

TEMA 1080 - Medical Terminology (2 Credits)

Course Description

Medical Terminology provides instruction on how to interpret and understand the technical language of medicine. Students learn the basic structure of medical terms including prefixes, suffixes, word roots, special endings, plural forms, abbreviations, and symbols. Emphasis is placed on the correct spelling, definition, application, and pronunciation of each term.

Course Objectives

- Identify the four types of word parts in forming medical terms.
 - Demonstrate construction of medical terms by correctly spelling, pronouncing, defining, and identifying selected terms.
 - Identify and apply acceptable medical abbreviations.
 - Use knowledge of word parts to define unfamiliar medical terms.
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Course Outline

- Introduction to Medical Terminology
- Musculoskeletal
- Cardiovascular
- Lymphatic & Immune and Respiratory
- Digestive and Urinary
- Nervous and Special Senses
- Integumentary and Endocrine
- Reproductive and Diagnostic Procedures

Assignments and Assessments

Welcome

Orientation

Syllabus and Course Agreement

Course Timeline

Module 1: Word Parts and Terms

Read Chapter 1 Introduction to Medical Terminology

Chapter 1 Lecture Notes

Chapter 1 Introduction

Primary Medical Terms and Word Parts

1.1 Check Your Understanding: Word Part Mastery

1.2 Check Your Understanding: Building Terms

1.3 Check Your Understanding: Vocabulary

1.4 Check Your Understanding: Spelling Terms

1.1 Image Labeling

Medical Dictionary Use; Pronunciation; Spelling; Singular and Plural Endings

1.5 Check Your Understanding: Spelling Terms

1.6 Check Your Understanding: Vocabulary

Look-Alike, Sound-Alike Terms and Word Parts

1.7 Check Your Understanding: Word Part Mastery

1.8 Check Your Understanding: Building Terms

1.9 Check Your Understanding: Vocabulary

1.10 Check Your Understanding: Spelling Terms

Using Abbreviations

Apply lit: 1.1 Word Building

Apply lit: 1.2 Word Building

Apply lit: 1.3 Term Dissection

Apply lit: 1.4 Term Dissection

Chapter 1 Flashcards

Chapter 1 Review: Introduction to Medical Terminology

Chapter 1 Pre-Test: Introduction to Medical Terminology

Introduction to Medical Terminology Exam - Requires

Respondus LockDown Browser

Read Chapter 2 The Human Body in Health and Disease

Chapter 2 Lecture Notes

Chapter 2 Introduction

Anatomic Reference Systems

2.1 Check Your Understanding: Word Part Mastery

2.2 Check Your Understanding: Building Terms

2.3 Check Your Understanding: Vocabulary

2.4 Check Your Understanding: Spelling Terms

2.1 Image Labeling

Structures of the Body

2.5 Check Your Understanding: Word Part Mastery

2.6 Check Your Understanding: Building Terms

2.7 Check Your Understanding: Vocabulary

2.8 Check Your Understanding: Spelling Terms

Pathology

2.9 Check Your Understanding: Word Part Mastery

2.10 Check Your Understanding: Building Terms

2.11 Check Your Understanding: Vocabulary

2.12 Check Your Understanding: Spelling Terms

Abbreviations

2.13 Check Your Understanding: Abbreviations

Apply lit: 2.1 Whole Body Terminology

Apply lit: 2.2 Whole Body Terminology

Chapter 2 Flashcards

Chapter 2 Review: The Human Body in Health and Disease

Chapter 2 Pre-Test: The Human Body in Health and Disease

The Human Body in Health and Disease Exam - Requires

Respondus LockDown

Browser

Check point meeting- Module 1

Module 2: Word Parts and Terms

Read Chapter 3 The Skeletal System

Chapter 3 Lecture Notes

Chapter 3 Introduction

Functions, Structures and Medical Specialties of the Skeletal System

