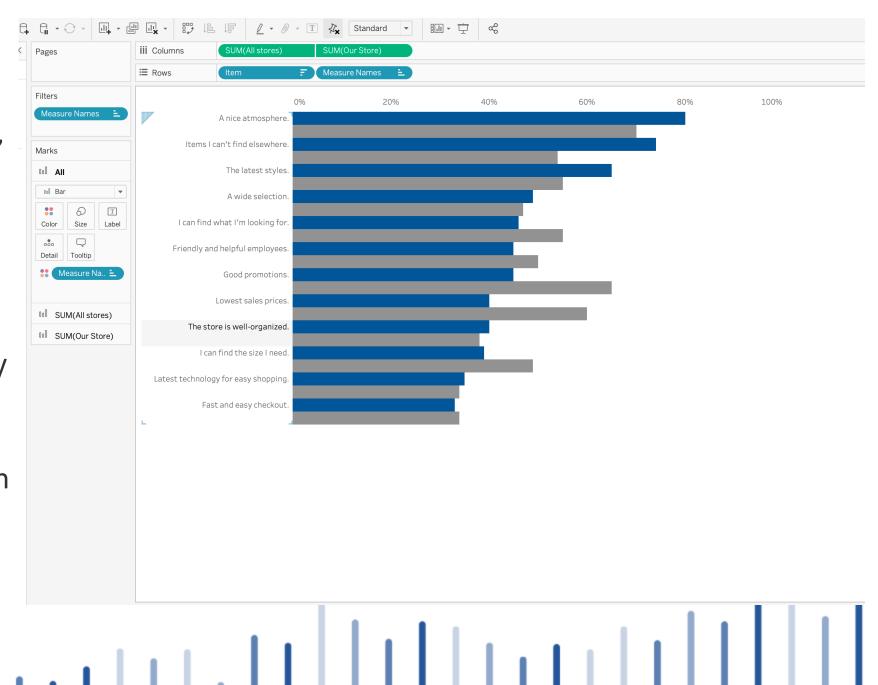
- Open Worksheet
- Drag our stores and all stores into columns
- Item and Measure names into rows
- Make Dual Axis
- Synchronize axis
- Go back to bars in the markers (sometimes after sync it shows circles instead)



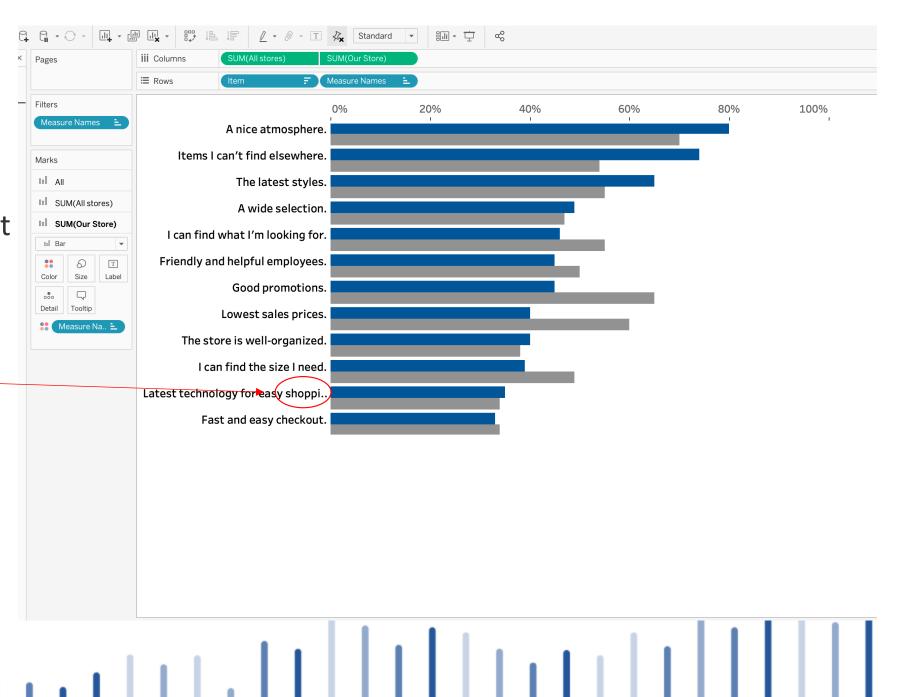
- Remove Title
- Keep top axis (hide tickers and header from bottom)
  Right click bottom axis, →
  Edit Axis, remove axis title and set tickers to
  None
- Unselect show header for Measure Names
- Align text to right
- Change format of axis to % (right click on axis scale, click on format, then numbers on the left panel)



