



## Notes on the Team Project

Last updated: Nov 17, 2016 2:00 PM

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*As the end of the semester approaches, here are some important notes about the team project and your participation in it.*

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The following must be submitted to the dropbox by each CS team leader no later than 11:59 PM on Tuesday, Nov 22, 2016. Name all submitted files in such a way that it is obvious what they contain.

1. All files related to building and running the app, zipped into a single file.
2. A PDF file (separate from the zip file, above) that contains complete and precise instructions on how the instructor can get the project to run on his computer. The instructor's computer will be used for demonstrations during the project presentations.
3. Project presentation materials (PowerPoint slides, etc.) zipped into a single file. Include any special instructions needed to get the materials up-and-going on the instructor's computer.
4. A PDF file (separate from the items listed, above) that contains your team's collective evaluation of their HRAD counterpart team. (This is a single evaluation developed by the group.)

Each team member must submit a PDF file that contains his/her evaluation of his/her team members. Here are the specifications of the evaluation:

- The evaluations must be submitted no later than 11:59 PM on Friday, December 2, 2016. Late or absent evaluations will result in a 10% penalty in your individual score on the team project.
- Score each team member in the range of 0 (very bad) to 100 (very good).
- For each team member evaluated, include one or two paragraphs that justify the score assigned. Examples of criteria for your evaluation could include descriptions of meeting attendance and participation, timeliness and quality of the solutions to the team member's assigned tasks, leadership exhibited, and so forth.
- The evaluation scores a team member receives will be used as one data point in determining the individual scores on the team projects.
- **Do not evaluate yourself!**
- **Do not give "blanket" scores; for example, do not give everyone a 100% score because "they did a great job."**