

7.4

The institution uses adequate auditing and budgetary controls and procedures consistent with local, state, and federal requirements.

Exhibit 7.4.1 — USHE R561 Policy – Accounting & Financial Controls**R561-3 Policy**

3.1 Annual Financial Reports of Member Institutions to be Issued in Accordance with Generally Accepted Accounting Principles for Colleges and Universities: Each member institution shall issue an annual financial report for each fiscal year, in accordance with generally accepted accounting principles for colleges and universities and such annual reports shall be filed with the Office of the Commissioner for the use of the Board and its staff upon publication.

Source: [USHE Policy](#)

Exhibit 7.4.2 — Report on Internal Controls from Annual Financial Audit (pp. 1, 34–35)**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we do not express an opinion on the effectiveness of the College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or to detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a

combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Source: [2024 Utah State Auditor's Report](#). Additional years of annual financial audits are available at this [link](#).

Exhibit 7.4.3 — Board of Trustees Review of State Auditor’s Report and Approval of FY26 Budget Summary

<p style="text-align: center;">Agenda Southwest Technical College Board of Trustees Meeting May 7, 2025; 12:00 – 2:00 p.m. Southwest Tech Boardroom</p> <p>Board of Trustees Chairperson: Kristie McMullin (Iron County Business Representative); Garrett Cottam (Iron County Business Representative); Sharon Corry (Iron County Business Representative); Paul Terry (Iron County Business Representative); Beverly Burgess (SUU Trustee); Jarad Brinkerhoff (Kane School District); Michelle Tullis (Iron County School District); Kenneth Ure (Beaver School District) Brennan Wood, Scott Leavitt, James Mullenaux, Valerie Stringfellow (administration) Invited Guests: Doug Seager and Holly Bishop, Gail Goodman, Ryan Fisher</p> <p>I. Agenda Items by Paul Terry, Board Member A. Call to order Paul calls the meeting to order at 12:02pm B. Pledge of Allegiance Paul Terry led the allegiance C. Approval of the Agenda Sharon motions to approve and Jarad seconded the approve, all in favor D. Approval of the March 6, 2025 Minutes Garrett Motioned to approve and Michele seconded, all in favor</p> <p>II. Special Item: A. State Auditor’s Report - Doug Seager and Holly Bishop Doug and Holly went over the audit report. See AI notes for minutes. Paul asked a question about GAAP and GAS.</p> <p>III. Action Items: A. Approval of FY26 Budget Summary - Clarissa Crosby Brennan went over the budget, see AI for notes. Paul asked where the funds go from the foundation and Brennan explained where the funds are allowed to go. Brennan then talked about the budget hand out. Brennan talked about the compensation for employees and how it is much greater than other colleges. Garrett then asked about the minimum and how we have not been able to keep pace. Brennan shared that we have not kept pace. Myron asked about the retention of employees and how easy it is to find them. Brennan shared that the pay is better in other places. Brennan shared that we have much better applicants. Michelle asked how we set our minimums. Brennan shared about the study and that we gather information from the other tech schools. Talked about how the studies are not that great, although he feels that we have at least a decent way to find these mids. Jarad shared what they talked about in the audit committees. Brennan shared that he would be happy to go over the budget deeply if anyone is interested. Paul shared that doing a salary review. And those people who want to be at tech schools for other reasons rather than making a lot of money. Paul asked if people have other PT jobs, Brennan shared that for the most part the people care about the industry. Garrett asked if there is a time for us to hope to get to the midpoint. Brennan shared that with the funding from the state he is not sure that we will get to the midpoint. Paul brought up how he asks his staff, make your complaint although have a resolution in mind. Paul asked how to set up the scholarships from either the board or the community. Paul then talked about endowed chair. Brennan mentioned that he met with Mary Pearson at SUU. Paul then continued to talk about the endowment. Garrett and then Sharon, all in favor.</p>
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Source: [Board of Trustees Minutes 05/07/2025](#). Additional samples of Board of Trustees approval of budgets are available [here](#).