- Increase size of bar to make them together
- Tickers every 20%, until 100% (Right click on axis, Edit axis, modify range and tickers)
- Change colors
- Remove Grid
- Sort by our store → click on Item, 'sort'. → Sort By Field, Descending, our store
- Make sure our store is on top of all stores, click on Measure Name → sort, manually sort "out stores" to be on top



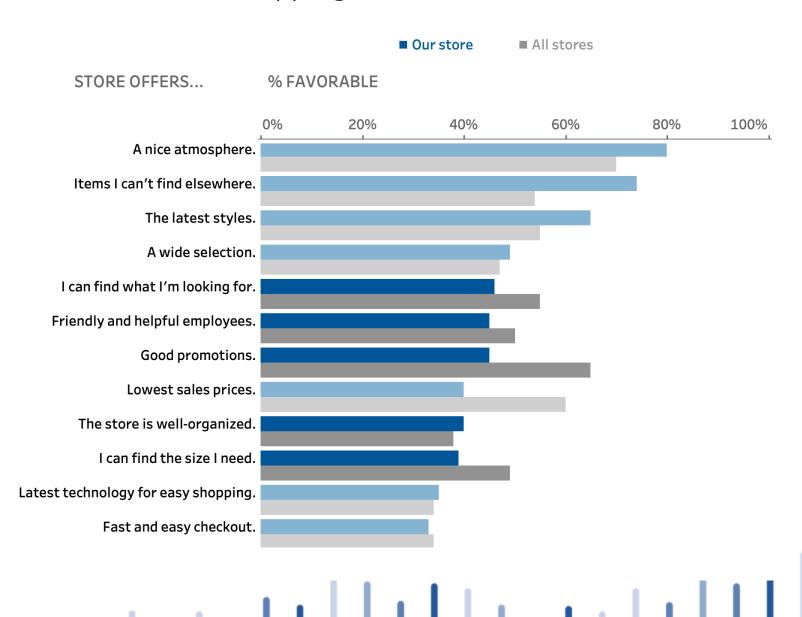
- Go to Format, Border,
- Add a row divider and make it thick, color it white to add a gap
- Increase axis/header font and change color to improve readability
- Make sure the items are not cut off (no ellipsis) –
- Remove Grid, Borders



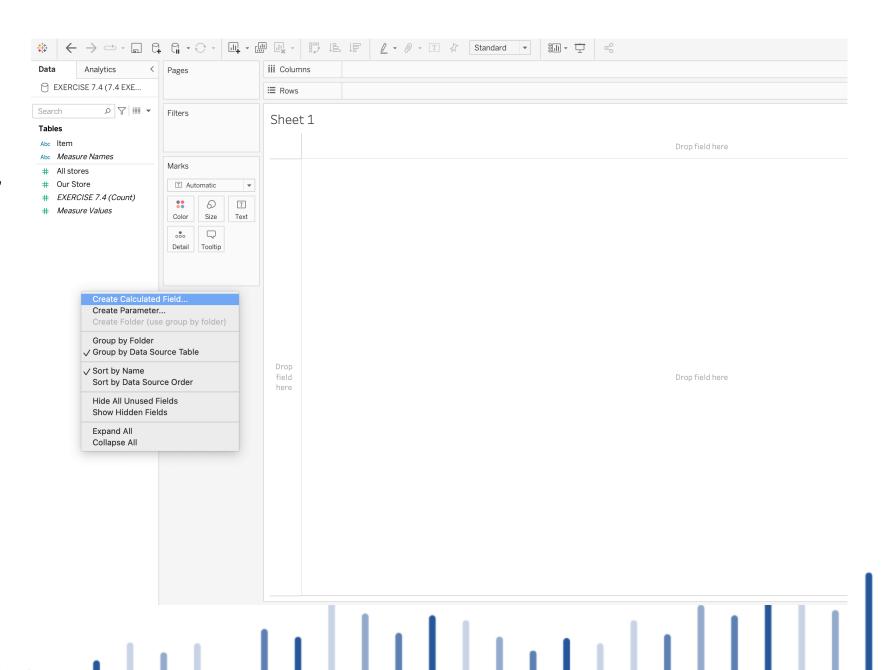
## Back to school schopping: consumer sentiment

- Create a Dashboard
- Add text for title
- Add floating blank boxes for transparency (Go to Layout, Select Background white and change opacity) notice how some items are highlighted
- Add legend
- Finishing touches
- Attention to Details
- Save Figure, Go to
   Dashboard → Export

