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The institution has a legally constituted governing body or board with authority and responsibility for the institution's operation and control.

Exhibit 9.1.1 — Utah Code 53B-2a-108 Technical college boards of trustees -- Membership -- Appointments.

Effective 7/1/2022

53B-2a-108. Technical college boards of trustees -- Membership -- Appointments.

(1) As used in this section:

- (a) "Higher education institution" means the same as that term is defined in Section 53B-2a-112.
- (b) "Technical college service area" means the geographic area served by each technical college as described in Section 53B-2a-105.

(2) A technical college board of trustees consists of:

- (a) one member of the local school board for each school district in the technical college service area, appointed by the local school board to which the member belongs;
- (b) except as provided in Subsection (3)(b), one individual who is a member of the higher education institution board of trustees, appointed by the higher education institution board of trustees; and
- (c) a number of individuals, appointed by the governor with the advice and consent of the Senate and in accordance with Title 63G, Chapter 24, Part 2, Vacancies, that is:
 - (i) seven for:
 - (A) Tooele Technical College;
 - (B) Uintah Basin Technical College; and
 - (C) Dixie Technical College;
 - (ii) eight for:
 - (A) Bridgerland Technical College;
 - (B) Ogden-Weber Technical College;
 - (C) Davis Technical College; and
 - (D) Southwest Technical College; or
 - (iii) nine for Mountainland Technical College.

Source: [Utah Code](#)

Exhibit 9.1.2 — Utah Code 53B-2a-109 Technical college boards of trustees -- Terms -- Quorum -- Chair -- Compensation.

Effective 7/1/2020

53B-2a-109. Technical college boards of trustees -- Terms -- Quorum -- Chair -- Compensation.

- (1) (a) Except as provided in this Subsection (1), a member of a technical college board of trustees is appointed to a four-year term.
 - (b) The governor may appoint a member described in Subsection 53B-2a-108(2)(c) to a two-year term to ensure that the terms of approximately half of the members described in Subsection 53B-2a-108(2)(c) expire every other year.
 - (c) When a vacancy occurs in the membership of a technical college board of trustees, the appointing authority for the vacant position described in Section 53B-2a-108 shall appoint a replacement for the remainder of the term.
 - (d) An appointed member holds office until a successor is appointed in accordance with Section 53B-2a-108.
- (2) A member of a technical college board of trustees may not hold office for more than two consecutive full terms.
- (3) A majority of a technical college board of trustees is a quorum.
- (4) A technical college board of trustees shall elect a chair from the technical college board of trustees' membership.
- (5) A member of a technical college board of trustees may not receive compensation or benefits for the member of the technical college board of trustees' service, but may receive per diem and travel expenses in accordance with:
 - (a) Section 63A-3-106;
 - (b) Section 63A-3-107; and
 - (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and 63A-3-107.
- (6) (a) A technical college board of trustees may enact bylaws for the technical college board of trustees' own government, including provisions for regular meetings, that are in accordance with the policies of the board.
 - (b) (i) A technical college board of trustees may provide for an executive committee in the technical college board of trustees' bylaws.
 - (ii) If established, an executive committee shall have the full authority of the technical college board of trustees to act upon routine matters during the interim between board of trustees' meetings.
 - (iii) An executive committee may act on nonroutine matters only under extraordinary and emergency circumstances.
 - (iv) An executive committee shall report the executive committee's activities to the technical college board of trustees at the technical college board of trustees' next regular meeting following the activities.
- (7) A technical college board of trustees may establish advisory committees.

Source: [Utah Code](#)

Exhibit 9.1.3 — Utah Code 53B-2a-110 Technical college board of trustees' powers and duties.

