#### EXAMPLE OF A TEMPLATE

**Participant Information and Consent – Online Study**

**This template is to assist students and staff in the development of a ‘Participant Information and Consent’ statement for a study conducted online. It is important that you adapt this template to suit the audience and nature of your study. The following information should be adapted and provided to participants at the start, or on the front page, of an online questionnaire/survey or form.**

This research has been approved by the Suffolk Business School Ethics Panel.

Should you have any concerns about the Ethics of this research, please feel free to contact the [the student or dissertation supervisor’s name and email address].

**Title of study:**

The following information will help you decide if you would like to take part. If you agree to take part in this study, you will complete the questionnaire/survey/form [delete as appropriate]. By completing this questionnaire/survey/form [delete as appropriate] you are consenting for the information you provide to be used in this study.

You can withdraw your consent by not completing the questionnaire/survey/form [delete as appropriate]. If you are asked to provide your name or contact details, you may also withdraw by contacting the researcher [insert student’s name and University email address] by XXXX [insert a date that is prior to dissertation submission here].

You are invited to take part in a study on...

[briefly outline the aims and objectives of the study and the purpose of the research here. Please use simple, easy to understand language. Include also the process for anonymisation if applicable, and how long the data will be kept for].