FINAL PROJECT PRESENTATION GUIDELINES

The goal of this presentation is to communicate what you accomplished (System Performance) and what you learned (Engineering Skills developed or enhanced) by doing this project.

* This is NOT a Project Update Presentation (i.e., NOT an updated version of the previous presentation assignment).
* This IS the Final Report of your project.
  + Plan on 7 minutes for the presentation and 2 minutes for Question and Answers.
  + Upload the presentation file (Powerpoint file with embedded video clips OR embedded links to video clips) on eCampus.
  + Include the Team number and slide number on EVERY slide.
  + Include the student name(s) on relevant slides.
* You must PLAN and PRACTICE this presentation since this is a timed and graded team assignment.

FIRST THREE SLIDES

Slide 1 – Introduce the Team

* + - Project Name, Team members, Team number
    - Annotated Photographs of the Team and the Team project

Slide 2 – Outline of the presentation.

Slide 3 – Introduce the project and the performance of the project

* + - This project introduction is very brief; assume the audience is familiar with this project.
    - Identify the significance of the final system performance.
    - All team members are responsible for the performance/success of the entire project.

**Recommendations**: Use the notes from your team lab notebook to get the content for Slides 1 through 3.

MIDDLE SLIDES

For each FOM

* Compare the data for your project with the corresponding data for the entire class.
* Present the significance or conclusion of this comparison.
* Use data and lab notes (photos or video clips) and data analysis (statistical analysis, plots, etc.) to demonstrate this significance.
* Prepare one to two slides per FOM.

For each Student

* Present the highlights of individual contributions and/or lessons learned through this project.
* Prepare one slide per team member.

**Recommendations**: Show highlights only (bullet points; not sentences of text).

Use figures as much as possible (such as before-and-after photos, before-and-after data plots, etc.) to substantiate these highlights.

LAST TWO SLIDES

Penultimate

Slide: Summarize this presentation.

* + - Highlights of the Final Project System Performance.
    - Highlights of the individual contributions and lessons learned.

Last Slide: Thank the audience.

Verbally ask for questions.

**Recommendations**: Remind the audience what is significant about this entire presentation.

Include a memorable figure (photograph, video clip, or data plot) or lesson derived by doing this project on one of the final two slides.