Charles Mutie Mbillo

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Nairobi

Nationality: Kenyan

Birthday: 17-07-1975

Website:
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Marital Status: Married

Religion: Roman Catholic

Skill

Django	◆ ◆ ◆ ◇ ◇
Python	◆ ◆ ◆ ◇ ◇
JavaScript, PHP	◆ ◆ ◆ ◇ ◇
HTML 5	◆ ◆ ◆ ◆ ◇
CSS3, Bootstrap5, Tailwind	◆ ◆ ◆ ◇ ◇
SQL, MongoDB	◆ ◆ ◆ ◇ ◇
React	◆ ◆ ◇ ◇ ◇
Dart & Flutter	◆ ◆ ◆ ◇ ◇
Canva	◆ ◆ ◆ ◆ ◇

Objective

Results-Driven IT Professional
As a seasoned IT professional with over a decade of experience, I bring a unique blend of technical expertise, business acumen, and passion for innovation to the table. With a strong background in Software Development, ITIL service management, and Cybersecurity. I excel in delivering high-quality solutions that drive business value streams as highlighted;
1. On-Demand IT Expertise;
2. Faster Adoption of New Technologies;
3. Outsourced Day-to-Day Support and IT Management;
4. Improved Security;
5. Business Continuity Benefits of Managed IT Services;
6. Training, Procurement, Installation and IT Support incl. smart phones/devices;
7. IT Consulting

Key Strengths

Key Strengths

1. Technical Expertise: Proficient in Django, Python, HTML, CSS, SQL and various IT tools and technologies.
2. Business Acumen: Strong understanding of business operations and the ability to align IT solutions with organizational goals.
3. Innovation: Passionate about staying up-to-date with the latest technologies and trends, with a focus on continuous improvement and innovation.
4. Leadership: Proven track record of leading cross-functional teams and mentoring junior professionals.

Projects

Web Application (Dev)   04/2024 - Nowadays
Sacco Transactions Web Application

A transactional application system, integrated with USSD platform (API) to post, fetch... transactions

Website Development (Dev)   04/2024 - Nowadays
SEO and Conversion Rate Optimization(CRO)

Event Organiser's Website with SEO optimization, Conversion Rate Optimization (CRO) and Social Media Management

Kanban ◆◆◆◇◇

Trello ◆◆◇◇◇

MS Office Suite ◆◆◆◆◇

Google Suite ◆◆◆◆◇

MEAL ◆◆◇◇◇

Zoom & TeamViewer ◆◆◆◆◇

AI Prompt Engineering ◆◆◇◇◇

Natural Learning NL & Machine Learning ML ◆◇◇◇◇

Interest

Athletics, Agriculture

POS System Deployment (Dev/TechOps)	04/2024 - Nowadays
POS System Deployment

Procure, configure, install deploy Aronium Lite ...POS

Data Collection Application (DevOps)	04/2024 - Nowadays
Census Web App (offline/online)

Data Collection Web App (offline), Online visualization

Education

Software Development	02/2023 - Nowadays
Power Learn Project

Certificate of Achievement

ITIL v4 Foundation	11/2022 - Nowadays
Online - Distance Learning

Data Management, Virtual Assistant, Digital Marketing & Content Writing		01/2022 - 12/2022

Ajira Digital

Certificate of Completion

Diploma in Information Technology	06/2006 - 08/2008
Government Training Institute - GTI EMBU

Work Experience

Self Employed (Saba7s Data Centre)	12/2012 - Nowadays
Website Dev & Founder

ICT Experience
 - Software Development, Innovation, Value Streams exploitation.
 - Managed Service Provider (MSP), ISP Reseller
 - IT services such as Online Services (e.g. institutions and individual) GHRIS, E-citizen, BRS
 - Data Management, Virtual Assistant, Digital Marketing, Content Writing & Translation
 - Data storage, cloud integration, backup and restore
 - Patching, disaster recovery, virtualization, and; Application and infrastructure management to provide connectivity.
 - Business Continuity and Disaster Recovery (BCP&DRP), Redundancy Plans development
 - Information Security protocols, Risk Assessment, Vulnerability, Penetration Testing

- Policy and procedure creation for security, cybersecurity, email, Internet usage, access control
 - System Administration, help desk support, procurement, and technical issue resolution
 - Networking, network monitoring, IoT installation, troubleshooting, and diagnostics
 - Certified CCTV System Design, Implementation & Installation
 - Handle the management of IT infrastructure; Offer technical support to staff; Manage user access accounts; Add cybersecurity software to IT
 - Handle contract management; Offer compliance and risk management; and. Provide payroll services

GOK   06/2007 - 12/2007
Internship: Office of the President
(Cabinet Office) - Public Service Reforms
& Development Secretariat (PSR&DS)

Duties and achievements
 1. Project Management (RRI)
 2. Vision 2030 proofreading

Worldwide Logistics Ltd-JKIA   01/1998 - 10/2000
Assistant Manager

 Assistant Manager Duties and achievements
 - Customs and Statutory Procedures
 - Air, Sea freight and Courier Services
 - Foreign Missions, Relief Organizations, SEAT Rally team...
Clientele

National Youth Service   05/1994 - 07/1996
Serviceman

- Service Man at Lomut Development Unit
 - Service Man at NYS Engineering School
Duty/responsibility/achievement:
 - Paramilitary and regimentation
 - National building programs
 - Technical and vocational training in various skills and trades

Activities

1. IEEE Computer Society Membership
2. Alumni community

Kioko Muema
Business Consultant

Tel: 0729024556

Sifa Robert
Shanzu TTC

Tel: 0728 330220

Rev. Fr. Raphael Nganga
Roman Catholic Priest · Catholic Diocese of Machakos

Tel: 0729870764