

## **Title:** Proposal for a Student Mentorship Program

### **Introduction:**

The Office of Student Affairs plays a crucial role in fostering the personal and academic growth of students. One effective way to achieve this goal is through a mentorship program. The purpose of this proposal is to outline a plan for implementing a student mentorship program at our institution.

### **Background:**

Research has shown that mentorship programs have a positive impact on student success, both academically and personally. Mentors can help students develop important skills, such as time management, study habits, and goal setting, while also providing emotional support and guidance. This type of program has been successful in other institutions, and we believe that our students would benefit from a similar program.

### **Objectives:**

The primary objective of the mentorship program is to provide students with individualized support and guidance from experienced mentors. This support will help students achieve their academic and personal goals, as well as develop important life skills.

The specific objectives of the program are:

- To match each participating student with a mentor who shares similar academic and career interests
- To provide mentors with training and resources to effectively guide and support their mentees
- To facilitate regular meetings between mentors and mentees to discuss academic progress, personal challenges, and future goals

- To monitor and evaluate the effectiveness of the program to ensure that it meets the needs of participating students

**Program Overview:**

The mentorship program will be open to all undergraduate students who are interested in participating. Students will be matched with mentors based on their academic and career interests, as well as any personal preferences or needs. Mentors will be selected from a pool of qualified graduate students, faculty members, and staff members who have expressed interest in participating in the program.

Mentors will be required to attend a training session prior to being matched with a mentee. This training session will cover topics such as effective communication, goal setting, and time management. Mentors will also be provided with ongoing support and resources throughout the program.

Mentors and mentees will be required to meet at least once per month to discuss academic progress, personal challenges, and future goals. Meetings can take place in person, by phone, or online. The program coordinator will monitor and evaluate the effectiveness of the program through regular surveys and feedback from participants.

**Budget:**

The mentorship program will require funding for the following items:

- Staff time for program coordination and evaluation: \$10,000
- Training materials and resources for mentors: \$2,000
- Program promotion and outreach: \$1,000
- Program evaluation and reporting: \$2,000

Total budget: \$15,000

**Conclusion:**

The implementation of a student mentorship program at our institution will provide students with important academic and personal support, while also contributing to their long-term success. We believe that this program will be an effective way to achieve the goals of the Office of Student Affairs and help our students reach their full potential. We look forward to working with the Office of Student Affairs to make this program a reality.