3.1 Check Your Understanding: Word Part Mastery

3.2 Check Your Understanding: Building Terms

3.3 Check Your Understanding: Vocabulary

3.4 Check Your Understanding: Spelling Terms

3.1 Image Labeling

Pathology of the Skeletal System

3.5 Check Your Understanding: Word Part Mastery

3.6 Check Your Understanding: Building Terms

3.7 Check Your Understanding: Vocabulary

3.8 Check Your Understanding: Spelling Terms

3.2 Image Labeling

Apply lit: 3.1 Medical Document Spellcheck

Apply lit: 3.2 Image Identification

Diagnosis and Treatment of the Skeletal System

3.9 Check Your Understanding: Word Part Mastery

3.10 Check Your Understanding: Building Terms

3.11 Check Your Understanding: Vocabulary

3.12 Check Your Understanding: Spelling Terms

Apply lit: 3.3 Medical Term Translation

Apply lit: 3.4 Audio Message Translation

Abbreviations

3.13 Check Your Understanding: Abbreviations

Apply lit: 3.1 Medical Terminology at Work

Chapter 3 Flashcards

Chapter 3 Review: The Skeletal System

Chapter 3 Pre-Test: The Skeletal System

Skeletal Exam - Requires Respondus LockDown Browser

Read Chapter 4 The Muscular System

Chapter 4 Lecture Notes

Chapter 4 Introduction

Structures, Functions and Medical Specialties of the Muscular System

4.1 Check Your Understanding: Word Part Mastery

4.2 Check Your Understanding: Building Terms

4.3 Check Your Understanding: Vocabulary

4.4 Check Your Understanding: Spelling Terms

4.1 Image Labeling

Pathology of the Muscular System
 4.5 Check Your Understanding: Word Part Mastery
 4.6 Check Your Understanding: Building Terms
 4.7 Check Your Understanding: Vocabulary
 4.8 Check Your Understanding: Spelling Terms
 Apply lit: 4.1 Medical Term Translation
 Apply lit: 4.2 Image Identification
 Diagnosis and Treatment of the Muscular System
 4.9 Check Your Understanding: Word Part Mastery
 4.10 Check Your Understanding: Building Terms
 4.11 Check Your Understanding: Vocabulary
 4.12 Check Your Understanding: Spelling Terms
 Apply lit: 4.3 Medical Document Spellcheck
 Apply lit: 4.4 Audio Message Translation
 Abbreviations
 4.13 Check Your Understanding: Abbreviations
 Chapter 4 Flashcards
 Chapter 4 Review: The Muscular System
 Apply lit: 4.1 Medical Terminology at Work
 Chapter 4 Pre-Test : The Muscular System
 4.1 Recall Word Parts Learned in Chapter 3
 4.2 Recall Abbreviations Learned in Chapter 3
 Apply lit: 4.1 Apply Terms Learned in Chapter 3
 Muscular Exam - Requires Respondus LockDown Browser
 Check point meeting- Module 2
 Module 3: Word Parts and Terms
 Read Chapter 5 The Cardiovascular System
 Chapter 5 Lecture Notes
 Chapter 5 Introduction
 Structures, Functions and Medical Specialties of the Cardiovascular System
 5.1 Check Your Understanding: Word Part Mastery
 5.2 Check Your Understanding: Building Terms
 5.3 Check Your Understanding: Vocabulary
 5.4 Check Your Understanding: Spelling Terms
 5.1 Image Labeling
 5.2 Image Labeling
 Pathology of the Cardiovascular System
 5.5 Check Your Understanding: Word Part Mastery
 5.6 Check Your Understanding: Building Terms
 5.7 Check Your Understanding: Vocabulary
 5.8 Check Your Understanding: Spelling Terms
 Apply lit: 5.1 Medical Document Spellcheck
 Apply lit: 5.2 Audio Message Translation
 Diagnosis and Treatment of the Cardiovascular System
 5.9 Check Your Understanding: Word Part Mastery
 5.10 Check Your Understanding: Building Terms
 5.11 Check Your Understanding: Vocabulary
 5.12 Check Your Understanding: Spelling Terms
 Apply lit: 5.3 Medical Term Translation
 Apply lit: 5.4 Image Identification
 Abbreviations
 5.13 Check Your Understanding: Abbreviations
 Chapter 5 Flashcards

