Interview Form 4: Household Representative Interview

Municipality *Enter municipality name here*	Livelihood Zone *Enter Livelihood Zone name/abbreviation/code*	Village / Ward *Enter Village name (ward name if village not known)*
Wealth group *Enter wealth group name (v. poor, poor, middle, better-off)*	Reference year *Enter the reference year (established during district and community interviews)*	Type of year *Enter whether normal, good, bad, slightly bad, etc.*
Interviewers *Enter your names here*	Date *Enter date of interview here*	Number of participants in interview *Enter number Enter number* Men _____ Women _____

It is important to record how many men or women participated in the interviews (ideally, interviews should be alternate groups of men only and women only) as this higlights any possible bias

Procedures

1. **Introduce** team and explain objectives of the focus group interview.

2. Check that the focus group is made up of people from the **wealth group** you requested – ask them individually to briefly describe their land, livestock, and/or sources of income.

3. Explain **reference year** and ensure interviewees refer to reference year throughout rest of interview.

4. Gather information about the **typical household** in this wealth group (e.g. nuclear, extended, polygamous etc.), its size and composition (a), and prepare an **asset profile** for the reference year (b) and (c).

a) Household/Family size and composition

Number of people in HH living/eating at home daily (include extra dependents)	Household size *Enter number here (this should be a typical number for the whole wealth group)*	Number of children at school (boys / girls)	*Enter numbers here, e.g 1 boy + 1 girl (girls might not be at school)*

b) Land holdings profile

Land owned	*Enter amount of land in local units*	Land cultivated - total (owned +/- rented / grazing land)	*Enter amount of land that is cultivated (usually less than amount owned)*
Unit for measuring land	*Name of local area units*	Land cultivated – food crops	*Enter amount of land that is under food crops*
Any irrigated land?	*Enter the amount of land under irrigation (if any)*	Land cultivated – cash crops	*Enter amount of land that is under cash crops*

c) Livestock profile

Livestock Type:	1. *Species (e.g. cattle)*	2. *Species (e.g. goats)*	3. *Species (e.g. sheep)*	4. *Species (e.g. pigs)*	5.Plough oxen
No. owned at start of reference year	*A. Enter Number*	*A. Enter Number*	*A. Enter Number*	*A. Enter Number*	*A. Enter Number*
No. mature females	*B. Enter Number*	*B. Enter Number*	*B. Enter Number*	*B. Enter Number*	
No. born during year	*C. Enter Number (must be < B)*	*C. Enter Number (must be < B)*	*C. Enter Number (must be < B)*	*C. Enter Number (must be < B)*	
No. sold during year	*D. Enter Number (usually ≤ C)*	*D. Enter Number (usually ≤ C)*	*D. Enter Number (usually ≤ C)*	*D. Enter Number (usually ≤ C)*	*D. Enter Number (always ≤ A)*
No. exchanged during year	*E. As in D, if not sold for cash*	*E. As in D, if not sold for cash*	*E. As in D, if not sold for cash*	*E. As in D, if not sold for cash*	*E. As in D, if not sold for cash*
No. slaughtered	*F. As in D, if slaughtered rather than sold*	*F. As in D, if slaughtered rather than sold*	*F. As in D, if slaughtered rather than sold*	*F. As in D, if slaughtered rather than sold*	*F. As in D, if slaughtered rather than sold*
No. died during the year	*G. Enter number*	*G. Enter number*	*G. Enter number*	*G. Enter number*	*G. Enter number*
No. bought during year	*H. Enter Number*	*H. Enter Number*	*H. Enter Number*	*H. Enter Number*	*H. Enter Number*
No. at end of reference year	$= A + C - D - E - F - G + H$	$= A + C - D - E - F - G + H$	$= A + C - D - E - F - G + H$	$= A + C - D - E - F - G + H$	$= A - D - E - F - G + H$

Other comments on the household and asset profile

Are there any other productive assets (include number of donkeys, horses, mules, poultry, bee hives, trees, ploughs, vehicles (e.g. bakkie) and any other assets)? *Add in any other details about productive assets (assets that impact on income or food sources)*

LIVESTOCK PRODUCTION (milk, butter, meat, eggs)