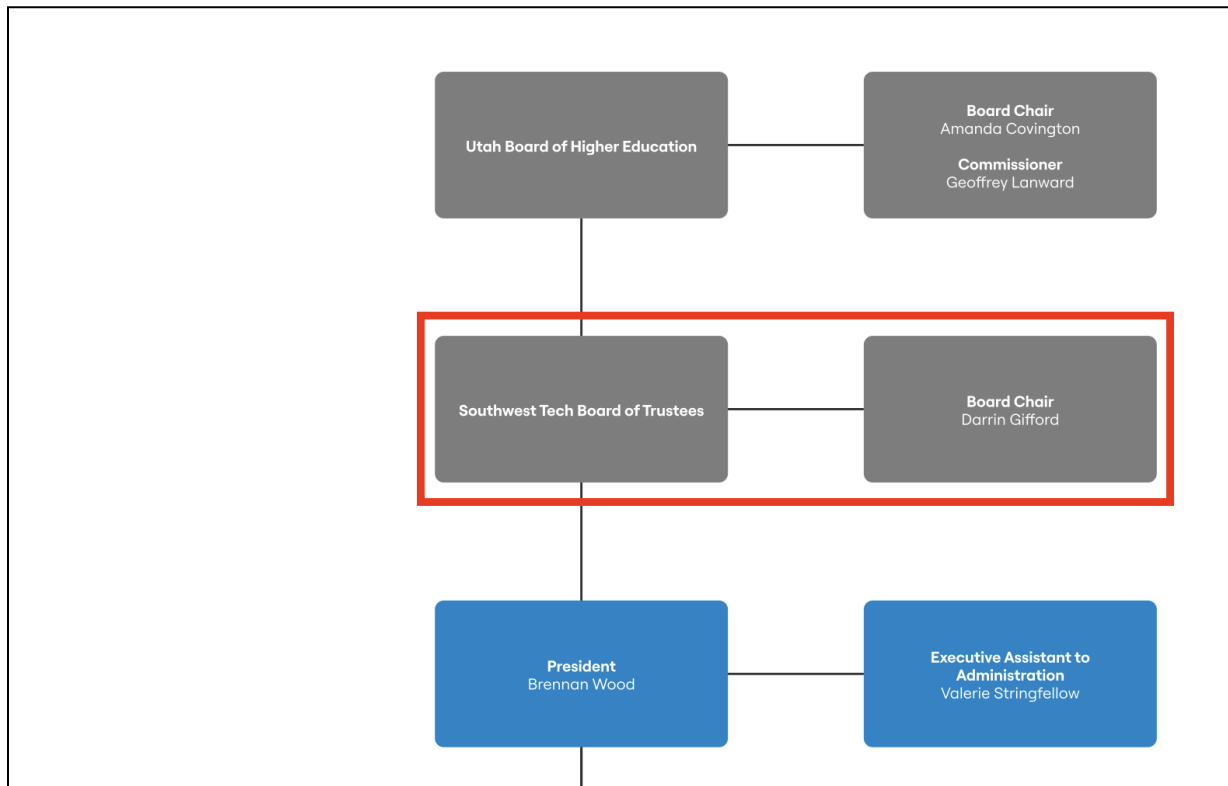
Effective 7/1/2021

53B-2a-110. Technical college board of trustees' powers and duties.

- (1) A technical college board of trustees shall:
 - (a) assist the technical college president in preparing a budget request for the technical college's annual operations to the board;
 - (b) after consulting with the board, other higher education institutions, school districts, and charter schools within the technical college's region, assist the technical college president in preparing a comprehensive strategic plan for delivering technical education within the region;
 - (c) in accordance with Section 53B-16-102, approve programs, including expedited program approval and termination procedures to meet market needs;
 - (d) adopt an annual budget and fund balances;
 - (e) conduct annual program evaluations;
 - (f) (i) approve a strategic plan for the technical college that is aligned with:
 - (A) state attainment goals;
 - (B) workforce needs;
 - (C) the technical college's role, mission, and distinctiveness; and
 - (D) board goals and metrics described in Section 53B-1-402; and
 (ii) monitor the technical college's progress toward achieving the strategic plan; and
 - (g) act on behalf of the technical college in performing other duties as authorized by the board or by statute.
- (2) A technical college board of trustees may not exercise jurisdiction over career and technical education provided by a school district or charter school or provided by a higher education institution independently of the technical college.