Chapter 5 Review: The Cardiovascular System
 Apply lit: 5.1 Medical Terminology at Work
 Chapter 5 Pre-Test: The Cardiovascular System
 5.1 Recall Word Parts Learned in Chapters 3-4
 5.2 Recall Abbreviations Learned in Chapters 3-4
 Apply lit: 5.1 Apply Terms Learned in Chapters 3-4
 Cardiovascular Exam - Requires Respondus LockDown Browser
 Check point meeting- Module 3
 Module 4: Word Parts and Terms
 Read Chapter 6 The Lymphatic and Immune Systems
 Chapter 6 Lecture Notes
 Chapter 6 Introduction
 Function, Structure, Pathology, and Diagnostic Procedures of the Lymphatic System;
 Medical Specialties Related to the Lymphatic and Immune Systems
 6.1 Check Your Understanding: Word Part Mastery
 6.2 Check Your Understanding: Building Terms
 6.3 Check Your Understanding: Vocabulary
 6.4 Check Your Understanding: Spelling Terms
 6.1 Image Labeling
 Pathology, Diagnostic Procedures, and Treatment of the Immune System
 6.5 Check Your Understanding: Word Part Mastery
 6.6 Check Your Understanding: Building Terms
 6.7 Check Your Understanding: Vocabulary
 6.8 Check Your Understanding: Spelling Terms
 Apply lit: 6.1 Medical Document Spellcheck
 Apply lit: 6.2 Medical Term Translation
 Apply lit: 6.3 Audio Message Translation
 Pathogenic Organisms, Oncology, and Cancer Treatments
 6.9 Check Your Understanding: Word Part Mastery
 6.10 Check Your Understanding: Building Terms
 6.11 Check Your Understanding: Vocabulary
 6.12 Check Your Understanding: Spelling Terms
 Apply lit: 6.4 Medical Term Translation
 Apply lit: 6.5 Image Identification
 Abbreviations
 6.13 Check Your Understanding: Abbreviations
 Chapter 6 Flashcards
 Chapter 6 Review: The Lymphatic and Immune Systems
 Apply lit: 6.1 Medical Terminology at Work
 Apply lit: 6.2 Medical Terminology at Work
 Chapter 6 Pre-Test: The Lymphatic and Immune Systems
 6.1 Recall Word Parts Learned in Chapters 3-5
 6.2 Recall Abbreviations Learned in Chapters 3-5
 Apply lit: 6.1 Apply Terms Learned in Chapters 3-5
 Lymphatic and Immune Exam - Requires Respondus LockDown Browser
 Read Chapter 7 The Respiratory System
 Chapter 7 Lecture Notes
 Chapter 7 Introduction
 Structures, Functions and Medical Specialties of the

