

Charles Molina

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OBJECTIVE STATEMENT

Seeking internship or entry level employment in the field of finance and/or business utilizing skills such as accounting, financial asset management and computer applications for business.

EDUCATION

Florida International University, Miami, FL

Bachelor of Business Administration

Major: Finance

GPA: 3.430

May 2025

RELEVANT COURSEWORK

- Principles of Microeconomics & Macroeconomics
- Information Systems Management
- Managerial Accounting
- Financial Management
- Securities Analysis
- Business Statistics and Analytics
- Industrial / Organizational Psychology

KEY ACADEMIC PROJECTS:

Organization & Management: Social Change Project

Miami, FL (August 2022-December 2022)

- Spearheaded a team of 5 individuals to successfully raise over \$750 for the Make-A-Wish Foundation, and over \$8000 as a class, contributing towards fulfilling the wishes of critically ill children.
- Maximized online reach and engagement through strategic use of digital platforms such as social media, and as a result exceeding original fundraising goals.
- Fostered teamwork, efficiently delegated tasks, and seamlessly communicated for optimal fundraising results.

WORK EXPERIENCE

Wendy's, Miami, Florida

Crew Member / Cashier, March 2022 – March 2022

- Managed transactions and provided top-notch customer service, utilizing bilingual skills.
- Organized and efficient approach in order processing, cash handling, and delivery.
- Collaborated in a team-oriented, organized, and adaptable environment, contributing to overall restaurant success.

COMMUNITY SERVICE

- Volunteered 20+ hours for the PinoStrong foundation: prepared and shipped care packages to soldiers with essential items for overseas duty.
- Dedicated 40+ hours to United Way: facilitated donation acceptance, inventory management, and distribution of various items to families in need.
- Assisted in a peer's silver knight community project for 10+ hours: donated, organized, and packaged toiletries for a local children's hospital.

OTHER SKILLS

Languages: Bilingual with native fluency in both English & Spanish

Technical/Computer Skills:

- Proficient in Microsoft Word, PowerPoint, Excel & Access
- Well versed in different financial documents, their interpretation and applications, such as balance sheet, income statement, and statement of cash flows, etc.

Certifications: Bloomberg Market Concepts Course (Certificate ID: *bAvxNEtfA7C6WqHgJPscRv2h*)

Academic Honors: Dean's List Spring 2022, Dean's List Spring 2023

Scholarships: Bright Futures Academic Scholar and Raise.me micro-scholarship recipient (2021-Present)