Exhibit 7.4.4 — Institution-Wide Budget vs. Actual Sample 2025

Southwest Technical College						
Budget vs Actual						
As of February 28, 2025						
	Original Budget	Adjustments	Current Budget	Actuals	B vs A	Percent
Beginning Fund Balance	7,877,497		7,877,497	7,877,497		
Revenues						
5100-Tuition and Fees	1,214,545	172,500	1,387,045	1,148,478	238,567	82.8%
5200-Federal Appr/Grants/Contracts	43,000	8,918	51,918	13,154	38,765	25.3%
5300-State Appropriations and Grants	10,908,400	-	10,908,400	8,306,783	2,601,617	76.2%
5400-Local Grants and Contracts	365,000	-	365,000	176,610	188,390	48.4%
5500-Gifts and Sponsorships	254,400	-	254,400	93,390	161,010	36.7%
5700-Auxiliary Services	351,000	-	351,000	236,410	114,590	67.4%
5800-Other Revenues	450,000	-	450,000	346,102	103,898	76.9%
TOTAL REVENUE	13,586,345	181,418	13,767,763	10,320,928	3,446,835	75.0%
Expenses						
6000-Salary and Wages	6,243,958	147,012	6,390,970	3,782,447	2,608,523	59.2%
6100-Employee Benefits	2,539,343	88,772	2,628,115	1,500,821	1,127,294	57.1%
Salary Savings	-	(291,399)	(291,399)			
7000-Instructional Supplies	623,230	99,200	722,430	435,311	287,119	60.3%
7100-Facilities	669,206	233,830	903,036	511,779	391,257	56.7%
7200-Current Expense	2,242,432	81,826	2,324,258	1,326,801	997,457	57.1%
7300-Scholarships and Waivers	306,000	75,000	381,000	313,710	67,290	82.3%
7500-Travel	124,902	26,424	151,326	79,613	71,713	52.6%
7700-Capital Outlay	1,206,392	37,410	1,243,802	346,340	897,462	27.8%
7800-Other	5,000	-	5,000	5,563	(563)	111.3%
TOTAL EXPENSES	13,960,463	498,075	14,458,538	8,302,386	6,156,152	57.4%
NET INCOME	(374,118)		(690,775)	2,018,541		
Ending Fund Balance			7,186,721	9,896,038		
NOTES						
1- For Reference, the year is 66.7% complete as of 2/28/25						
2- Expenses tend to lag (ie payroll for the last half of February will be run on 3/10/25)						
3- Budget Adjustment for Salary, Wages, and Benefits was for new positions approved by the Board during FY25						
4- Budget Adjustments for Facilities and Capital Outlay relates to construction projects approved by the Board during FY25						
5- Budget Adjustment for Instructional Supplies was for the Cengage contract						
6- Budget Adjustment for Scholarships is the addition of a Discretionary Scholarship						

Source: [Institution-Wide Budget vs. Actual 2025](#)

Exhibit 7.4.5 — 2026 Budget Proposal Budget Summary

Southwest Technical College Fiscal Year 26 Proposed Budget For the Fiscal Year ending June 30, 2026				
	Education and General	Unrestricted and Reserves	Restricted	Total
Projected Beginning Balances	794,751	4,625,232	1,080,893	6,500,876
Revenue Projections				
5100-Tuition and Fees	1,075,000	615,605	5,300	1,695,905
5200-Federal Appr/Grants/Contracts	-	-	51,918	51,918
5300-State Appropriations and Grants	11,115,900	-	162,150	11,278,050
5400-Local Grants and Contracts	-	-	125,000	125,000
5500-Gifts and Sponsorships	-	-	120,841	120,841
5700-Auxiliary Services	-	363,000	-	363,000
5800-Other Revenues	-	250,000	36,000	286,000
TOTAL REVENUE	12,190,900	1,228,605	501,209	13,920,714
TOTAL FUNDS AVAILABLE	12,985,651	5,853,837	1,582,102	20,421,590
Expense Projections				
6000-Salary and Wages	6,446,964	89,350	46,080	6,582,394
6100-Employee Benefits	2,661,813	6,835	3,525	2,672,174
7000-Instructional Supplies	90,650	495,420	10,600	596,670
7100-Facilities	541,290	39,000	600	580,890
7200-Current Expense	1,787,628	551,650	102,827	2,442,105
7300-Scholarships and Waivers	-	100,000	239,150	339,150
7500-Travel	120,720	-	19,000	139,720
7700-Capital Outlay	582,600	3,000	82,000	667,600
7800-Other	7,500	-	-	7,500
8000 - Transfers	289,000	(274,000)	(15,000)	-
TOTAL EXPENSES	12,528,165	1,011,255	488,782	14,028,203
PROJECTED ENDING FUND BALANCES	457,486	4,842,581	1,093,320	6,393,387

Source: [2026 Proposed Budget Summary](#)