Respiratory System

7.1 Check Your Understanding: Word Part Mastery

7.2 Check Your Understanding: Building Terms

7.3 Check Your Understanding: Vocabulary

7.4 Check Your Understanding: Spelling Terms

7.1 Image Labeling

Pathology of the Respiratory System

7.5 Check Your Understanding: Word Part Mastery

7.6 Check Your Understanding: Building Terms

7.7 Check Your Understanding: Vocabulary

7.8 Check Your Understanding: Spelling Terms

Apply lit: 7.1 Medical Document Spellcheck

Apply lit: 7.2 Image Identification

Diagnosis and Treatment of the Respiratory System

7.9 Check Your Understanding: Word Part Mastery

7.10 Check Your Understanding: Building Terms

7.11 Check Your Understanding: Vocabulary

7.12 Check Your Understanding: Spelling Terms

Apply lit: 7.3 Medical Term Translation

Apply lit: 7.4 Audio Message Translation

Abbreviations

7.13 Check Your Understanding: Abbreviations

Chapter 7 Flashcards

Chapter 7 Review: The Respiratory System

Apply lit: 7.1 Medical Terminology at Work

Chapter 7 Pre-Test: The Respiratory System

7.1 Recall Word Parts Learned in Chapters 3-6

7.2 Recall Abbreviations Learned in Chapters 3-6

Apply lit: 7.1 Apply Terms Learned in Chapters 3-6

Respiratory Exam - Requires Respondus LockDown Browser

Check point meeting- Module 4

Module 5: Word Parts and Terms

Read Chapter 8 The Digestive System

Chapter 8 Lecture Notes

Chapter 8 Introduction

Structures, Functions and Medical Specialties of the Digestive System

8.1 Check Your Understanding: Word Part Mastery

8.2 Check Your Understanding: Building Terms

8.3 Check Your Understanding: Vocabulary

8.4 Check Your Understanding: Spelling Terms

8.1 Image Labeling

Pathology of the Digestive System

8.5 Check Your Understanding: Word Part Mastery

8.6 Check Your Understanding: Building Terms

8.7 Check Your Understanding: Vocabulary

8.8 Check Your Understanding: Spelling Terms

Apply lit: 8.1 Medical Term Translation

Apply lit: 8.2 Image Identification

Diagnosis and Treatment of the Digestive System

8.9 Check Your Understanding: Word Part Mastery

8.10 Check Your Understanding: Building Terms

8.11 Check Your Understanding: Vocabulary

8.12 Check Your Understanding: Spelling Terms

Apply lit: 8.3 Medical Document Spellcheck

Apply lit: 8.4 Audio Message Translation

Abbreviations

8.13 Check Your Understanding: Abbreviations

Chapter 8 Flashcards

Chapter 8 Review: The Digestive System

Apply lit: 8.1 Medical Terminology at Work

Chapter 8 Pre-Test : The Digestive System

8.1 Recall Word Parts Learned in Chapters 3-7

8.2 Recall Abbreviations Learned in Chapters 3-7

Apply lit: 8.1 Apply Terms Learned in Chapters 3-7

Digestive Exam - Requires Respondus LockDown Browser

Read Chapter 9 The Urinary System

Chapter 9 Lecture Notes

Chapter 9 Introduction

Structures, Functions and Medical Specialties of the Urinary System

9.1 Check Your Understanding: Word Part Mastery

9.2 Check Your Understanding: Building Terms

9.3 Check Your Understanding: Vocabulary

9.4 Check Your Understanding: Spelling Terms

9.1 Image Labeling

Pathology of the Urinary System

9.5 Check Your Understanding: Word Part Mastery

9.6 Check Your Understanding: Building Terms

9.7 Check Your Understanding: Vocabulary

9.8 Check Your Understanding: Spelling Terms

Apply lit: 9.1 Medical Document Spellcheck

Apply lit: 9.2 Audio Message Translation

Diagnosis and Treatment of the Urinary System

9.9 Check Your Understanding: Word Part Mastery

9.10 Check Your Understanding: Building Terms

9.11 Check Your Understanding: Vocabulary

9.12 Check Your Understanding: Spelling Terms

Apply lit: 9.3 Medical Term Translation

Apply lit: 9.4 Image Identification Abbreviations

9.13 Check Your Understanding: Abbreviations

Chapter 9 Flashcards

Chapter 9 Review: The Urinary System

Apply lit: 9.1 Medical Terminology at Work

Chapter 9 Pre-Test: The Urinary System

9.1 Recall Word Parts Learned in Chapters 5-8

9.2 Recall Abbreviations Learned in Chapters 5-8

Apply lit: 9.1 Apply Terms Learned in Chapters 4-8

Urinary Exam - Requires Respondus LockDown Browser

Check point meeting- Module 5

Module 6: Word Parts and Terms

Chapter 10 Lecture Notes

Chapter 10 Introduction

Structures, Functions and Medical Specialties of the Nervous System and Mental Health

