

9.3

The chief administrator is responsible for the institution’s postsecondary operations and has the authority to implement the governing body’s postsecondary policies.

Exhibit 9.3.1 — Utah Code 53B-2a-107 Technical college presidents

Effective 5/1/2024
53B-2a-107. Technical college presidents.

(1) The board shall appoint a president for each technical college in accordance with Section 53B-2-102.

(2) A technical college president is the chief executive officer of the technical college.

(3) A technical college president:

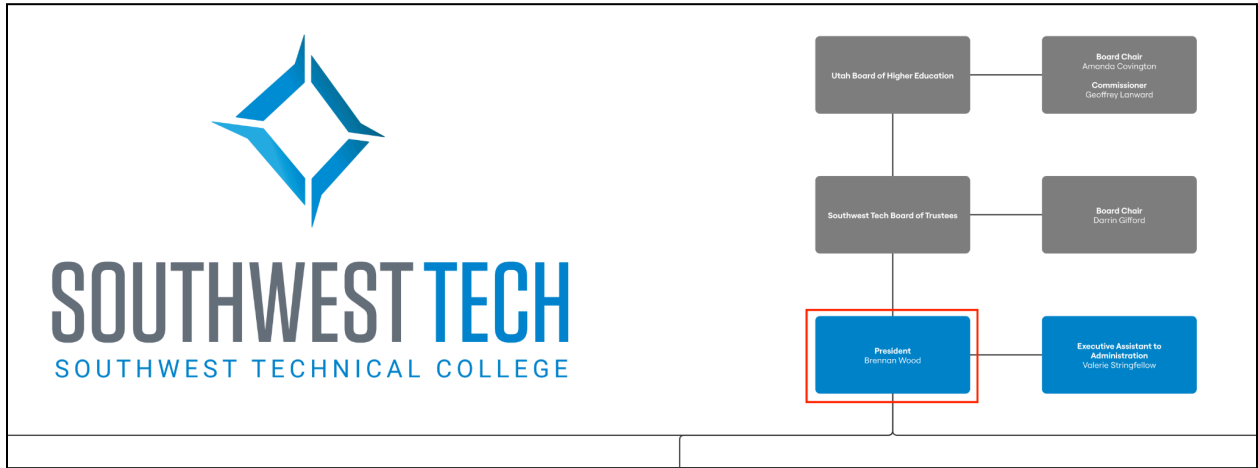
- (a) does not need to have a doctorate degree; and
- (b) shall have extensive experience in career and technical education.

(4) In addition to the duties described in Section 53B-2-106, a technical college president shall:

- (a) after consulting with the board, other institutions of higher education, school districts, and charter schools within the technical college's region, prepare a comprehensive strategic plan for delivering technical education within the region;
- (b) consult with business, industry, the Department of Workforce Services, the Governor's Office of Economic Opportunity, and the Governor's Office of Planning and Budget on an ongoing basis to determine what workers and skills are needed for employment in Utah businesses and industries;
- (c) coordinate with local school boards, school districts, and charter schools to meet the technical education needs of secondary students; and
- (d) develop policies and procedures for the admission, classification, instruction, and examination of students in accordance with the policies and accreditation guidelines of the board and the State Board of Education.

Source: [Utah Code](#)

Exhibit 9.3.2 — Organizational Chart Excerpt - College President



Source: [Southwest Technical College Organizational Chart](#)

Exhibit 9.3.3 — Job Description - College President

JOB DESCRIPTION	
Institution:	Southwest Technical College
Position:	College President
Last Revised:	01/04/2024
Reports To:	Southwest Tech Board of Directors, Utah System of Technical Colleges Commissioner and Board of Trustees

Job Summary:

The technical college president (president) serves as the chief administrative officer of the college. He/she is appointed by the Utah System of Technical Colleges (USTC) Board of Trustees (Trustees) after consultation with the College Board of Directors. The president is an innovative leader committed to meeting the technical education needs of regional employers and being involved in strengthening business and industry competitiveness.

Source: [College President Job Description](#)

Exhibit 9.3.3 — USHE Policy R201 - Presidents' Responsibility to the System, the Assigned Institution, and for Legislative Relations

R201, Presidents' Responsibility to the System, the Assigned Institution, and for Legislative Relations¹

R201-1 Purpose: To establish the priority of responsibilities of Utah System of Higher Education ("USHE") presidents and to a particular institution which is a part of USHE.

R201-2 References

- 2.1** Utah Code § 53B-2-106, Duties and Responsibilities of the President
- 2.2** Board Policy R120, Board of Higher Education Bylaws

R201-3 Policy

3.1 First Responsibility to System: The presidents, as executive officers, owe a responsibility first to the System and then to a particular institution which is a part of the System. It is the duty of the presidents under the law to support the Utah Board of Higher Education decisions including, but not limited to, budget, finance, facilities, planning, roles, curriculum, programs, and System-wide administrative policies.

3.2 Informational Liaison with Legislators: The presidents shall maintain effective informational liaison with members of the Utah Legislature. Institutional representatives should keep members of the legislature fully informed so that they can better understand and resolve the problems and appreciate the accomplishments of the System.

Source: [USHE Policy](#)

Exhibit 9.3.4 — USHE Policy R220: Checklist of Presidents’ and Trustees’ Responsibilities**G. President Proposes and Trustees Approve**

1. Except for certain matters reserved to itself, the Board of Higher Education delegates administrative responsibilities for institutional operations to the President and Trustees. (R131, Functions of the Board of Higher Education)
2. The President, with the approval of the Trustees, may appoint, prescribe duties and fix salaries of the faculty, staff, officers and employees of the institution. (§3.3.3.3 of R120, Bylaws of the Board of Higher Education)
3. The President, with the approval of the Trustees, is responsible to enact rules for regulating and safeguarding the well-being of persons and the security of property at the institution consistent with the law and policies of the Board of Higher Education. (§3.3.3.4 of R120, Bylaws of the Board of Higher Education)
4. The President recommends and the Trustees approve all candidates for degrees and diplomas. (§3.3.4.3 of R120, Bylaws of the Board of Higher Education)
5. The Trustees may approve new certificates, minors, emphases, and options, as well as School of Education endorsement and certification programs, that are within existing major degree programs previously approved by the Board of Higher Education. (§4.2 and §4.3 of R402, Program Additions or Changes Requiring Board Approval or Notification)
6. The Trustees are responsible to approve the elimination of instructional programs as well as name changes of existing programs or administrative units. (R402-5 and R402-8, Program Additions or Changes Requiring Board Approval and Notification)

Source: [USHE Policy](#)