Consumption and sale of milk, milk products, & eggs	# of milking animals (a) [reconfirm *from pg 1*]	Season	Length of lactation (in days) (b)	Average milk production per animal per day (c)	Total production per season = (a) x (b) x (c)	Quantity sold or exchanged (note skim or whole)	Price per unit sold	Cash income	Other use (e.g. gifts, payment for labour)	Balance consumed (note skim or whole)	% of annual kJ needs
Cows milk	*Enter the number from the cattle column, row C (no. born each year)*	Wet	*Enter lactation period in days*	*Enter the yield in litres per day*	*Enter number of litres*	*Enter litres sold or exchanged*	*Enter price (per litre)*	*Enter cash income*	*Enter any litres given away, etc.*	*Enter litres*	*Enter %kJ requirement*
		Dry	*Enter lactation period in days*	*Enter the yield in litres per day*	*Enter number of litres*	*Enter litres sold or exchanged*	*Enter price (per litre)*	*Enter cash income*	*Enter any litres given away, etc.*	*Enter litres*	*Enter %kJ requirement*
Butter (or ghee) [1] Butter can be made from the milk					*Enter amount of kg*	*Enter kg sold or exchanged*	*Enter price (per kg)*	*Enter cash income*	*Enter any kg given away, etc.*	*Enter kg*	*Enter %kJ requirement*
Goats milk	*Enter the number of goats milking*	All year	*Enter lactation period in days*	*Enter the yield in litres per day*	*Enter number of litres*	*Enter litres sold or exchanged*	*Enter price (per litre)*	*Enter cash income*	*Enter any litres given away, etc.*	*Enter litres*	*Enter %kJ requirement*
Sheep milk	*Enter the number of goats milking*	All year	*Enter lactation period in days*	*Enter the yield in litres per day*	*Enter number of litres*	*Enter litres sold or exchanged*	*Enter price (per litre)*	*Enter cash income*	*Enter any litres given away, etc.*	*Enter litres*	*Enter %kJ requirement*
Eggs					*Enter the total number per year*	*Enter number sold or exchanged*	*Enter price (each)*	*Enter cash income*	*Enter any given away, etc.*	*Enter number*	*Enter %kJ requirement*

Consumption and sale of meat (from own livestock)	Total number of animals slaughtered per year	Meat per carcass (kg)	Total meat (kg)	Sold or exchanged	When sold? (a)	Price per unit sold (b)	Cash income (a) x (b)	Other use (e.g. gifts)	Balance consumed	% Hh kJ needs
Enter species (e.g. cattle)	*Enter number*	*Enter amount from villagers*	*Enter number of kg*	*Enter number of kg*	*Enter month*	*Enter cost*	*Enter amount*	*Enter amount given away*	*Enter kg consumed*	*Enter %kJ requirement*
Enter species (e.g. goats)	*Enter number*	*Enter amount from villagers*	*Enter number of kg*	*Enter number of kg*	*Enter month*	*Enter cost*	*Enter amount*	*Enter amount given away*	*Enter kg consumed*	*Enter %kJ requirement*

OTHER INCOME FROM LIVESTOCK: **Sale of livestock** (e.g. cows, goats, sheep, chickens), **livestock rental**, **oxen fattening**, **other livestock products** (e.g. hides)		Total Sold (a)	When?	Price per unit sold (b)	Cash income (a) x (b)		
Enter species name (e.g. cattle)		*Enter number*	*Enter month*	*Enter amount*	*Enter amount*		
Enter species name (e.g. goats)		*Enter number*	*Enter month*	*Enter amount*	*Enter amount*		
Enter species name (e.g. sheep)		*Enter number*	*Enter month*	*Enter amount*	*Enter amount*		
Enter species name (e.g. pigs)		*Enter number*	*Enter month*	*Enter amount*	*Enter amount*		

Sub-Total Income = **Enter total income**   Sub-Total % Hh kJ= **Enter total %kJ req.**

[1] Formulas: kg butter = litres milk x 0.0425; kg ghee = litres milk x 0.038

5. **_FOOD AND CASH FROM CROP PRODUCTION_**_: Obtain quantified information on all food sources for a typical household in this wealth group in the reference year (remind participants of the specific year you are interested in). ._

Own crop production: SEASON 1

Crop (food crops, cash crops, vegetables, residues)	Unit of measure and weight	Quantity produced	When	Quantity sold / exch.	Price sold per unit	Cash income	Other use[2]	Balance consumed (in kg)	% of Hh food needs
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Crop food & income sub-total →						*Enter total income*			*Enter total %kJ req.*

Own crop production: SEASON 2

Crop (food crops, cash crops, vegetables, residues)	Unit of measure and weight	Quantity produced	When	Quantity sold / exch.	Price sold per unit	Cash income	Other use*	Balance consumed (in kg)	% of Hh food needs
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Enter crop name	*Enter unit (e.g. bag)*	*Enter number*	*Enter month*	*Enter qty (units or kg)*	*Enter price*	*Enter amount*	*Enter number*	*Enter amt in kg*	*Enter %kJ requirement*
Crop food & income sub-total→						*Enter total income*			*Enter total %kJ requirement*

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[2]

‘Other uses’ for crops include: seed, payment for labour, repayment of loans, gifts (to other households, church, funerals, etc.), brewing, stored until next year

6. _PURCHASE AND EXCHANGE of staple and non-staple FOOD for consumption (not for trade)_

Commodity (e.g. cereals, pulses, oil, sugar, meat)	Unit of measure and weight	Quantity purchased	Frequency (per week or month)	Duration (number of weeks or months)	When (which months?)	Total kilos purchased	% of annual Hh food needs	Price per unit	Total cost
Enter food commodity name	_Enter unit (e.g. bag) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. box) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. sack) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. bag) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. box) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. sack) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. bag) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. box) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. sack) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. bag) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. box) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Enter food commodity name	_Enter unit (e.g. sack) & kg when full_	_Enter number_	_Enter no. of times per week or month_	_Enter period when bought (e.g 8 mo)_	_Enter months (e.g. Sept to Jan)_	_Enter kg amount_	_Enter %kJ requirement_	_Enter price_	_Enter R amount_
Purchased food & cost sub-total →							_Enter total %kJ requirement_		_Enter total expenditure_

