



Charles Mutie Mbillo

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Nairobi

Nationality: Kenyan

Birthday: 17-07-1975

Website:
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Marital Status: Married

Religion: Roman Catholic

Skill				
Django	◆	◆	◆	◆
Python	◆	◆	◆	◆
JavaScript, PHP	◆	◆	◆	◆
HTML 5	◆	◆	◆	◆
CSS3, Bootstrap5, Tailwind	◆	◆	◆	◆
SQL, MongoDB	◆	◆	◆	◆
React	◆	◆	◆	◆
Dart & Flutter	◆	◆	◆	◆
Canva	◆	◆	◆	◆

Objective

Results-Driven IT Professional

As a seasoned IT professional with over a decade of experience, I bring a unique blend of technical expertise, business acumen, and passion for innovation to the table. With a strong background in Software Development, ITIL service management, and Cybersecurity. I excel in delivering high-quality solutions that drive business value streams as highlighted;

1. On-Demand IT Expertise;
2. Faster Adoption of New Technologies;
3. Outsourced Day-to-Day Support and IT Management;
4. Improved Security;
5. Business Continuity Benefits of Managed IT Services;
6. Training, Procurement, Installation and IT Support incl. smart phones/devices;
7. IT Consulting

Projects

Web Application (Dev) Sacco Transactions Web Application	04/2024 - Nowadays
A transactional application system, integrated with USSD platform (API) to post, fetch... transactions	
Website Development (Dev) SEO and Conversion Rate Optimization(CRO)	04/2024 - Nowadays
Event Organiser's Website with SEO optimization, Conversion Rate Optimization (CRO) and Social Media Management	
POS System Deployment (Dev/ TechOps) POS System Deployment	04/2024 - Nowadays
Procure, configure, install deploy Aronium Lite ...POS	
Data Collection Application (DevOps) Census Web App (offline/online)	04/2024 - Nowadays
Data Collection Web App (offline), Online visualization	

Education

Software Development Power Learn Project	02/2023 - Nowadays
Certificate of Achievement	

Kanban	◆	◆	◆	◆	◆
Trello	◆	◆	◆	◆	◆
MS Office Suite	◆	◆	◆	◆	◆
Google Suite	◆	◆	◆	◆	◆
MEAL	◆	◆	◆	◆	◆
Zoom & TeamViewer	◆	◆	◆	◆	◆
AI Prompt Engineering	◆	◆	◆	◆	◆
Natural Learning NL & Machine Learning ML	◆	◆	◆	◆	◆

Interest

Athletics, Agriculture

ITIL v4 Foundation	11/2022 - Nowadays
Online - Distance Learning	
Data Management, Virtual Assistant, Digital Marketing & Content Writing	01/2022 - 12/2022
Ajira Digital	
Certificate of Completion	
Diploma in Information Technology	06/2006 - 08/2008
Government Training Institute - GTI EMBU	

Work Experience

Self Employed (Saba7s Data Centre)	12/2012 - Nowadays
Website Dev & Founder	

ICT Experience

- Software Development, Innovation, Value Streams exploitation.
- Managed Service Provider (MSP), ISP Reseller
- IT services such as Online Services (e.g. institutions and individual) GHRIS, E-citizen, BRS
- Data Management, Virtual Assistant, Digital Marketing, Content Writing & Translation
- Data storage, cloud integration, backup and restore
- Patching, disaster recovery, virtualization, and; Application and infrastructure management to provide connectivity.
- Business Continuity and Disaster Recovery (BCP&DRP), Redundancy Plans development
- Information Security protocols, Risk Assessment, Vulnerability, Penetration Testing
- Policy and procedure creation for security, cybersecurity, email, Internet usage, access control
- System Administration, help desk support, procurement, and technical issue resolution
- Networking, network monitoring, IoT installation, troubleshooting, and diagnostics
- Certified CCTV System Design, Implementation & Installation
- Handle the management of IT infrastructure; Offer technical support to staff; Manage user access accounts; Add cybersecurity software to IT
- Handle contract management; Offer compliance and risk management; and. Provide payroll services

GOK	06/2007 - 12/2007
Internship: Office of the President (Cabinet Office) - Public Service Reforms	

& Development Secretariat (PSR&DS)

Duties and achievements

1. Project Management (RRI)
2. Vision 2030 proofreading

Worldwide Logistics Ltd-JKIA
Assistant Manager

01/1998 - 10/2000

Assistant Manager Duties and achievements

- Customs and Statutory Procedures
- Air, Sea freight and Courier Services
- Foreign Missions, Relief Organizations, SEAT Rally team...
Clientele

National Youth Service
Serviceman

05/1994 - 07/1996

- Service Man at Lomut Development Unit
- Service Man at NYS Engineering School

Duty/responsibility/achievement:

- Paramilitary and regimentation
- National building programs
- Technical and vocational training in various skills and trades

Activities

1. Continuous Learning
2. IEEE Computer Society Membership
3. Alumni community

Reference

Kioko Muema
Business Consultant

Tel: 0729024556

Sifa Robert
Shanzu TTC

Tel: 0728 330220

Rev. Fr. Raphael Nganga
Roman Catholic Priest · Catholic Diocese of Machakos

Tel: 0729870764