Source: [Utah Code](#)

Exhibit 9.1.4 — Organizational Chart Excerpt (Board of Directors)



Source: [Southwest Technical College Organizational Chart](#)

STANDARD 9—ORGANIZATIONAL STRUCTURE (EXHIBITS)









Exhibit 9.1.5 — Board of Trustees Members List

Southwest Technical College Board of Trustees 2024-2025						
Updated 01/2024						
	Location / Representing	Board Member	Term	Board Assignment	Address	Phone Numbers
School District Representation	Garfield School District	Myron Cottam myron.cottam@gmail.com	Appointed Jan-17		PO Box 313 Escalante, UT 84726	435-590-9159 Cell
	Beaver School District	Kenneth Ure kenneth.ure@beaver.k12.ut.us	Appointed Jan-17		PO Box 1768 Beaver, UT 84713	435-421-9418 Cell
	Kane School District	Jared Brinkerhoff brinkerhoffj@kane.k12.ut.us	Appointed Jan-23		PO Box 118 E Center St Glendale, UT 84729	435-689-0056 Cell
	Iron School District	OPEN				
	SUU Trustee	Beverly Burgess burgessbeverly@hotmail.com	Appointed Aug-19		668 St. James Place Cedar City, UT 84720	435-691-4005
Business & Industry Representation	Business and Industry GAF	Kristie McMullin kristie.mcmullin@gaf.com	Appt June-2021	Vice Chairperson	1252 E Nichols Canyon Rd	435-867-3892 Work
	HR Director		exp Jun-2025		Cedar City, UT 84721	435-421-4518 Cell
	Business and Industry Cedar City Hospital Administrator	OPEN				
	Beaver County Genpak HR Manager	Roger Howard rogerhoward@bzi.com	ReAppt June 2021 exp Jun-2025	Executive Committee	2791 W Hwy 56 Cedar City, UT 84720	435-691-1878 Cell 435-865-7025 ext 102 W
	Business and Industry Casino Game Maker Chief Technical Officer	Darin Gifford daringifford@gmail.com	ReAppt Jan-2023 exp Dec-2027		2223 Cliffrose Drive Cedar City, Utah 84721	435-592-9846 Cell
	Business and Industry Cedar Band Corporation President & CEO	Paul Terry pterry@cedarbandcorp.com	Appt 07/01/2023 exp June-2027	Chairperson	PO Box 1530 Parowan, UT 84761	435-477-2226 Cell
	Business and Industry StrateraArts Executive Director	Melinda Pfundstein melindapfundstein@gmail.com	Appt 07/01/2023 exp June-2027		368 S 200 West Cedar City, Utah 84720	917-648-9067 Cell
	Business and Industry State Bank of Southern UT VP/Area Manager	Garrett Cottam gcottam@me.com	ReAppt May-2019 exp Jun-2023		2548 W Carmel Estates Dr Cedar City, UT 84720	435-679-8900 Cell 435-865-2300 Work
	Business and Industry Align Precision Organizational Development	Sharon Corry kwielect@hotmail.com	Appt 07/01/2023 exp June-2027		829 S Canyon Dr Cedar City, UT 84720	435-592-0550 Cell

Source: [Board of Trustees Membership List](#)

Exhibit 9.1.6 — Board of Trustees

SOUTHWEST TECH – BOARD OF TRUSTEES

 <p>Darin Gifford <i>Chair</i> Business & Industry Representative</p>	 <p>Kristie McMullin <i>Vice Chair</i> Business & Industry Representative</p>	 <p>Roger Howard <i>Executive Committee Member</i> Business & Industry Representative</p>	 <p>Myron Cottam Garfield School District Representative</p>
 <p>Kenneth Ure Beaver School District Representative</p>	 <p>Jarad Brinkerhoff Kane School District Representative</p>	 <p>Beverly Burgess SUU Trustee Representative</p>	 <p>Garrett Cottam Business & Industry Representative</p>

Source: <https://stech.edu/about/board-of-trustees/>

Exhibit 9.1.7 — Board of Trustees Bylaws Excerpt (Quorum)**ARTICLE VII****Board Operations****7.1 QUORUM**

A majority of the Board of Directors is a quorum. Directors may participate in a meeting of the Board of Directors by means of telephone, or other communication equipment by which all members participating in the meeting can hear each other, and participation by such means shall constitute presence in person for the purposes of determining a quorum and voting on agenda items.