Exhibit 7.4.6 — Southwest Technical College Asset Inventory from Asset Panda

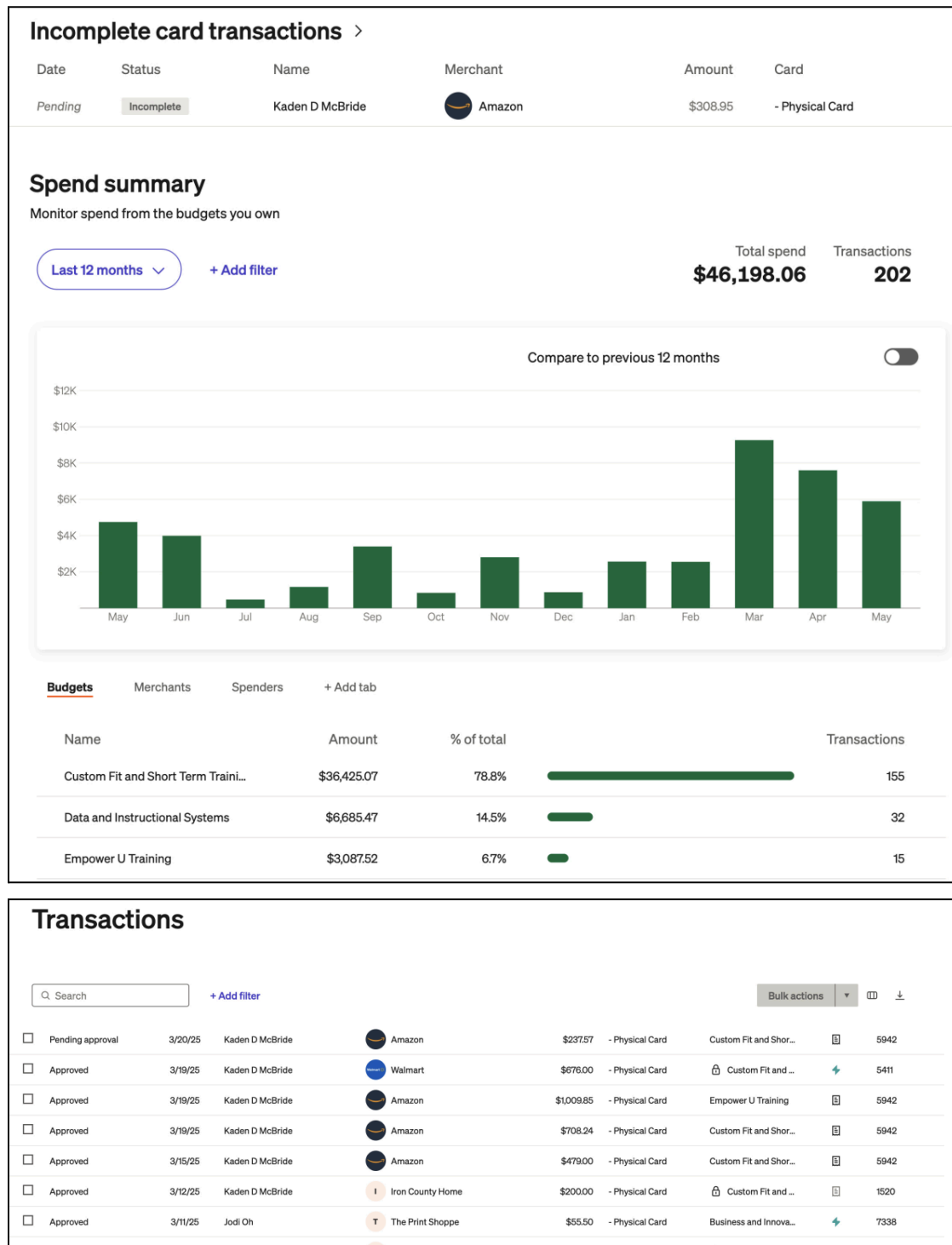
Asset ID	Category	Description	Department	Current Building	Current Room	Serial #
5478	Audio Video Equipment	Canon EOS R5 Camera	Marketing	HP&T Building	215P	652926500195
03154	Computers	All in One	IT	HP&T Building	215P	
03878	Computers	MacBook Pro	IT	HP&T Building	214L	C02TH1G4FVH4
04330	Computers	iMac	IT	HP&T Building	215E	C02Z90MLJV40
3254	Computers	Tablet	IT	HP&T Building	215J	
3257	Computers	Tablet	IT	HP&T Building	118A	0F00KY23163BF
3258	Computers	Computer	IT	HP&T Building	211J	5CD237C0KV
3259	Computers	Computer	IT	HP&T Building	125B	5CD3104MXV
3974	Computers	Desktop Computer	IT	HP&T Building	116K	2UA5511JL
3976	Computers	Computer	IT	HP&T Building	116J	2UA5511JGK
3980	Computers	HP	IT	HP&T Building	215E	2UA5511JHQ
4096	Computers	Computer	IT	HP&T Building	207	5CD8161RKJ
4147	Computers	Tablet	IT	A&T Building	117	58355283053
4242	Computers	Tablet	IT	A&T Building	117	
4243	Computers	Computer	IT	HP&T Building	211B	5CD912840D
4261	Computers	Desktop Computer	IT	HP&T Building	214K	2UA8502282
4300	Computers	Elitebook	IT	HP&T Building	215F	5CG9113NG1
4405	Computers	Computer	IT	HP&T Building	116H	5CG9295SG5
4423	Computers	Elitedesk	IT	HP&T Building	215L	8CG91943CM
4426	Computers	HP Desktop	IT	HP&T Building	105E	8CG91943BL
4445	Computers	Tablet	IT	A&T Building	104C	59620683053
4487	Computers	Desktop Computer	IT	HP&T Building	214L	MXL9262JKJ
4538	Computers	Elitebook	IT	HP&T Building	215L	5CG0171W42
4539	Computers	HP Laptop	IT	HP&T Building	116A	5CG0171SDC
4542	Computers	Computer	IT	HP&T Building	211G	5CG0171QQ1
4544	Computers	Computer	IT	HP&T Building	211J	5CG0171MMB
4546	Computers	EliteDesk	IT	HP&T Building	214L	MXL01040KT
4549	Computers	HP Desktop	IT	HP&T Building	105E	MXL0171VVG
4552	Computers	Desktop Computer	IT	HP&T Building	118B	MXL0171J0X
4649	Computers	Mac Mini	IT	HP&T Building	215P	
4665	Computers	Desktop Computer	IT	HP&T Building	116L	MXL0041MD3
4667	Computers	Desktop Computer	IT	HP&T Building	215A	
1821	Equipment	Rotary Lift	Automotive	A&T Building	104	
1823	Equipment	Rotary Lift	Automotive	A&T Building	104	
1829	Equipment	Rotary Lift	Automotive	A&T Building	104	
1831	Equipment	Rotary Lift	Automotive	A&T Building	104	
1833	Equipment	Rotary Lift	Automotive	A&T Building	104	
