



Work Readiness Portfolio

Welcome to my Digital Portfolio for PRP370S. This repository showcases evidence and reflections

of my work readiness journey using the STAR technique.

Career Counselling

Evidence

 CAREER DEVELOPMENT Formative	07/02/2025	Marked	100 / 100	View
 1 CAREER DEVELOPMENT - CAREER DEVELOPMENT Formative	07/02/2025	Marked	100 / 100	View

Reflection (STAR)

Situation: I attended a university career guidance session focused on job market trends.



Task: Understand current career opportunities and align them with my goals.

Action: Took notes, asked questions, and researched further.

Result: I identified three potential career paths and began networking in those fields.

Skills and Interests

Evidence

 Skills and Interests Formative	14/02/2025	Marked	100 / 100	View
 1 Skills and Interests - Skills and Interests Formative	14/02/2025	Marked	100 / 100	View

Reflection (STAR)

Situation: A team project required project management and web development skills.



Task: Lead the team and contribute to front-end development.

Action: Used Trello to manage tasks and coded the UI in React.

Result: The project was completed on time, and our UI was praised for its usability.

Personality Assessment

Evidence

 Personality Assessment Formative	21/02/2025	Marked	100 / 100	View
 1 Personality Assessment - Personality Assessment Formative	21/02/2025	Marked	100 / 100	View

Reflection (STAR)

Situation: I completed a personality test to understand my work style.

Task: Use insights from the test to improve team collaboration.

Action: Applied tips for my INTJ personality to improve communication.

Result: My group members noticed improved coordination and mutual understanding.

Create a CV

Evidence

 Create a CV Formative	28/02/2025	Marked	100 / 100	View
 1 Create a CV - Create a CV Formative	28/02/2025	Marked	100 / 100	View

Reflection (STAR)

Situation: I needed a professional CV for job applications.

Task: Create and revise a CV that highlights my strengths.

Action: Used Canva and feedback from a mentor to format and update content.

Result: I have a polished CV that has been submitted to multiple internships.

CV Submission

Evidence

Reflection (STAR)

Situation: I found an internship opportunity in software development.

Task: Submit my CV and cover letter.

Action: Tailored the CV for the role and submitted it via email.

Result: Received a response within a week and was invited to an interview.