

## TENA 1900 - Nursing Assistant Clinical (0.5 Credit)

### Course Description

Clinical experience of 24 hours under the direct supervision of a licensed nurse.

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### Course Objectives

- Demonstrate the critical criteria (recognizing and reporting, communication, infection control, safety, and resident's rights) as applied in the care setting.
  - Perform nursing assistant skills in a healthcare setting.
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### Course Outline

- Nursing Assistant Clinical

## Assignments and Assessments

Clinical Journal/Self Evaluation #1

Clinical Journal/Self Evaluation #2

Clinical Journal/Self Evaluation #3

Clinical Journal/Self Evaluation #4

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*Subject to change. Please consult your Canvas course for the most current instructions and updates.*

## Classroom Hours

Hours Vary

For a full list of course hours visit: [Course Schedule](#)

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## Instructor Contact Information

Vicki Swasey – [vswasey@stech.edu](mailto:vswasey@stech.edu)

Paul Struthers – [pstruthers@stech.edu](mailto:pstruthers@stech.edu)

Kami Clarke – [kclarke@stech.edu](mailto:kclarke@stech.edu)

Tim Hatch – [thatch@stech.edu](mailto:thatch@stech.edu)

Office Hours: By appointment

Email is the preferred method of communication; you will receive a response within 24 hours during regular business hours.

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## Canvas Information

Canvas is the where course content, grades, and communication will reside for this course.

- [stech.instructure.com](http://stech.instructure.com)
- For Canvas passwords or any other computer-related technical support contact Student Services.
- For regular Hours and Weekdays call (435) 586 - 2899.
- For after Hours & Weekends call (435) 865 - 3929 (Leave a message if no response).

## Course Policies

**Prerequisites:** Students must be 16 years old on the first day of class. Students must have a current CPR certification (The CPR course must have a hands on portion- Online only courses are not accepted) or ability to complete a course which is provided as part of the NA program Testing and Vaccine Requirements: Two PPD screenings (TB skin test) or Quantiferon Gold blood test; Hepatitis B (3 doses or a positive titer), Tdap immunization (within 10 years), 2 Varicella doses or positive titer, 2 MMR doses or positive titers; current season influenza vaccination (flu shot if clinicals are between October 1st and March 31), complete COVID-19 vaccination (Boosters not required) or signed exemption form. Documentation must be provided on Verified Credentials before attending clinicals or the end of the first term (if in high school) to remain in the course. Background Check through Verified Credentials Drug Screen submitted through Verified Credentials and completed at Workmed. Attendance: Southwest Tech requires 90 hours of in class attendance to complete this program. Students will need to come in and make up any hours they have missed. This can be arranged with the instructor. To complete the clinical portion of this course, students are required to attend 24 hours of clinicals in a long term care setting after completing the TENA 1100 coursework. Students will schedule clinicals as available. Every effort should be made to attend when signed up. If shifts need to be rescheduled please contact the instructor and change it ASAP on the sign up. Work hours do not count toward clinical hours even if a student does not get paid. Attire: Students attire or behavior must be work or school appropriate. Students may be asked to change their behavior and/or attire if not appropriate. Wearing scrubs is encouraged but not required for the classroom setting. Wearing scrubs is required for all clinical shifts. Below is a list of required attire for clinical experiences. If these requirements are not met, a student may be sent home from a clinical shift. Clean and pressed uniform (Scrubs any color) with student patch (left sleeve)-pant hems must NOT be touching the floor Comfortable, clean, close-toed shoes with clean and appropriate socks Hair may not impair vision and if longer than collar-length, must be pulled back and secured No extreme hair colors or styles Neat and clean nails not to exceed 1/4" length No acrylic, gel, overlays, or polish Only 2 earrings per ear; all other body piercings must not be visible or removed Visible body ink is permitted: offensive words or images that convey violence, profanity, or sexually explicit content must be covered at all times STECH Nursing Assistant student name badge (worn above waist level) Watch with a second hand (minimal jewelry if any) Black pen and notepad Confidentiality: Students must safeguard the privacy and security of all patients and residents while providing or observing patient care as well as maintain the confidentiality of all protected health information. Actual patient care situations are to be discussed only with the instructor and in an appropriate setting for learning purposes. Professionalism: Students are required to demonstrate professional behavior in all settings. This includes, and is not limited to, classrooms, labs, clinical opportunities, and when utilizing social media. Professionalism includes being on time and in class when scheduled and using appropriate language. Any form of bullying will not be tolerated and may result in dismissal from the program. Other Required Information Clinical Experience – Students will have 24 hrs. of clinical experiences which will take place after school and on weekends at the end of the course. For these out-of-school experiences, the student is responsible for transportation to and from the clinical setting. Students may not attend clinicals if required skills are not first completed in the classroom setting as scheduled with the instructor. Students are expected to prepare thoroughly for clinical experiences with professional appearance, dress, attitude, mannerisms, skills preparedness, and punctuality. Clinical experiences are mandatory for certification eligibility and make-up times for absences will not be allowed except under extreme circumstances. Two tardies = failing grade for clinical experiences Grading: EACH exam score must be 75% or higher, all skills must be passed off at 100%, and an overall grade of 78% must be maintained in order to attend clinical rotations, pass the course, and be approved to sit for the state certification exam. Cell Phone / Electronics Policy: Cell phones and other electronic devices should not be used in the clinical setting. They can easily violate confidentiality and distract from the clinical experience. Cell phone can only be used during short breaks in the break room. Absolutely no pictures or videos are to be taken in a facility at a clinical shift. No exceptions.

