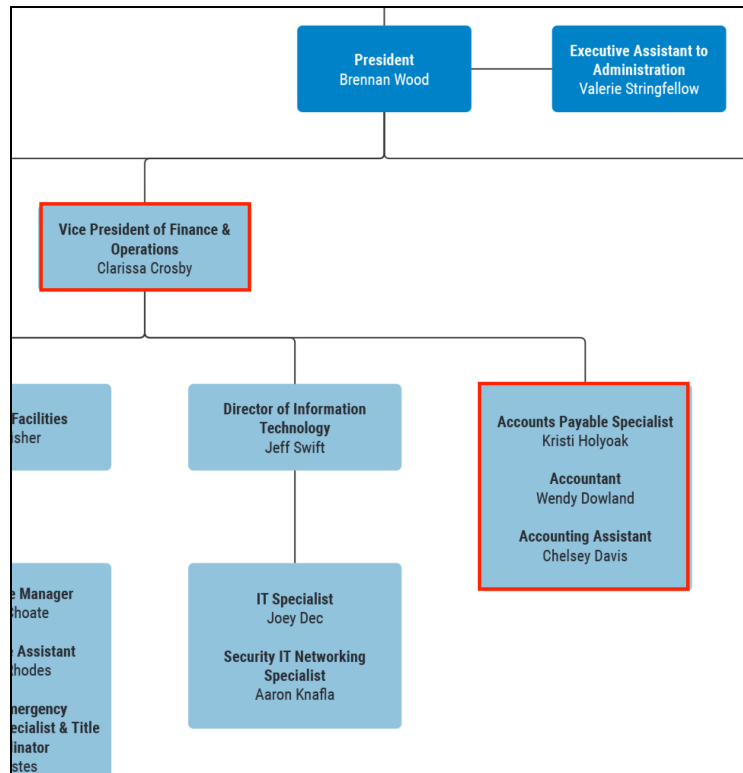


7.1

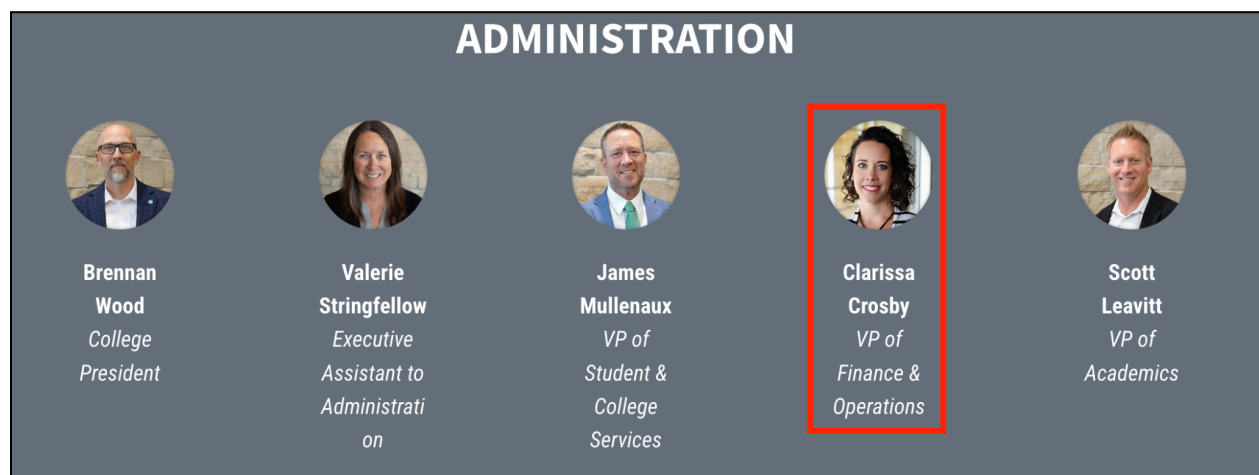
A qualified financial officer or department oversees the financial and business operations of the institution.

Exhibit 7.1.1 — Organizational Chart with VP of Finance & Operations and Finance Team



Source: [Organizational Chart](#)

Exhibit 7.1.2 — VP of Finance and Operations in Photo Directory



Source: <https://stech.edu/about/faculty-and-staff/>


Exhibit 7.1.3 — VP of Finance and Operations Job Description


JOB DESCRIPTION	
Institution:	Southwest Technical College
Position:	Vice President of Finance and Operations
Last Revised:	12/20/2023
Reports To:	College President
Job Summary: The Director of Finance oversees the financial operations of the college and represents the college on various state and community committees as directed by the College President. This employee informs the College President of changes in trends, laws, rules and regulations in his/her area of expertise. The person in this role shall conduct his/her duties in full compliance with applicable federal and state law and local ordinance. He or she is accountable for developing long range plans and strategies for the development and use of the College's financial resources.	

To perform at a proficient level and to be fully qualified, a person would be expected to have:		
1.	Education:	Bachelor's degree in Accounting. CPA or MAc required.
2.	Specialized Knowledge/Skills:	<ul style="list-style-type: none"> • Proficient knowledge of Microsoft Office Suite and QuickBooks (or highly proficient in other accounting software that will readily translate to QuickBooks) as well as the ability to learn and implement new software as needed. • Ability to write reports, policies, business correspondence, and procedure manuals. • Ability to communicate and interact effectively with outside agencies, departments, employees at all levels. • Exceptional analytical, problem solving and communication skills, combined with an orientation for details. • Ability to concentrate/focus for long periods of time. • Ability to use personal computers and telephone.
3.	Experience:	<ul style="list-style-type: none"> • Minimum ten (10) years of experience in accounting; or a combination of education, training and experience which would lead to the competencies required for successful performance of the position's essential duties. • Governmental accounting experience preferred. • Proven supervisory experience.
4.	Other:	Individuals must be bondable.

Source: [VP Finance & Operations Job Description](#)

Exhibit 7.1.4 — Vice President of Finance and Operations CPA Verification


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UTAH DIVISION OF PROFESSIONAL LICENSING
LICENSEE LOOKUP & VERIFICATION SYSTEM

Details for Clarissa M Crosby

License Information

Name:	Clarissa M Crosby
City, State, Zip, Country:	CEDAR CITY UT 84720 United States
Profession:	Accountancy
License Type:	Certified Public Accountant
License Number:	7971749-2601
Obtained By:	Examination
License Status:	Active
Original Issue Date:	03/27/2012
Expiration Date:	12/31/2026
Agency and Disciplinary Action*:	NO DISCIPLINARY ACTIONS WITHIN THE TIME FRAME ESTABLISHED IN UTAH CODE 63G-4-106 AND 107**
Docket and Citation Number(s):	N/A
E-Prescriber:	

Education:

School Name	Major	Graduation Date	Degree
Utah State University	Accounting	2005-05-07	Bachelor of Science
Southern Utah University	Accounting	2010-04-30	Master of Science

Source: <https://secure.utah.gov/llv/search/search.html>. Search for “Clarissa Crosby.”