

business and industry. In order for a quorum to be present, there must be at least 7 members present. [check if this is 7]

**9. Meets at least once annually.**

The board of trustees meet five to six times annually. On rare occasions there will be an additional meeting as circumstances require. Meeting minutes are taken, distributed, and archived for each board of trustee's meeting.

**10. Keeps typed minutes to document its activities, recommendations, and meeting attendance.**

Meeting minutes are taken, distributed, and archived for each board of trustee's meeting. Meeting minutes include a record of activities, recommendations, and meeting attendance.

**11. Is used to provide community involvement in maintaining a relevant mission for the institution.**

Southwest Technical College Board of Trustees ensures that the College continues to drive education and workforce development in the four-county service region and ensures compliance with its mission and policies. Specific powers and duties of the College Board are outlined in Utah Code §53B-2a-110 (Technical College Board of Trustees' Powers and Duties).

## **Challenges and Solutions**

Our previous mission statement presented challenges primarily due to its length and complexity. It was not easily understood or retained by our stakeholders, leading to inconsistencies in how it was interpreted and communicated. To address this, we recently revised the mission statement to make it more concise, clear, and aligned with our organizational goals. This change aims to ensure broader comprehension and more effective implementation across all levels.

In an effort to communicate the updates to our mission statement, we will continue to educate the public regarding our mission in as many publications, public events, community organizations, and professional associations as possible. We will also continue to promote our mission and services with education, industry, and community partners.