



✨ Novice Web Designer ✨

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American Citizen with Czech Permanent Residency

Charlanne Herold

Web Designer

I am a novice web designer looking to expand my talents beyond Myspace templates. Although I am truly passionate about this creativity I was a young 19 year old who just wanted a life of structure, so I went into the legal and compliance field. I started coding again in August 2023 and I cannot turn back, even if a simple unknown typo derails me for hours - I love it.

MOST RECENT WORK EXPERIENCE

Compliance Officer at Digital Payment Group

On maternity leave since June 2020

May 2019 - Present · 1 yr [Prague, Czech Republic] [FinTech, Prepaid Cards]

RESPONSIBILITIES

- Conducted compliance audits and investigations to ensure adherence to regulations, addressing any risks or violations.
- Developed and implemented compliance policies, training employees on best practices.
- Collaborated with teams to assess compliance risks, implementing controls.

- Led compliance training programs to promote awareness and understanding, improving compliance organization-wide.

KEY ACCOMPLISHMENTS

- Improved KYB/KYC checks by streamlining the process from manual checks to AI checks with human spot checking.

Legal and Investigations Expert at Anheuser-Bush InBev

Compliance Expert September 2016 - June 2017

Legal & Compliance Expert June 2017 - June 2018

Legal & Investigations Expert June 2018 - September 2019

August 2016 - April 2019 · 2 yrs 7 mos [Prague, Czech Republic] [Beer Company]

RESPONSIBILITIES

- Utilized data analysis and automation tools to conduct internal investigations, ensuring efficient and accurate resolution of cases.
- Worked collaboratively with cross-functional teams, including Procurement, Compliance, Master Data, and Logistics, to implement best practices that streamlined operations company-wide.

KEY ACCOMPLISHMENTS

- Developed and automated audit procedures to proactively identify and address gaps, improving the overall auditing process.
- Automated the verification and maintenance of customer contracts, ensuring data accuracy and reducing manual workload.
- Ran checks and training of all employees for FIFA attendance world-wide

- Established a whistler-bowling site for employees and created the investigation methodologies.

Full Past Experience On Request

February 2007 - Jun 2016 · 9 yrs 4 mos

Job Titles

- Hostel Receptionist
- Security Officer
- Health Information Coordinator
- Junior Agent

EDUCATION

Response Web Design at freeCodeCamp

August 2023 - September 2023 [Online]

IBM Cybersecurity Analyst Certification at Coursera

June 2021 - August 2021 [Online]

BS. Criminal Justice at John Jay College

August 2005 - June 2009 [New York City, USA]

SKILLS

- Intermediate HTML
- Intermediate CSS
- Beginner Command Line
- MS Office
- Beginner Python
- Expert Physical Security
- Intermediate Data Entry
- Analytical Skills
- Expert Customer Service

LANGUAGES

Native: English

A2: Czech

A1: Spanish