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Goals	
	Implement a successful project by adhering to the project plan and roadmap
	Conduct team meetings
	Learn and execute the tasks and responsibilities of Agile Methods
	Get an insight into the project roles
	Gather full business requirements of the training app from industry owner
Meeting norms	
	Mandatory meetings from Wednesday 12.30, everybody should participate in meetings regularly
	One additional weekly meeting like Sunday, everybody should participate in general (at least two people)
	Inform other team members if someone will be late and take accountability
Working norms	
	If one cannot fulfill the task due to the time constraints or for any other reason, then informing the team well ahead would be expected
	Difficult tasks can be solved as a group, but split the tasks as far as possible to work independently
	Raise project related queries to the product owner and seek regular confirmations and approvals
	Finish all the assigned tasks meeting the project deadlines
	Pull principle : Everyone can take the task that they like to do
Coordination norms	
	Team Coordination over WhatsApp and MS Teams
	Project Owner acts as the Leader of the team meetings and ensures the project runs on track.
	Allocate assignments: Nobody has to do all the tasks, which he or she does not want to do. However, keep track on the tasks which nobody wants to do it, allocate the task to the right person.
	Be responsible and respectful to each other
Communication norms	
	Communicate over MS Teams and WhatsApp (and Zoom in case of connection issues)
	Upload the project documentation in the designated project Tool
	A quick response or acknowledgement is expected. However, inform team members well ahead if someone is not available, quick answers to a topic should be possible for everybody
	Inform team members if possible, the day before if one cannot participate in the meeting
	Communicate beforehand your personal issues (e.g., Examination period, excuses afterwards are not accepted)
Consideration norms	
	Discuss relevant topics during the meetings
	Have a vote on agreement / disagreement in case of differences in ideas and opinions
Cont. improvement norms	
	Track team's progress by conducting status update meetings regularly (protocol)
	Upload / share lecture slides, documents, and other information in MS Teams
Rewards	
	Celebrate special efforts or MVP of every sprint in the HALL OF FAME
Sanctions	
	We will make a list of the backlogs, and at the end of the project bring chocolates, make their place in the HALL OF SHAME.

KUDO -> Tuhin
: Thank you so
much for filling
the planing
document today
(18.04.2021)

#	Meeting Day	Comment	Coach	Product Owner	Software Developer	Scrum Master	Release Manager
1	2021-04-14		Yes		Everyone else	N/A	N/A
2	2021-04-21		Yes	Tuhin	Everyone else	Charinee	Dominik
3	2021-04-28		Yes	Finley	Everyone else	Sandra	Matti
4	2021-05-05			Tuhin	Everyone else	Tuhin	Vaidehi
5	2021-05-12		Yes	Finley	Everyone else	Marlon	Sandra
6	2021-05-19			Tuhin	Everyone else	Matti	Charinee
7	2021-05-26	Mid-term due	Yes	Finley	Everyone else	Dominik	Marlon
8	2021-06-02			Tuhin	Everyone else	Charinee	Dominik
9	2021-06-09			Finley	Everyone else	Tuhin	Matti
10	2021-06-16		Yes	Tuhin	Everyone else	Marlon	Charinee
11	2021-06-23			Finley	Everyone else	Sandra	Vaidehi
12	2021-06-30			Tuhin	Everyone else	Matti	Marlon
13	2021-07-07		Yes	Finley	Everyone else	Dominik	Sandra
14	2021-07-14	Demo day!					
15	2021-07-21	Retrospective					

Product Vision	Project Mission
<p>The exponential development in the creation of data requires corresponding further developments in management in order to find the important information again in the flood of information. An essential step for this is the generation and management of metadata, which characterize the contents of stored objects. These metadata are kept in databases for fast processing. From these databases, lists can be generated of where which data objects are located, but they do not yet provide access to the real data. A synthetic file system allows access to data selected by queries in the database of metadata.</p>	<p>As much data as possible from the current Corona pandemic is to be analyzed. - For this purpose, all data is to be collected and analyzed in a central intelligence (AI) system across several/many research sites. - The problem is that the data has been sorted and stored in different systems according to different criteria. - The challenge now is to first make the data available via a uniform mechanism, or read-accessible, so that each application (artificial intelligence) does not have to be adapted to the different storage types. - This task falls to the synthetic file system, which receives an adapter for each type of storage so that a common namespace can be formed from it.</p>

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