



Charles Wayne Quiroz

Applicant

Work Experience

CONTRIBUTOR AND STAFF

Boys Scouts of the Philippines Oriental Mindoro Council
2018 – PRESENT

- Helped in conducting and managing BSP events in the Province
- Contributed in teaching new members regarding leadership and team building
- Helped the organization in recruiting new members and encourage current members for promotion

INTERN

Supervised Industry Learning – ZACK Sourcing & Consultancy Services

July 2023 – August 2023

- Learned the basics of speaking, communication and collaboration within an organization
- Learned about the scope of duties, insight into behavioral attributes that help individuals succeed in the occupation
- Obtained knowledge and skills with regards to creating projects for exposure in different types of media and programs

JPCS MEMBER

Junior Philippine Computer Society
2021-2022

- Contributed in the organization's monthly meetings and events
- Actively participated on JPCS Events, Meetings , Conferences

CONTRIBUTOR

OMNHS The Tamaraw Newsette
2019-2020

- Successfully filled the news section of our official publication with accurate and relevant campus issues
- Planned, assigned, wrote, collected, proofread and coordinated news articles

Seminars Attended

Campus DEVCON Summit 2024Tech Nexus
December 7, 2024

ASEAN Data Science Explorers Enablement Session Training
April 22, 2023

Intel OpenVINO Training
December 7, 2022

Skills

- Proficient in Microsoft Office Apps
- Good verbal and written communication skills
- Possessed intermediate skill in HTML/CSS, Java, SQL, C#
- Acquired basic knowledge and skillset for Software Quality Assurance
- Possessed basic to intermediate skill in video editing using Premiere Pro, Cap Cut, Photoshop
- Committed to learn more and acquire skillsets necessary to improve work efficiency and effectiveness.

About

I am a highly motivated team player pursuing a degree in Bachelor of Science in Information Technology, Major in Business Analytics. having a background in programming, I seek for a job opportunity related to information technology or business analytics. Through my skills, experiences, and strong will, I aim to make a significant contribution to the growth and success of your company.

📍 **Brgy. Lumangbayan, Calapan City**

✉ **quirozcharleswayne@gmail.com**

☎ **09620546243**

Education History

Bachelor of Science and Information and Technology

Batangas State University TNEU – Alangilan Campus
2021-PRESENT

Information Communication And Technology
Oriental Mindoro National High School
2019-2021

- Graduated with Highest Honors

Special Program in Journalism
Oriental Mindoro National High School
2015-2018

- Graduated with High Honors

Certification

National Certification Training I Programming NC III

Career Service Professional Eligible

Test Of Practical Competency in IT Level 2