**Meeting Time:** 10:00 -11:00 am May 30, 2023

**Attendees:** Xia Jiang, Peilin He

**Agenda**

1. We reviewed the progress from last week. Peilin developed a user manual based on his testing. He also updated the readme file.
2. Discussed and fixed issues such as user registration gmail issue.
3. Give Peilin authority to recreate a new shared gmail account.
4. Created a testing folder and strategy for write up testing history including solutions.
5. work assignment.

**Progress made in the past week.**

**Issues/Questions/Comments**

If you can’t find any files that you need to conduct your work, please check with Dr. Jiang immediately.

**Ongoing tasks that cover more than a week**

IMedbot development and maintenance.

Develop, upgrade and maintenance a READ.ME file at the developer level

Develop a user manual that can be download by a user from the frontend.

**Specific tasks for the coming week**

1. Continue to conduct testing of iMedbot repeatedly (record as cycle-2 and cycle-3) as a user, and record the errors/problems/ imperfections. Update the user manual based on the new test.
2. Further improve the user manual with HCI in mind.
3. Continue to understand the code and get familiar with the program at the “developer” level.
4. Make revisions based on 2). For big issues, you can report in next meeting. We can decide together what will do about them.
5. Detailing what you did with the cycle-2 and cycle-3 testings and push all your test results to the testing folder we created in this meeting.
6. Create a new shared gmail account.

**Less urgent specific tasks**