



INTERNSHIP OFFER LETTER

Sepnoty Technologies Private Limited

Kandukur, Andhra Pradesh-523105

Corporate Identity Number (CIN): U85500AP2024PTC114530

Email: contact.us@sepnoty.com

Date: 25/08/2024

Hey **Gurazala Chaitanya Nanda Mohan** ,

We're really excited to offer you a position as a **Supporting Intern** at Sepnoty Technologies Pvt Ltd! This is a great chance to get involved in different areas like marketing, development, administration, hiring, testing, and anything else we might need help with.

Here's what you need to know:

- **Start Date:** 01/09/2024 to 01/12/2024
- **Working Hours:** 35 hours/week
- **Stipend:** This is an unpaid internship, but we've set up a reward system to keep things motivating and bring out a bit of friendly competition.
- **Location:** It's a remote internship, but there will be times when we'll need you to visit some colleges to help promote the company and our services.
- **Reporting To:** You'll be working directly with me, Manikumar Pokala, the Founder & CEO.

Your Role:

- **Marketing:** You'll assist with our marketing efforts, from social media management to market research.
- **Development:** Opportunities will be available for you to dive into coding, testing, and debugging.
- **Admin Work:** You'll help with tasks like scheduling, document management, and communications.
- **Hiring:** You'll support our hiring process by helping find new team members.
- **Testing:** You'll play a role in ensuring our software is in top shape.
- **General Support:** Depending on the needs, you might pitch in on other tasks as well.

Perks to Look Forward To:

1. **Full-Time Opportunity:** If you do well during your internship, there's a chance to transition into a full-time role with us.
2. **Sepnoty Welcome Kit:** In your second month, you'll need to purchase our Welcome Kit, which includes some cool Sepnoty merchandise and your ID card.

Leaving Notice:

If you decide to leave, please let us know at least 9 days in advance so we can manage the transition smoothly.

Next Steps:

If you're ready to join us, just sign this letter and send it back by **25/08/2024 before 6:00 PM**. If you have any questions or need more details, feel free to reach out at hr.department@sepnoty.com.

We're looking forward to having you with us and can't wait to see the great work you'll do!

Cheers,

Manikumar Pokala

Founder & CEO

Sepnoty Technologies Pvt Ltd

manikumar.ceo@sepnoty.com

<https://sepnoty.com/>

Acceptance of Offer:

I, **Gurazala Chaitanya Nanda Mohan**, accept the offer to join Sepnoty Technologies Pvt Ltd as a Supporting Intern under the terms and conditions outlined in this offer letter.

Signature: _____

Date: _____

G. Chaitanya
25-9-24