1835	Equipment	Rotary Lift	Automotive	A&T Building	104	
1926	Equipment	Hunter TC 3710EW Tire Changing Machine	Automotive	A&T Building	104	
2364	Equipment	Nursing Anne, Simpad Capable	Nursing	HP&T Building	221F	
2528	Equipment	MD500-se Chassis Dynamometer System	Automotive	A&T Building	104	DM-500-WE-AG-P
2823	Equipment	319-9733 13" x 40" Gear Head Lathe	Manufacturing	HP&T Building	127A	140302
2824	Equipment	319-9733 13" x 40" Gear Head Lathe	Manufacturing	HP&T Building	127A	13404
2825	Equipment	690182 JTM-4VS Milling Machine	Manufacturing	HP&T Building	127A	825547
3092	Equipment	Scrubber Tenant T7 26 Pad Driver	Facilities	HP&T Building	127A	T710759688
3098	Equipment	Snorkel Model UL25DC Mastlift, 25' Push around	Facilities	HP&T Building	127A	VL2501060024
3099	Equipment	ES4000 Extractor 420 Amp Shif Charger	Facilities	HP&T Building	127A	N4000100612
3300	Equipment	Power MIG 350MP	Manufacturing	HP&T Building	127A	U1150709431
3301	Equipment	Power MIG 350MP	Manufacturing	HP&T Building	127A	U1150104397
3302	Equipment	Power MIG 350MP	Manufacturing	HP&T Building	127A	U1150709434
3334	Equipment	Power wave S500	Manufacturing	HP&T Building	127A	U1140609477
3374	Equipment	45 Ton Ironworker	Manufacturing	HP&T Building	127A	3PE8188X
3376	Equipment	W-50 Tensile Tester	Manufacturing	HP&T Building	127A	51783277 0004
3380	Equipment	10 Gauge Hydraulic Shear 208V	Manufacturing	HP&T Building	127A	020-0715
3381	Equipment	Arc Cut Lite 4 x 8 Plasma Cutting MachineArc	Manufacturing	HP&T Building	127A	5-48-831
3394	Equipment	Power Wave 5500	Manufacturing	HP&T Building	127A	U1150309683
3641	Equipment	Pico Scope	Automotive	A&T Building	104	
3644	Equipment	Hunter Brake Lethe	Automotive	A&T Building	125	HP9150
3651	Equipment	Automatic Parts Washer	Automotive	A&T Building	104	10434160-100031
3660	Equipment	Sunnen #CH-100 Line Honing Machine, nt Rottler - U	Automotive	A&T Building	125	4H12413
3662	Equipment	Kwikway Surfacing Machine	Automotive	A&T Building	125	1531
3663	Equipment	Power Stroked Connecting Rod Honing Machine	Automotive	A&T Building	125	16824
3664	Equipment	Sunnen CV-616 Automatic Verticle Honing Machine Diamond Cylinder	Automotive	A&T Building	125	3481
3665	Equipment	Kwik Way Seat & Guide Machine with Serdi, Rottler, Sunnen Type 3A	Automotive	A&T Building	125	
3669	Equipment	Sandblaster	Automotive	A&T Building	125	8907062

