Data Sharing Checklist

* How do we meet compliance for public data sharing?
  + Consent forms and MOUs (data sharing language included)
* What data are we publicly sharing?
* What data did we say we would publicly share in our DMP?
* Where/How are we publicly sharing our data?
  + Where did we say we were sharing our data in our DMP?
* What costs will be associated with public data sharing?
* Who will oversee that data is shared publicly?
  + If sharing in a repository, who will work with the repository to hand over data?
  + If sharing in other ways, who will oversee the data sharing activities?
* What format are we publicly sharing data in?
  + What file format?
  + Merged or unmerged
  + De-identified or will there be restricted use identifiable data
  + If using a repository, what are the requirements of the repository?
* Who will finalize public datasets for sharing?
  + Who will make sure they are fully de-identified?
* What data sharing agreements do we need to create?
* Do we want to add any licenses to our data?
* When are we sharing data publicly?
* What supplemental documents are we publicly sharing?
  + Documentation, instruments, and so on
* What file format will our supplemental documents be in?