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| No | Type of a document, where it was "met', used | Function which document performs (please, explain) |
| 1 | docx,created by me | Experimental assignment report on ubuntu  (HeYiming\_ubuntu1.docx) |
| 2 | docx,created by me | Experimental assignment report on ubuntu  (HeYiming\_ubuntu2.docx) |
| 3 | docx,created by me | Experimental assignment report on ubuntu  (HeYiming\_ubuntu3.docx) |
| 4 | Word,Baidu surname, | Write cover letters as template assignments |
| 5 | xls,On the Internet | Download the conversion ratio of various in-game resources shared by bloggers and analysis of the upcoming events |
| 6 | xls,created by me | Keep track of your weekly expenses |