

# CHARLIE CHRISTIAN DEMIAR

V I R T U A L   A S S I S T A N T



## PROFILE

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📍 Proper B, Brgy VF Gustilo, Cadiz City, Negros Occidental, Ph.

I've been working in a BPO industry as a customer service representative since 2016 in which I develop so much skills especially in decision making, providing excellent customer service and technical support is the most fulfilling part of this job, the love for learning is one the key reason why I'm transitioning to become a Virtual Assistant or being a freelancer.

## SKILLS

- Project Management Tools
- Data Entry
- Social Media Management
- Design Thinking
- Problem-Solving
- Computer Literacy
- Strong Communication

## EXPERIENCE

### CUSTOMER SERVICE REPRESENTATIVE

Panasiatic Solutions

2016 - 2022

- Corporate Escalation Personnel
- Technical Issue and Elderly People Support
- Sales Support

### CUSTOMER SERVICE REPRESENTATIVE

TTech Philippines

2022-present

- Billing Support
- Subject Matter Expert
- Community Expert

## EDUCATION

### SECONDARY SCHOOL

Sewahon National High School

2010 - 2014

### COLLEGE

Universal School of Applied Technology

2014 - 2016