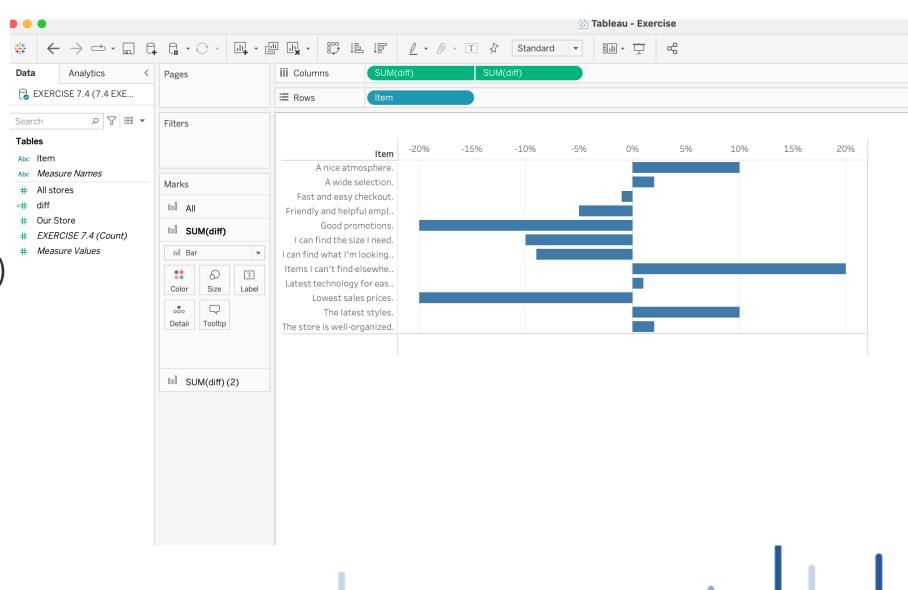
  Image



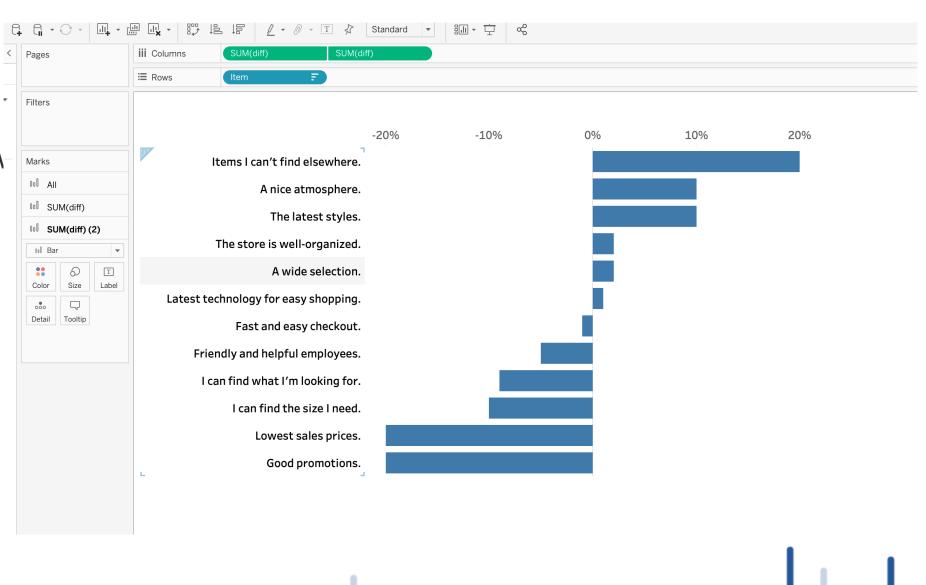
- Create a new worksheet
- Right click and select
  Create Calculated Field
- Create you own variable,
- For example: diff = Our
  Store All stores



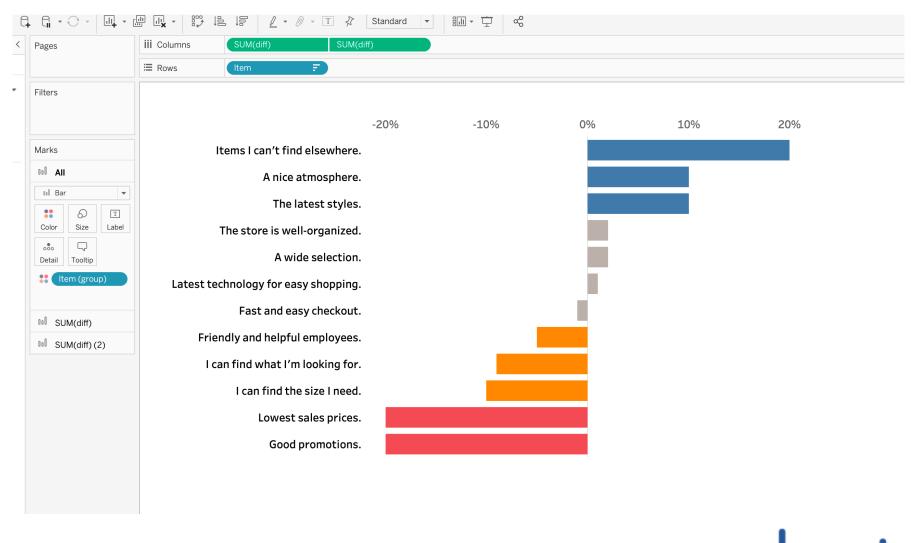
- Drag diff into columns (twice) and item into rows
- Dual Axis
- Sync Axis
- Edit bottom axis (and remove title and tickers)
- Change format to %
- Remove title



