




**CUSTOMER ACCEPTANCE/PROJECT COMPLETION FORM**  
**17 January 2022**

**Project Name:** iMedic : A Smart Mini Medical Check-Up Generator

**Project Manager:** PAVEETHERAN A/L THINAGARAN

**I (We), the undersigned, acknowledge and accept delivery of the work completed for this project on behalf of our organization. My (Our) signature(s) attest(s) to my (our) agreement that this project has been completed. No further work should be done on this project.**

Name	Title	Signature	Date
HARIHARAN A/L R. MOHAN	Quality Manager		21/1/2022
AZFAR RAHMAN BIN FAZUL RAHMAN	Risk Manager		21/1/2022
CHARAE A/L EH SIN	System Engineer		21/1/2022

1. Was this project completed to your satisfaction? Yes/No

2. Please provide the main reasons for your satisfaction or dissatisfaction with this project.

The project met and exceeded my expectations. In my 15 years with this company, I have never seen workers so interested in training courses. Kristin effectively coordinated all the people who worked on this project. We worked with several new suppliers, and everything went very smoothly.

3. Please provide suggestions on how our organization could improve its project delivery capability in the future.

One suggestion would be to try to improve our estimating and forecasting abilities. The project costs were slightly over budget, even with some reserve built in. The schedule buffer prevented the project from finishing late. We also need to improve the way we forecast the number of people who want to take courses. The demand for the Web-based courses was much higher than expected. Even though that

Thank you for your input.

**LESSONS-LEARNED REPORT**  
**17 January 2022**

**Project Name:** iMedic : A Smart Mini Medical Check-Up Generator

**Project Sponsor:** HARIHARAN A/L R. MOHAN

**Project Manager:** PAVEETHERAN A/L THINAGARAN

**Project Dates:** October 10 ,2021 – January 21,2022

**Final Budget:** RM 751,680

**a. Did the project meet scope, time and cost goals?**

We met all of our scope, timing, and cost objectives. and we managed to produce our system within the budget given.

**b. What was the success criteria listed in the project scope statement?**

The following statement outlined the project scope and success criteria:

"Our sponsor has specified that the project will be a success if the **iMedic** system can work effectively and fulfill the Doctor's or expert expectations if the average expert expectations are satisfied ."

**c. Reflect on whether or not you met the project success criteria.**

All of the iMedic system functions work effectively, and professionals or Doctor's recommend our iMedic system with an average score of 4.5 out of 5.0. Although we have obstacles in the middle, such as errors to meet the essential requirement, all of this can be addressed and implemented easily in the end.

**d. What were the main lessons your team learned from this project?**

Based on this project, we run the project in an effective manner with no late time. Because this project is taking place during a pandemic, we realised that effective communication is the key to project success. For example, two-way communication between each member is critical in order to avoid any false information that might jeopardise the project's ability to meet its objectives. We can meet the project goals without doubt if each team member has a high degree of team spirit and supports one another.

## **CLOSE CONTRACT**

CHAP TECHNOLOGIES Sdn.Bhd. , Contract Closure Notice

17/1/2022

This letter provides formal notice that the work contracted with Wellness Clinic. SDH.BHD has been completed. CHAP TECHNOLOGIES Sdn.Bhd has developed a A Smart Mini Medical Check-Up Generator that help doctor's in health efficiency.

PAVEETHERAN A/L THINAGARAN , the project manager, has provided the following performance assessment for the cooperation provided:

"We were very pleased with the cooperation provided by Wellness Clinic. Sdn.Bhd. The staff from Wellness Clinic. SDH.BHD have given full cooperation is willing to have good communications with CHAP TECHNOLOGIES Sdn.Bhd. so that the whole project can be done in a very smooth pace. We were extremely happy to work together with Wellness Clinic. SDH.BHD and we are looking forward for the next collaboration.

PAVEETHERAN.



By: PAVEETHERAN A/L THINAGARAN, PROJECT MANAGER, CHAP TECHNOLOGIES Sdn.Bhd.

Date: 17/1/2022