Source: [Asset Panda Export](#)

Exhibit 7.A.4.7 — Sample Program Expense Detail Report on Budget Sheet (Practical Nursing)

Ordinary Income/Expense									
Expense									
7200 · G&A and Instructional Supplies									
7203 · Instructional Supplies									
	Credit Card Charge	01/14/2025	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN DEPT-- 5 CADDY'S TO ORGANIZE	7203 · Instructional Supplies	10 Education and General Fund:10-4015 NURSING	63.85		
Total 7203 · Instructional Supplies								63.85	
7120-6 · Custodial Supplies									
Total 7120-6 · Custodial Supplies									
7204 · Equip. & Furnit less than \$5K									
	Credit Card Charge	08/18/2024	Amazon	Amazon Dawnelle Cisneros Practical Nursing Feedback device for babies and adult C	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	438.00		
	Credit Card Charge	09/04/2024	Amazon	Amazon Kristi Holyoak Finance Mechanical lift	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	2,450.00		
	Credit Card Charge	09/25/2024	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN CRUTCHES FOR LABS	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	19.99		
	Credit Card Charge	10/8/2024	Vascular Access Teaching	Vascular Access Teaching Dawnelle Cisneros Practical Nursing PN DEPT -- 2 VATA \	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	685.52		
	Credit Card Charge	10/16/2024	Amazon	Amazon Timothy Hatch Nursing and Pharmacy Technician Otoscope replacement.	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	570.67		
	Credit Card Charge	10/24/2024	Walmart	Walmart Timothy Hatch Nursing and Pharmacy Technician Ironing supplies for the de	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	64.64		
	Credit Card Charge	11/13/2024	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN DEPT-- 4 LAUNDRY HAMPERS FC	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	590.80		
	Credit Card Charge	11/27/2024	Pyn Almvein	Pyn Almvein Kristi Holyoak Finance Vein finder	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	2,773.06		
	Bill	12/05/2024	23002530 Mckesson Medical, LLC	Knee Exerciser	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	32.68		
	Bill	12/05/2024	23002530 Mckesson Medical, LLC	Knee Optiflex	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	0.00		
	Bill	12/16/2024	23047091 Mckesson Medical, LLC	Knee Optiflex	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	2,899.07		
	Credit Card Charge	01/05/2025	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN DEPT-- MANIKIN FOR NURSING L	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	499.00		
	Credit Card Charge	01/10/2025	Amazon	Amazon Kristi Holyoak Finance Hospital beds x 2	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	4,701.25		
	Credit Card Charge	01/12/2025	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN DEPT.... 4- ADDITIONAL AED'S FC	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	448.68		
	Credit Card Charge	01/14/2025	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN DEPT-- 2 SETS OF AED PADS (4-f	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	147.00		
	Credit Card Charge	01/28/2025	Amazon	Amazon Dawnelle Cisneros Practical Nursing PN DEPT-- 2 LUNG REPLACEMENT T	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	13.90		
	Credit Card Charge	02/15/2025	Anatomyware	Anatomyware Kristi Holyoak Finance Nursing manikin	7204 · Equip. & Furnit less than \$5K	10 E & G Fund:10-2000 INSTRUCT:10-4015 Nursing	2,571.95		
Total 7204 · Equip. & Furnit less than \$5K								18,906.21	

Source: Additional program budget samples are available [here](#).

Exhibit 7.A.4.8 — Bill Dashboard and Transaction Detail Sample (Credit Card Records)

Source: [Bill Dashboard and Transaction Detail Sample \(Credit Card Records\)](#)