

## ■ BrewMate 3000 – User Manual

Thank you for choosing the BrewMate 3000, a professional-grade coffee brewing system designed for cafés and busy coffee shops.

### ■ Features:

- Brews up to 12 cups in under 10 minutes
- Supports Classic, Bold, and Iced Coffee modes
- Built-in cleaning program
- Smart LED notifications for water level, temperature, and cleaning

### ■ Brewing Instructions:

1. Ensure the water tank is filled to the max line.
2. Place a paper filter into the brew basket.
3. Add 1 scoop (10g) of ground coffee per cup.
4. Select your desired brew mode.
5. Press the Start button. Brewing will begin automatically.

### ■ Cleaning & Maintenance:

- Daily: Empty and rinse the carafe and filter basket.
- Weekly: Run a cleaning cycle using the “Clean” button and descaling solution.
- Monthly: Remove and rinse the water filter, then reinstall.
- Cleaning cycle takes 5 minutes. Do not interrupt.

### ■ Safety Precautions:

- Do not run the machine without water.
- Red LED = water tank empty or overheating
- Unplug the machine before servicing or cleaning
- Allow all parts to cool before handling

### ■ Staff Reminders:

- Label all brewed coffee with time and type (Classic, Bold, Iced)
- Discard any coffee left for more than 60 minutes
- Wipe exterior surfaces and drip tray after each shift

### ■ Supply Checklist:

- Paper filters: Minimum 100 in stock
- Medium roast coffee: Minimum 5kg
- Descaling tablets: Restock every Monday