10.1 Check Your Understanding: Word Part Mastery

10.2 Check Your Understanding: Building Terms

10.3 Check Your Understanding: Vocabulary

10.4 Check Your Understanding: Spelling Terms
10.1 Image Labeling
Pathology of the Nervous System and Mental Health
10.5 Check Your Understanding: Word Part Mastery
10.6 Check Your Understanding: Building Terms
10.7 Check Your Understanding: Vocabulary
10.8 Check Your Understanding: Spelling Terms
Apply lit: 10.1 Medical Document Spellcheck
Apply lit: 10.2 Image Identification
Diagnosis and Treatment of the Nervous System and Mental Health
10.9 Check Your Understanding: Word Part Mastery
10.10 Check Your Understanding: Building Terms
10.11 Check Your Understanding: Vocabulary
10.12 Check Your Understanding: Spelling Terms
Apply lit: 10.3 Medical Term Identification
Apply lit: 10.4 Audio Message Translation Abbreviations
10.13 Check Your Understanding: Abbreviations
Chapter 10 Flashcards
Chapter 10 Review: The Nervous System and Mental Health
Apply lit: 10.1 Medical Terminology at Work
Chapter 10 Pre-Test: The Nervous System and Mental Health
10.1 Recall Word Parts Learned in Chapters 6-9
10.2 Recall Abbreviations Learned in Chapters 6-9
Apply lit: 10.1 Apply Terms Learned in Chapters 5-9
Nervous Exam - Requires Respondus LockDown Browser
Read Chapter 11 Special Senses: The Eyes and Ears
Chapter 11 Lecture Notes
Chapter 11 Introduction
Functions of the Eyes
Structures of the Eyes
Medical Specialties Related to the Eyes and Vision
11.1 Check Your Understanding: Word Part Mastery
11.2 Check Your Understanding: Building Terms
11.3 Check Your Understanding: Vocabulary
11.4 Check Your Understanding: Spelling Terms
11.1 Image Labeling
Pathology of the Eyes and Vision
Diagnostic Procedures for Vision and the Eyes
Treatment Procedures of the Eyes and Vision
11.5 Check Your Understanding: Word Part Mastery
11.6 Check Your Understanding: Building Terms
11.7 Check Your Understanding: Vocabulary
11.8 Check Your Understanding: Spelling Terms
Apply lit: 11.1 Image Identification
Apply lit: 11.2 Medical Term Identification
Functions of the Ears
Structures of the Ears
Medical Specialties Related to the Ears and Hearing
11.9 Check Your Understanding: Word Part Mastery
11.10 Check Your Understanding: Building Terms
11.11 Check Your Understanding: Vocabulary
Pathology of the Ears and Hearing
Diagnostic Procedures for the Ears and Hearing

Treatment Procedures of the Ears and Hearing
11.12 Check Your Understanding: Word Part Mastery
11.13 Check Your Understanding: Building Terms
11.14 Check Your Understanding: Vocabulary
11.15 Check Your Understanding: Spelling Terms
Apply lit: 11.3 Medical Document Spellcheck
Apply lit: 11.4 Audio Message Translation Abbreviations
11.16 Check Your Understanding: Abbreviations
Chapter 11 Flashcards
Chapter 11 Review: Special Senses: The Eyes and Ears
Apply lit: 11.1 Medical Terminology at Work
Chapter 11 Pre-Test: Special Senses: The Eyes and Ears
11.1 Recall Word Parts Learned in Chapters 7-10
11.2 Recall Abbreviations Learned in Chapters 7-10
Apply lit: 11.1 Apply Terms Learned in Chapters 6-10
Special Senses Exam - Requires Respondus LockDown Browser
Check point meeting- Module 6
Module 7: Word Parts and Terms
Read Chapter 12 Skin: The Integumentary System
Chapter 12 Lecture Notes
Chapter 12 Introduction
Functions of the Integumentary System
The Structures of the Skin and its Related Structures
Medical Specialties Related to the Integumentary System
12.1 Check Your Understanding: Word Part Mastery
12.2 Check Your Understanding: Building Terms
12.3 Check Your Understanding: Vocabulary
12.1 Image Labeling
Pathology of the Integumentary System
12.4 Check Your Understanding: Word Part Mastery
12.5 Check Your Understanding: Building Terms
12.6 Check Your Understanding: Vocabulary
12.7 Check Your Understanding: Spelling Terms
Apply lit: 12.1 Medical Term Identification
Apply lit: 12.2 Image Identification
Diagnostic Procedures of the Integumentary System
Treatment Procedures of the Integumentary System
12.8 Check Your Understanding: Word Part Mastery
12.9 Check Your Understanding: Building Terms
12.10 Check Your Understanding: Vocabulary
12.11 Check Your Understanding: Spelling Terms
Apply lit: 12.3 Medical Document Spellcheck
Apply lit: 12.4 Audio Message Translation Abbreviations
12.12 Check Your Understanding: Abbreviations
Chapter 12 Flashcards
Chapter 12 Review: Skin: The Integumentary System
Apply lit: 12.1 Medical Terminology at Work
Chapter 12 Pre-Test: Skin: The Integumentary System
12.1 Recall Word Parts Learned in Chapters 8-11
12.2 Recall Abbreviations Learned in Chapters 8-11
Apply lit: 12.1 Apply Terms Learned in Chapters 7-11
Integumentary Exam - Requires Respondus LockDown Browser