**High School Power School Grades:** Quarter student grades will be determined by student progress percentage. Faculty will use the higher percentage of either 1) quarter progress, or 2) cumulative progress for the current training plan year. The progress percentage will be used with the grading scale to determine the minimum grade. **High School Grade Scale:** The following grading scale will be used to determine a letter grade from the progress percentage:

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|-----------------|-----------------|-----------------|-----------------|
| • A : 94 - 100% | • B : 83 - 86%  | • C : 73 - 76%  | • D : 63 - 66%  |
| • A- : 90 - 93% | • B- : 80 - 82% | • C- : 70 - 72% | • D- : 60 - 62% |
| • B+ : 87 - 89% | • C+ : 77 - 79% | • D+ : 67 - 69% | • F : 0 - 59%   |

## Additional Information

InformaCast Statement: Southwest Tech uses InformaCast to ensure the safety and well-being of our students. In times of emergency, such as weather closures and delays, this app allows us to promptly deliver notifications directly to your mobile devices. To stay informed and receive real-time updates, we encourage all students to sign up for notifications. Your safety is our priority, and staying connected ensures a swift response to any unforeseen circumstances. More information and directions for signing up are available at: <https://stech.edu/emergency-notifications/>

Internet Acceptable Use Policy: The student is expected to review and follow the Southwest Technical College Internet Safety Policy at: <https://stech.edu/students/policies/>

Student Code of Conduct Policy: The student is expected to review and follow the Southwest Technical College Student Code of Conduct Policy at: <https://stech.edu/students/policies/>

Accommodations: Students with medical, psychological, learning, or other disabilities desiring accommodations or services under ADA, must contact the Student Services Office. Student Services determines eligibility for and authorizes the provision of these accommodations and services. Students must voluntarily disclose that they have a disability, request an accommodation, and provide documentation of their disability. Students with disabilities may apply for accommodations, based on an eligible disability, through the Student Services office located at 757 W. 800 S., Cedar City, UT 84720, and by phone at (435) 586-2899. No diagnostic services are currently available through Southwest Technical College.

Safety and Building Maintenance: The College has developed and follows a variety of plans to ensure the safe and effective operation of its facilities and programs. The following plans are available online:

1) Facilities Operations and Maintenance Plan; 2) Technical Infrastructure Plan; and 3) Health and Safety Plan.

Withdrawals and Refunds: Please refer to the Southwest Technical College Refund Policy at: <https://stech.edu/students/policies/>

Any high school or adult student, who declares a technical training objective is eligible for admission at Southwest Technical College (Southwest Tech). Program-specific admissions requirements may exist and will be listed on the Southwest Tech website. A high school diploma or equivalent is not required for admission but is mandatory for students seeking Title IV Federal Financial Aid.

Non-Discriminatory Policy: Southwest Technical College affirms its commitment to promote the goals of fairness and equity in all aspects of the educational enterprise, and bases its policies on the idea of global human dignity.

Southwest Tech is committed to a policy of nondiscrimination. No otherwise qualified person may be excluded from participation in or be subjected to discrimination in any course, program or activity because of race, age, color, religion, sex, pregnancy, national origin or disability. Southwest Technical College does not discriminate on the basis of sex in the education programs or activities that it operates, as required by Title IX and 34 CFR part 106. The requirement not to discriminate in education programs or activities extends to admission and employment. Inquiries about Title IX and its regulations to STECH may be referred to the Title IX Coordinator, to the Department of Education, and/or to the Office for Civil rights.

If you believe you have experienced discrimination or harassment on our campus, please contact the Title IX Coordinator, Cory Estes: [cestes@stech.edu](mailto:cestes@stech.edu), (435) 865-3938.

For special accommodations, please contact the ADA Coordinator, Cyndie Tracy: [ctracy@stech.edu](mailto:ctracy@stech.edu), (435) 865-3944.

Southwest Technical College

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