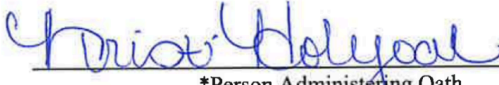

Source: [Board of Trustees Bylaws](#)

Exhibit 9.1.8 — Board of Trustees Agenda & Meeting Minutes (Sample)

<p style="text-align: center;">Agenda Southwest Technical College Board of Trustees Meeting November 7, 2024; 12:00 – 2:00 p.m. Southwest Tech Boardroom</p>	
<p>Board of Trustees Chairperson: Kristie McMullin; Roger Howard; Garrett Cottam; Sharon Corry; Paul Terry; Beverly Burgess; Jarad Brinkerhoff; Myron Cottam; Eric Petersen; Eric Packer (remote); Commissioner Landward (remote)</p> <p>Southwest Tech: Brennan Wood, Scott Leavitt, Clarissa Crosby, Gail Goodman, Neal Mason, Whitney Benzon, and Valerie Stringfellow (Administration)</p>	
<p>I. Agenda Items by Kristie McMullin, Chairperson</p>	
A. Call to order	A quorum was confirmed. Vice Chairperson McMullin called the meeting to order at <u>12:02pm</u> .
B. Pledge of Allegiance	Vice Chairperson McMullin led the Pledge of Allegiance.
C. Approval of the Agenda	Garret motioned to approve the agenda as presented. Sharon Corry seconded the <u>motion</u> , and the passed unanimously.
D. Approval of the September 5, 2024 Minutes	Beverly Burgess made a motion to approve the September 5, 2024 meeting minutes, and Jarad Brinkerhoff seconded the motion. <u>Motion</u> passed unanimously.
<p>II. Action Items:</p>	
A. Oath of Office	Skipped as the person was not in attendance.
B. Employee Benefits Policy - Whitney Benzon	Whitney Benzon presented possible updates to the employee benefits policy, including aligning it with current practices and updating vacation leave to match other technical colleges in the State of Utah. The definition of immediate family is updated to include step-family and employees can

Source: [Board of Trustees Meeting Minutes 11/7/2024](#). Additional Board of Trustees meeting minutes are available [here](#).

Exhibit 9.1.9 — Oath of Office Board Member (Sample)

<h2 style="margin: 0;">OATH OF OFFICE</h2>	
<p>STATE OF UTAH</p>	
<p><i>I, Beverly Burgess, having been elected or appointed to the office of</i></p> <p><i>Member of the Board of Trustees of Southwest Technical College</i></p>	
<p><i>do solemnly swear that I will support, obey and defend the Constitution of the United</i></p> <p><i>States and the Constitution of the State of Utah, and that I will discharge the duties of my</i></p> <p><i>office with fidelity. This oath is retroactive to my first day of service in this office.</i></p>	
<div style="display: flex; align-items: center; justify-content: center;">  <div style="margin-left: 10px;">Signature</div> </div>	
<p>State of Utah, _____</p> <p>County of <u>Iron</u> _____</p>	
<p>Subscribed and sworn to before me this <u>7</u> day of <u>September</u>, 20<u>23</u></p>	
<div style="display: flex; align-items: center; justify-content: center;">  <div style="margin-left: 10px;">*Person Administering Oath</div> </div>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 25%;">  </div> <div style="width: 60%; text-align: center;"> <p><u>AP</u></p> <p>Title</p> </div> </div>	

Source: [Oath of Office](#). Additional samples are available [here](#).