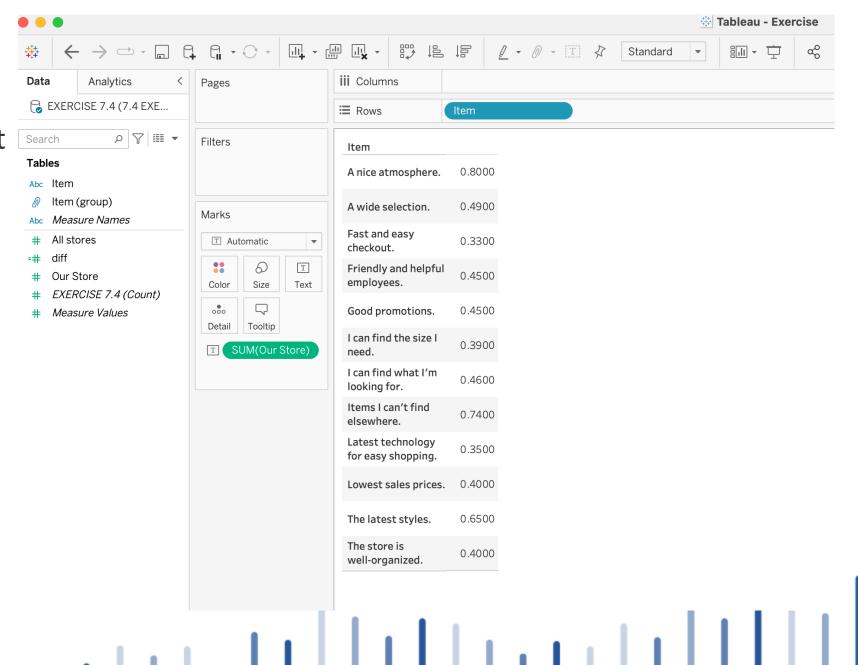
- Sort by difference
- Format -> Cell size -> Taller
- Hide Field label for Row (to remove 'Item')
- Remove grid
- Increase font size
- Align text to right
- Tickers every 0.1



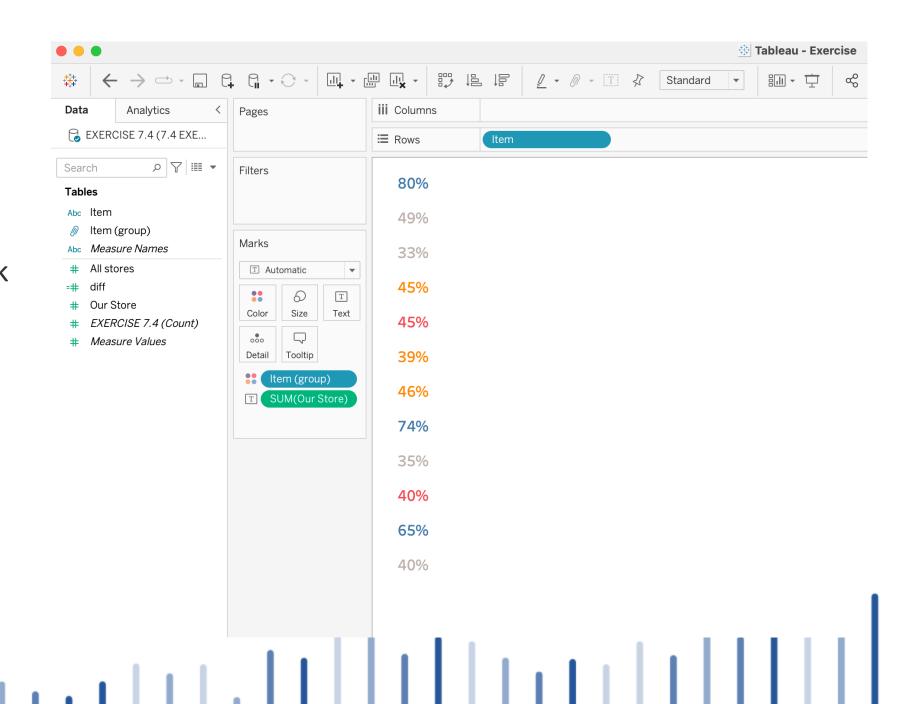
- Select the 4 groups
- Manually click on elements holding down Ctrl, then right click -> Create group
- Manually change colors



