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#### EXAMPLE OF A TEMPLATE

**This template is to assist students in the development of an ‘Informed Consent Form’. It is important that you adapt this template to suit the audience and nature of your study.**

**Informed Consent Form**

Version 6 dated 14 January 2021

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| **This research has been approved by the School of EAST/HSS/SBS/SSH (*delete as applicable*) Research Ethics Committee at the University of Suffolk.**  Should you have any concerns about the ethics of this research, please feel free to contact the Chair of the University of Suffolk Research Ethics Committee, Professor Emma Bond [e.bond@uos.ac.uk](mailto:e.bond@uos.ac.uk) (01473 338564) or the Research Development Manager, Andreea Tocca [a.tocca@uos.ac.uk](mailto:a.tocca@uos.ac.uk) (01473 338656).  **Study Title:**  **Research Lead:**  **Academic Supervisor (for Student Led Research):** | |
| I confirm that I have read and understand the information sheet/letter (delete as applicable) dated *[insert date]* explaining the above research project and I have had the opportunity to ask questions about the project.  I understand that my participation is voluntary and that I can withdraw in accordance with the explanation offered in the Participant Information Sheet, without giving any reason and without there being any consequences.  I understand that my data/responses will be anonymised and any personal or identifying information removed from published materials.  I give permission for members of the research team to have access to my data/responses as outlined in the Participant Information Sheet.  I understand that my name will not be linked with the research materials, and I will not be identified or identifiable in the report or reports that result from the research.  I understand that the data I provide will be used solely for the purposes of the research study outlined and will not be used for any other purpose. I also understand how long my data will be stored for.  I agree to take part in the above research project. |  |
| \_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Participant Date Signature  (*or legal representative*)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of person taking consent\* Date Signature  (*if different from lead researcher*)  *To be signed and dated in presence of the participant*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Researcher\* Date Signature  *To be signed and dated in presence of the participant*  *\*Delete as appropriate*  Copies:  *Once this form has been signed by all parties the participant should receive a copy of the signed and dated participant consent form, the letter/information sheet and any other written information provided to the participants.*  *A copy of the signed and dated consent form should be placed in the project’s main record, which must be kept in a secure location.* | |