Read Chapter 13 The Endocrine System
Chapter 13 Lecture Notes
Chapter 13 Introduction
Structures, Functions and Medical Specialties of the Endocrine System
13.1 Check Your Understanding: Word Part Mastery
13.2 Check Your Understanding: Building Terms
13.3 Check Your Understanding: Vocabulary
13.4 Check Your Understanding: Spelling Terms
13.1 Image Labeling
Pathology of the Endocrine System
13.5 Check Your Understanding: Word Part Mastery
13.6 Check Your Understanding: Building Terms
13.7 Check Your Understanding: Vocabulary
13.8 Check Your Understanding: Spelling Terms
Apply lit: 13.1 Medical Document Spellcheck
Apply lit: 13.2 Image Identification
Diagnosis and Treatment of the Endocrine System
13.9 Check Your Understanding: Word Part Mastery
13.10 Check Your Understanding: Building Terms
13.11 Check Your Understanding: Vocabulary
13.12 Check Your Understanding: Spelling Terms
Apply lit: 13.3 Medical Term Identification
Apply lit: 13.4 Audio Message Translation Abbreviations
13.13 Check Your Understanding: Abbreviations
Chapter 13 Flashcards
Chapter 13 Review: The Endocrine System
Apply lit: 13.1 Medical Terminology at Work
13.1 Recall Word Parts Learned in Chapters 9-12
13.2 Recall Abbreviations Learned in Chapters 9-12
Apply lit: 13.1 Apply Terms Learned in Chapters 8-12
Endocrine Exam - Requires Respondus LockDown Browser
Check point meeting- Module 7
Module 8: Word Parts and Terms
Read Chapter 14 The Reproductive System
Chapter 14 Lecture Notes
Chapter 14 Introduction
Terms Related to the Reproductive System of Both Sexes
Functions of the Male Reproductive System
Structures of the Male Reproductive System
Medical Specialties Related to the Male Reproductive System
14.1 Check Your Understanding: Word Part Mastery
14.2 Check Your Understanding: Building Terms
14.3 Check Your Understanding: Vocabulary
14.1 Image Labeling
Pathology of the Male Reproductive System
Diagnostic Procedures of the Male Reproductive System
Treatment Procedures of the Male Reproductive System
Sexually Transmitted Diseases
14.4 Check Your Understanding: Word Part Mastery
14.5 Check Your Understanding: Building Terms
14.6 Check Your Understanding: Vocabulary
14.7 Check Your Understanding: Spelling Terms

Apply lit: 14.1 Medical Term Identification
Apply lit: 14.2 Audio Message Translation
Functions of the Female Reproductive System
Structures of the Female Reproductive System
Terms Related to Pregnancy and Childbirth
Medical Specialties Related to the Female Reproductive System and Childbirth
14.8 Check Your Understanding: Word Part Mastery
14.9 Check Your Understanding: Building Terms
14.10 Check Your Understanding: Vocabulary
14.11 Check Your Understanding: Spelling Terms
14.2 Image Labeling
Pathology of the Female Reproductive System
Pathology of the Pregnancy and Childbirth
Diagnostic Procedures of the Female Reproductive System
Treatment Procedures of the Female Reproductive System
14.12 Check Your Understanding: Word Part Mastery
14.13 Check Your Understanding: Building Terms
14.14 Check Your Understanding: Vocabulary
14.15 Check Your Understanding: Spelling Terms
Apply lit: 14.3 Medical Document Spellcheck
Apply lit: 14.4 Image Identification
Abbreviations
14.16 Check Your Understanding: Abbreviations
Chapter 14 Flashcards
Chapter 14 Review: The Reproductive Systems
Apply lit: 14.1 Medical Terminology at Work
Chapter 14 Pre-Test: The Reproductive Systems
14.1 Recall Word Parts Learned in Chapters 10-13
14.2 Recall Abbreviations Learned in Chapters 10-13
Apply lit: 14.1 Apply Terms Learned in Chapters 9-13
Reproductive Exam - Requires Respondus LockDown Browser
Read Chapter 15 Diagnostic Procedures, Pharmacology, and Complementary Medicine
Chapter 15 Lecture Notes
Chapter 15 Introduction
Diagnostic Procedures
Recumbent Examination Positions
15.1 Check Your Understanding: Word Part Mastery
15.2 Check Your Understanding: Building Terms
15.3 Check Your Understanding: Vocabulary
15.4 Check Your Understanding: Spelling Terms
Apply lit: 15.1 Medical Term Identification
Laboratory Tests
Endoscopy
Centesis
Biopsy
15.5 Check Your Understanding: Word Part Mastery
15.6 Check Your Understanding: Building Terms
15.7 Check Your Understanding: Vocabulary
15.8 Check Your Understanding: Spelling Terms
15.1 Image Labeling
Apply lit: 15.2 Audio Message Translation