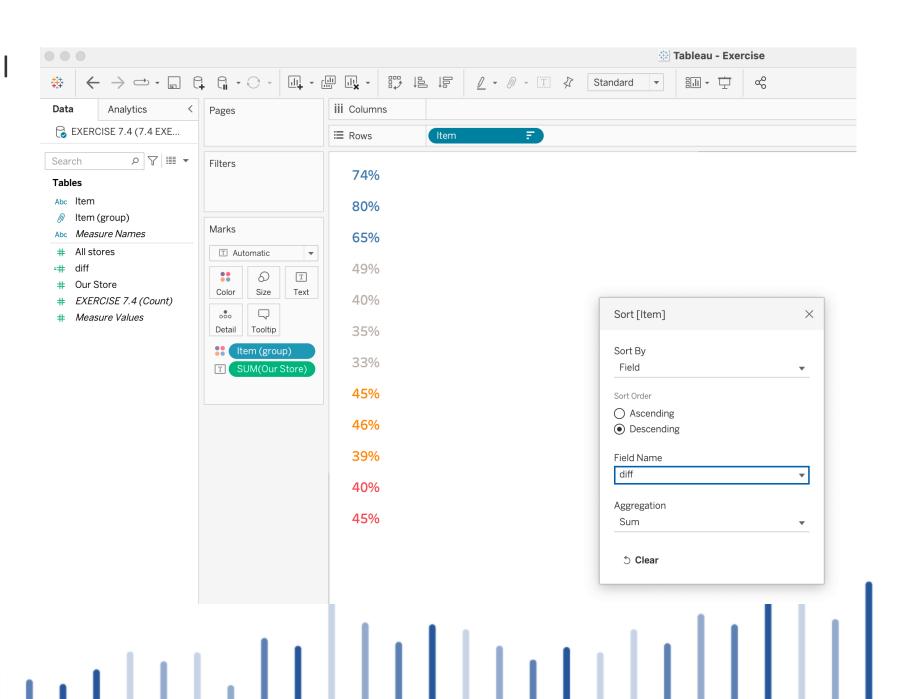
- Create a new worksheet
- Drag item into rows
- Drag "Our store" into Text to create a table
- Format → Cell Size →
  Taller
- Remove Title



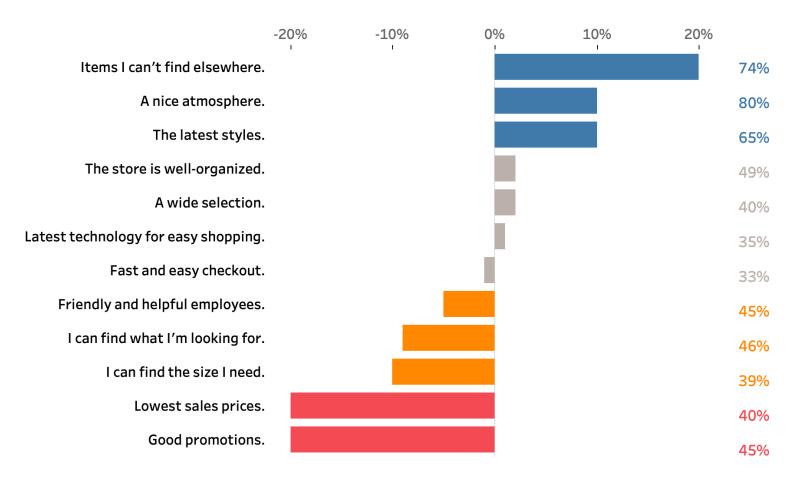
- Drag the group into colors, to color by the selected 4 groups
- Unselect show header
- Increase font size to 13 and bold font (Right click on green pill for Text -> Format)
- Change format to %
- Remove background colors



- Click on the Item blue pill and click sort
- Select sort by Field
- Descending
- Select diff field
- Now deviation and numbers are sorted the same way



- Create a new Dashboard
- Move both charts and align them



- Add text
- Titles
- Organize
- Touches
- Save 2<sup>nd</sup> figure

## Action needed: invest in employee training

Back to school schopping: consumer sentiment

