SE 2XB3: Final Project
Meeting Agenda

Project Name:	Collision Course	Group Number:	4
Date of Meeting:	28/02/2019	Time:	2:30 - 4:30
Meeting Facilitator:	All	Location:	JHE 234

1. Meeting Objective
Get started: Assign roles and choose topic
2. Attendees

Name	Student Number	Role in Project
Zabrain Ali		Project Manager, Programmer
Chandler Co	400128867	Log Admin, Programmer
Brennan David		Programmer, Lead Tester

3. What has been done since the last meeting?
N/A - First Meeting

4. Is anything slowing down the team?

Description	Root Cause(s)	Solutions
Poor Communication leading to poor productivity	Didn't know each other before, so we didn't have each other's contact information	Started a Google Hangouts chat, using alternate emails as mac emails didn't work

5. Changes from seeing other teams

6. Notes, Decisions, Issues

Topic	Owner	Time
Role Assignment: Assigned main roles of Project Manager/Leader and Log admin. Discussed other roles as well	All	3:03 pm

Decided on topic. Chose Road Collisions project	All	3:30 pm

7. What will be done before the next meeting?
- Setup outline of documents
- Set up GitHub
- Outline milestones

8. Next Meeting

Thursday, March 7, 2019

SE 2XB3: Final Project
Meeting Agenda

Project Name:	Collision Course	Group Number:	4
Date of Meeting:	07/03/2019	Time:	2:30 - 4:30
Meeting Facilitator:	All	Location:	JHE 234

1. Meeting Objective
Get outline of project code
2. Attendees

Name	Student Number	Role in Project
Zabrain Ali		Project Manager, Programmer
Chandler Co	400128867	Log Admin, Programmer
Brennan David		Programmer, Lead Tester
Mostapha		Programmer

3. What has been done since the last meeting?
GitHub Repo was made, Requirements document improved

4. Is anything slowing down the team?

Description	Root Cause(s)	Solutions

5. Changes from seeing other teams

6. Notes, Decisions, Issues

Topic	Owner	Time
Began breaking down project into more concrete ideas and modules.	All	3:40 pm
Began assigning programming roles. Still subject to	All	3:52

change.		
Identified how searching and sorting would be used. Decided to use merge sort because it is stable and binary search.	All	4:22 pm

7. What will be done before the next meeting?
   ● Complete a concrete plan of what will be the main sections to be done, and who will be doing them
   ● Create the Java project and outline the modules.
8. Next Meeting
Thursday, March 14, 2019
Meet online to discuss plan in between.