Imaging Techniques
Nuclear Medicine
Pharmacology
Non-Medication Prescriptions
Complementary and Alternative Medicine
Medical Specialties Related to Diagnostic Procedures,
Pharmacology, and Complementary Medicine
15.9 Check Your Understanding: Word Part Mastery
15.10 Check Your Understanding: Building Terms
15.11 Check Your Understanding: Vocabulary
15.12 Check Your Understanding: Spelling Terms
15.2 Image Labeling
Apply lit: 15.3 Medical Document Spellcheck
Apply lit: 15.4 Image Identification Abbreviations
15.13 Check Your Understanding: Abbreviations
Chapter 15 Flashcards
Chapter 15 Review: Diagnostic Procedures, Pharmacology,
and Complementary Medicine
Apply lit: 15.1 Medical Terminology at Work
Chapter 15 Pre-Test: Diagnostic Procedures, Pharmacology,
and Complementary Medicine
15.1 Recall Word Parts Learned in Chapters 11-14
15.2 Recall Abbreviations Learned in Chapters 11-14
Apply lit: 15.1 Apply Terms Learned in Chapters 10-14
Diagnostic Procedures Exam - Requires Respondus
LockDown Browser
Check point meeting- Module 8
Final Exam- Requires Respondus LockDown Browser
Final Exam #2- Requires Respondus LockDown Browser
End of Course Survey

Subject to change. Please consult your Canvas course for the most current instructions and updates.

Classroom Hours

Mo, Tu, W, Th, Fr
8:00 AM - 11:00 AM
12:00 PM - 3:00 PM

For a full list of course hours visit: [Course Schedule](#)

Instructor Contact Information

Dusty Hunter — dhunter@stech.edu
Candice Cox — ccox@stech.edu

Office Hours: By appointment

Email is the preferred method of communication; you will receive a response within 24 hours during regular business hours.

Canvas Information

Canvas is the where course content, grades, and communication will reside for this course.

- stech.instructure.com
- For Canvas passwords or any other computer-related technical support contact Student Services.
- For regular Hours and Weekdays call (435) 586 - 2899.
- For after Hours & Weekends call (435) 865 - 3929 (Leave a message if no response).

Course Policies

Course Grading: Students must have a minimum of 80% on each module to pass off the module and all modules must be passed off before students are allowed to sign up for the next class. Each assignment is awarded points according to how well the submission follows the assignment’s requirements. Written submissions are graded according to the college writing guidelines. Some assignments may be submitted more than once. If that is the case, the assignment will clearly state this. At the end of each module, students are asked to submit a "Module Checkpoint Meeting" showing that they have completed all module requirements.

High School Power School Grades: Quarter student grades will be determined by student progress percentage. Faculty will use the higher percentage of either 1) quarter progress, or 2) cumulative progress for the current training plan year.

Grade Scale: The following grading scale will be used to determine a letter grade.

