

# Sections of a proposal document (CCS290)

## 1. Cover page

A cover page must contain the following components

- Project topic,
- Group name and
- All the members' index numbers

## 2. Table of Contents

Topics and page numbers.

## 3. Introduction

Introduce your project topic and background.

## 4. Goal

State what is/ are your final deliverable(s) are. This will be evaluated at the end semester evaluation. Therefore, after you set your goal, you can't change it while working on the project. So be careful when setting the goal.

## 5. Objectives

When achieving your goal, what are the subcomponents that you have to complete? At this point, you may not be able to identify all the subcomponents. Therefore, you may add more goals when your project is ongoing. But you must understand the basic subcomponents of your project at the beginning.

## 6. Methodology

Explain what is the proposed methodology to solve the main problem/ task of your project.

## 7. Block diagram of the project

Give a basic block diagram of how your project is going to operate. No need to follow standard modeling diagrams at this point.

## 8. Expecting tools and technologies

What are the types of equipment you are expected to use in this project? What are the technologies that you are expected to use in this project? What are the new areas that you have to study? How are you going to get the tools required?

## 9. Budget Plan

The estimated cost of your project

## 10. Time Allocation

Timeline with task breakdown

## 11. Conclusion

## 12. References