



# CHRISTIAN UTANIS

## About Me

I am reliable, hardworking with strong attention to detail eager to learn about new technologies and to be able to find a work wherein i carefully utilize my skills and knowledge and further chance to contribute my development as a person. And to be able to be a part of a team whose development. I can contribute to a member in a preparation for my future career.



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Alinunu, Abulug, Cagayan



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## LANGUAGE

- English (basic)
- Tagalog
- Ilocano

## SKILLS

- Adobe Photoshop
- Ability to work on a team
- Time Management
- Customer Service Skills
- Computer Literate
- Critical Thinking
- Excellent Communication Skills
- Active Listener

## EXPERIENCE

### On the Job Training Apayao State College March 2022 - June 2022

\*Design Certificates and programs, Troubleshoot pc's,  
\*Facilitator, Word and Excel encode, Delivering of papers and Compiling of Files.

### Stationary Merchandiser Benguet MT Hermondew Freshcut Inc. Tawang, La Trinidad Benguet

\*Assisting Costumer.  
\*Stock, arrange and rotate items on the shelves. Making sure to supply adequate quantity on the shelves.  
\*Performing inventory per schedule to ensure the adequate stocks of items.  
\*Check items or products if still in a condition.  
\*Record sold items in the "Info Sheets".

### Sales Promoter Cuddly International Corporation Department Store, Tuguegarao City

\*Promote and Display item's  
\*Monitoring Competitor's Items and Promotion  
\*Maintain the accuracy of inventory report and status of stock level  
\*Monitor Sales Report

### Sales Representative KMS Rocks and Concrete Products Corporation Jct. Luna, Abulug, Cagayan

\*Negotiate prices and terms and prepare sales agreements  
\*Acting Branch Manager  
\*Maintain the accuracy of inventory report  
\*Monitor Sales Report

## EDUCATION

### Abulug School of Fisheries Centro, Abulug, Cagayan Grade 12 (TVL- Food Processing)

### Apayao State College San Isidro, Luna, Apayao Bachelor of Science in Information Technology 2018-2022