• A : 94 - 100%	• B : 83 - 86%	• C : 73 - 76%	• D : 63 - 66%
• A- : 90 - 93%	• B- : 80 - 82%	• C- : 70 - 72%	• D- : 60 - 62%
• B+ : 87 - 89%	• C+ : 77 - 79%	• D+ : 67 - 69%	• F : 0 - 59%

Course Policies: Students must adhere to the Program Safety, Work Ethic, and Dress Code as outlined in the Medical Assistant Policies & Orientation. Attendance is important to your success in the Medical Assistant program. You are responsible for the schedule that you set at the beginning of your course and to sign in at the clock-in station at the beginning of your first hour and sign out after your last hour. You are allotted one 15-minute break during each 3-hour block of time, breaks should not be taken within the first or last 30 minutes of your schedule. Problems with signing in must be reported to an instructor as soon as possible. You must maintain 80% attendance in the program. Failure to meet the required attendance standard will result in academic corrective action being taken. If you are going to be absent, communication with the instructor is required to set up time to make up the time missed. This makeup time will be scheduled at the convenience of the instructors and the availability of the classroom and clinic. If you do not have a schedule for ten (10) consecutive days, you will be withdrawn from Southwest Tech. Students are expected to complete coursework according to the scheduled amount of hours designated for the course. All students in the program must stay on task and maintain a minimum 67% progress to retain financial aid eligibility. Failure to meet these requirements shall result in the student completing an Academic Intervention Plan with the Medical Assistant program leadership team and possibly academic warning, probation, and withdrawal from the program if not brought up by the end of each quarter. Cell phones should be on silent and are not allowed in the clinic area. Be courteous to your classmates and take phone calls out in the hall. Excessive cell phone use can hinder progress

Additional Information

InformaCast Statement: Southwest Tech uses InformaCast to ensure the safety and well-being of our students. In times of emergency, such as weather closures and delays, this app allows us to promptly deliver notifications directly to your mobile devices. To stay informed and receive real-time updates, we encourage all students to sign up for notifications. Your safety is our priority, and staying connected ensures a swift response to any unforeseen circumstances. More information and directions for signing up are available at: <https://stech.edu/emergency-notifications/>

Internet Acceptable Use Policy: The student is expected to review and follow the Southwest Technical College Internet Safety Policy at: <https://stech.edu/students/policies/>

Student Code of Conduct Policy: The student is expected to review and follow the Southwest Technical College Student Code of Conduct Policy at: <https://stech.edu/students/policies/>

Accommodations: Students with medical, psychological, learning, or other disabilities desiring accommodations or services under ADA, must contact the Student Services Office. Student Services determines eligibility for and authorizes the provision of these accommodations and services. Students must voluntarily disclose that they have a disability, request an accommodation, and provide documentation of their disability. Students with disabilities may apply for accommodations, based on an eligible disability, through the Student Services office located at 757 W. 800 S., Cedar City, UT 84720, and by phone at (435) 586-2899. No diagnostic services are currently available through Southwest Technical College.

Safety and Building Maintenance: The College has developed and follows a variety of plans to ensure the safe and effective operation of its facilities and programs. The following plans are available online:

1) Facilities Operations and Maintenance Plan; 2) Technical Infrastructure Plan; and 3) Health and Safety Plan.

Withdrawals and Refunds: Please refer to the Southwest Technical College Refund Policy at: <https://stech.edu/students/policies/>

Any high school or adult student, who declares a technical training objective is eligible for admission at Southwest Technical College (Southwest Tech). Program-specific admissions requirements may exist and will be listed on the Southwest Tech website. A high school diploma or equivalent is not required for admission but is mandatory for students seeking Title IV Federal Financial Aid.

Non-Discriminatory Policy: Southwest Technical College affirms its commitment to promote the goals of fairness and equity in all aspects of the educational enterprise, and bases its policies on the idea of global human dignity.

Southwest Tech is committed to a policy of nondiscrimination. No otherwise qualified person may be excluded from participation in or be subjected to discrimination in any course, program or activity because of race, age, color, religion, sex, pregnancy, national origin or disability. Southwest Technical College does not discriminate on the basis of sex in the education programs or activities that it operates, as required by Title IX and 34 CFR part 106. The requirement not to discriminate in education programs or activities extends to admission and employment. Inquiries about Title IX and its regulations to STECH may be referred to the Title IX Coordinator, to the Department of Education, and/or to the Office for Civil rights.

If you believe you have experienced discrimination or harassment on our campus, please contact the Title IX Coordinator, Cory Estes: cestes@stech.edu, (435) 865-3938.

For special accommodations, please contact the ADA Coordinator, Cyndie Tracy: ctracy@stech.edu, (435) 865-3944.

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