

# CHARLES POLELO LEDWABA

student

## CONTACTS

### PHONE NUMBER

0724448464

### EMAIL

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### ADDRESS

3 Petrusa Street, Bellville,  
7530, South Africa

## ABOUT ME

Versatile professional with diverse experience as an IT technician assistant, call agent, and plant operator, skilled in providing technical support, gathering customer feedback, and maintaining water purification systems. Strong communicator with excellent problem-solving abilities, collaborating effectively with teams to achieve goals. Committed to providing reliable, high-quality services and contributing to the success of organizations.

## LINKS

### LINKEDIN

<https://www.linkedin.com/in/charles-ledwaba-33040312a/>

### GITHUB

<https://github.com/CharlesLedwaba>

## WORK EXPERIENCE

### CHEMICAL PLANT OPERATOR LIMPOPO, BOCHUM

CAPRICORN TVET COLLEGE

Jun 2020 - Nov 2020

- Expertly monitor and maintain reverse osmosis (RO) water purification systems, guaranteeing consistent, superior water quality.
- Conduct thorough inspections and testing of RO membranes, pre-filters, and pumps, ensuring optimal system integrity.
- Precisely adjust system parameters, including pressure and flow rates, to enhance performance and water purity.
- Efficiently troubleshoot and rectify RO system malfunctions, preventing membrane fouling and scaling.
- Diligently document operational data, water quality metrics, and maintenance procedures in detailed logs.
- Collaborate with water treatment experts to coordinate membrane servicing, ensuring preventative maintenance and longevity.
- Vigilantly ensure RO system adherence to all applicable water quality standards and regulations.
- Partner with facilities and procurement departments to manage supply inventory and requisition necessary components.

### IT TECHNICIAN ASSISTANT

 LIMPOPO,  
BOCHUM

CAPRICORN TVET COLLEGE

(SENWABARWANA CAMPUS)

Nov 2020 - May 2021

- Delivered comprehensive technical support and troubleshooting to college faculty, staff, and students, ensuring high levels of satisfaction.
- Expertly installed, configured, and maintained desktop computers, laptops, printers, and network switches to support academic operations.
- Managed software licenses effectively, guaranteeing the availability of essential applications on all college computers.
- Demonstrated flexibility with schedule, accommodating evening and weekend work to provide critical support for college events and projects.
- Contributed to a collaborative team environment, embracing opportunities for ongoing professional development

## PERSONAL DETAILS

**Date of birth:**

17/02/1997

**Nationality:**

SOUTH AFRICAN

**Marital status:**

SINGLE

## DRIVING LICENSE

**Driving license category**

C1

## EDUCATION

2014

**HIGH SCHOOL**

S.J VAN DER MERWE  
T.H.S , POLOKWANE,  
LEBOWAGOMO

2016

**N6**

CAPRICORN TVET  
COLLEGE (SESHEGO  
CAMPUS),  
POLOKWANE,  
SESHEGO

CHEMICAL  
ENGINEERING : WATER  
AND WASTE WATER  
TREATMENT

2024

**BACHELOR OF  
TECHNOLOGY**

CAPE PENINSULA  
UNIVERSITY OF  
TECHNOLOGY,  
WESTERN CAPE,  
BELLVILLE

## CALL AGENT

📍 JOHANNESBURG, HYDEPARK

PLUS94RESEARCH

Jan 2019 - May 2020

- Engaged customers through phone and email to collect valuable feedback on various products and services, including financial, insurance, and utility sectors.
- Executed comprehensive surveys and interviews to evaluate customer satisfaction concerning product attributes, cost-effectiveness, and user experience.
- Maintained meticulous documentation of customer insights and communication exchanges.

## SKILLS

Critical Thinking

Customer Service

Team Collaboration

Communication

Basic Scripting

TCP/IP Networking

System Upgrades

C Programming

HTML

JAVASCRIPT

ARDUINO  
PROGRAMMING

Adaptability

Attention to Detail

Time Management

Problem Solving

Router and Switch  
Configuration

Cable Management

Computer Hardware  
Troubleshooting

JAVA

CSS

MYSQL

BET : COMPUTER  
ENGINEERING  
CURRENTLY IN FINAL  
YEAR

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## REFERENCES

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### **RONNIE MALEPE**

*Capricorn TVET College*

+27 73 516 4598

### **LUCAS LEDWABA**

*Mentor*

+27 72 255 7029