

CHANDANA GUTTA

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Detail-oriented Facilities Project Manager with proven experience managing complex construction projects up to \$6M. Skilled in building envelope systems, structural restoration, and technical assessments with a unique combination of architectural training and hands-on construction management. Demonstrated ability to coordinate cross-functional teams, drive project execution, and deliver results in ambiguous environments. Experienced in managing multiple concurrent projects while maintaining quality standards and technical specifications. Seeking to leverage expertise in project management, technical documentation, and stakeholder communication to drive program-level initiatives in large-scale logistics and distribution networks.

PROFESSIONAL EXPERIENCE

Facilities Project Manager, ECS Midwest, LLC.

Aug 2023 – Present

Program Management & Project Delivery:

- Manage a portfolio of concurrent capital projects (\$6M Stonebridge Condominium, \$3M Cashelmara Condominium, \$1.5M Park Building) from kick-off to close-out, demonstrating ownership and accountability.
- Reduced project timelines by 15% through the implementation of standardized testing protocols and efficient resource allocation
- Lead by influencing cross-functional teams of contractors, engineers, and stakeholders to meet critical project milestones and KPIs
- Implement data-driven decision making through quantitative assessment methodologies, achieving a 12% improvement in diagnostic accuracy
- Communicate project status, risk assessments, and performance metrics to senior leadership, ensuring alignment with program objectives.

Process Improvements & Standardization

- Developed standardized waterproofing solutions for building envelope systems, increasing consistency and reducing rework by 20%
- Streamlined technical documentation processes using Bluebeam and AutoCAD, reducing preparation time by 30%
- Established uniform quality control measures for testing protocols (ASTM E1105, AAMA 501.2), ensuring consistent standards across all projects
- Created scalable templates for bid documentation and technical specifications, improving efficiency for future projects
- Implemented structured reporting system for performance metrics, providing transparent progress tracking for stakeholders.

Technical Scope & Project Portfolio

- Remove barriers to project execution through proactive problem-solving and decisive action in ambiguous situations
- Execute comprehensive building assessments for envelope systems, structural components, and life-safety compliance
- Coordinate on-site with installation vendors and contractors to resolve technical challenges in real-time
- Lead by example in construction environments, demonstrating willingness to "roll up sleeves" to get things done
- Adapt quickly to changing project requirements while maintaining focus on quality, safety, and budget constraints.

Construction Material Testing Intern, ECS Midwest, LLC.

May 2023 – Aug 2023

- Executed ASTM standard testing protocols with 99% accuracy, contributing to data-driven quality control processes
- Analyzed testing results to identify opportunities for material optimization and cost reduction
- Collaborated with project teams to implement and refine field testing procedures
- Developed technical reports with actionable recommendations based on quantitative data analysis.

Junior Architect, AN Architect, India.

Jan 2019 – Dec 2021

- Simultaneously managed 3 two-story residential projects, delivering all within budget and timeline constraints
- Coordinated with cross-functional teams (MEP, structural engineering) to resolve technical conflicts during design and construction
- Implemented sustainable building features that reduced energy consumption by 25% compared to conventional designs
- Conducted regular site inspections to ensure construction quality and adherence to specifications
- Successfully delivered visualization and material specification for 20-story residential tower from concept to completion.

EDUCATION

Master of Science in Construction Management Technology

| Bowling Green State University, Bowling Green, OH

| 2023

Coursework: Construction Contracts & Dispute Resolution, Advanced Estimation, Bidding & Cost Control, Construction Management Planning & Scheduling, Data Analysis & Decision Making.

Bachelor of Architecture

| Reva University, Bangalore, India

| 2021

- **Coursework:** Building Construction & Materials, Structural Systems & Analysis, Building Envelope Design, Construction Documentation, Project Planning & Management.

CERTIFICATIONS

- Tremco's Elastomeric Sealant Contractor Training
- OSHA 30 Construction
- Willseal SWRI Training Program
- Procore Certified: Student

TECHNICAL EXPERTISE

- **Project Management Tools:** Procore, Primavera P6, Bluebeam
- **Design Software:** AutoCAD, Revit, Lumion, SketchUp
- **Data Analysis:** Construction metrics tracking, performance analytics, resource optimization.

CORE COMPETENCIES

- Ownership
- Think Big
- Team Leadership & Coordination
- Quality Control & Assurance
- Construction Documentation
- Property Condition Assessments
- ADA Compliance & Safety Standards
- Budget & Resource Optimization
- Stakeholder Communication
- Design-Bid-Build Process
- Sustainable Building Practices