7. _RELIEF (including free distributions and food-for-work)/ GIFTS / LOANS / TARGETED FEEDING (food)_

Description	Quantity (and unit of measure)	Frequency (per week or month)	Duration (weeks or months)	When (which months?)	Total received	Quantity sold	Price per unit sold	Cash income	Other use (e.g. gifts, exchange)	Balance consumed	% of Hh food needs
Enter commodity name	_Enter unit & kg when full_	_Enter no. of times per mo/wk_	_Enter period_	_Enter mo (e.g. Jan-Apr)_	_Enter kg amount_	_Enter amount sold_	_Enter price_	_Enter R amount_	_Enter kg amount_	_Enter kg amount_	_Enter %kJ requirement_
Enter commodity name	_Enter unit & kg when full_	_Enter no. of times per mo/wk_	_Enter period_	_Enter mo (e.g. Jan-Apr)_	_Enter kg amount_	_Enter amount sold_	_Enter price_	_Enter R amount_	_Enter kg amount_	_Enter kg amount_	_Enter %kJ requirement_
Enter commodity name	_Enter unit & kg when full_	_Enter no. of times per mo/wk_	_Enter period_	_Enter mo (e.g. Jan-Apr)_	_Enter kg amount_	_Enter amount sold_	_Enter price_	_Enter R amount_	_Enter kg amount_	_Enter kg amount_	_Enter %kJ requirement_
Sub-Total →								_Enter total income_			_Enter total %kJ requirement_

8.   LABOUR EXCHANGE - payment in food (BUT NOT FOOD FOR WORK)

Activity	Unit of work (e.g. day, hectare)	Number of people doing this activity	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Payment per unit of work	Total kilos received per year	Other use	Balance consumed	% of annual Hh food needs
Enter activity for which getting paid	*Enter unit*	*Enter number*	*Enter no. of times per mo/wk*	*Enter period (e.g. 8 weeks)*	*Enter months (e.g. Oct-Nov)*	*Enter kg amount & commodity*	*Enter kg amount*	*Enter kg*	*Enter kg*	*Enter %kJ requirement*
Enter activity for which getting paid	*Enter unit*	*Enter number*	*Enter no. of times per mo/wk*	*Enter period (e.g. 8 weeks)*	*Enter months (e.g. Oct-Nov)*	*Enter kg amount & commodity*	*Enter kg amount*	*Enter kg*	*Enter kg*	*Enter %kJ requirement*
Enter activity for which getting paid	*Enter unit*	*Enter number*	*Enter no. of times per mo/wk*	*Enter period (e.g. 8 weeks)*	*Enter months (e.g. Oct-Nov)*	*Enter kg amount & commodity*	*Enter kg amount*	*Enter kg*	*Enter kg*	*Enter %kJ requirement*
Enter activity for which getting paid	*Enter unit*	*Enter number*	*Enter no. of times per mo/wk*	*Enter period (e.g. 8 weeks)*	*Enter months (e.g. Oct-Nov)*	*Enter kg amount & commodity*	*Enter kg amount*	*Enter kg*	*Enter kg*	*Enter %kJ requirement*
Labour exchange sub-total →							*Enter total kg*			*Enter total %kJ requirement*

9.   WILD FOODS, FISH AND GAME

Description	Quantity (and unit of measure)	Frequency (per week or month)	Duration (weeks or months)	When (which months?)	Total collected	Quantity sold	Price per unit sold	Cash income	Other use (e.g. gifts, exchange)	Balance consumed	% of HH food needs
Enter wild food or fish name	*Enter amount & local unit*	*Enter no. of times per mo*	*Enter period length*	*Enter months (e.g. Oct-Nov)*	*Enter amount*	*Enter amount in local units*	*Enter price of local unit*	*Enter R amount*	*Enter amount*	*Enter amount in kg*	*Enter %kJ requirement*
Enter wild food or fish name	*Enter amount & local unit*	*Enter no. of times per mo*	*Enter period length*	*Enter months (e.g. Oct-Nov)*	*Enter amount*	*Enter amount in local units*	*Enter price of local unit*	*Enter R amount*	*Enter amount*	*Enter amount in kg*	*Enter %kJ requirement*
Enter wild food or fish name	*Enter amount & local unit*	*Enter no. of times per mo*	*Enter period length*	*Enter months (e.g. Oct-Nov)*	*Enter amount*	*Enter amount in local units*	*Enter price of local unit*	*Enter R amount*	*Enter amount*	*Enter amount in kg*	*Enter %kJ requirement*
Sub-Total →								*Enter total income*			*Enter total %kJ requirement*

10.   OTHER FOOD SOURCES (e.g. stocks carried over from previous year)

Commodity	Quantity	Other use	Other use	Balance consumed	% of HH food needs
Enter commodity name	*Enter amount*	*Enter amount taken off (e.g. gifts)*	*Enter amount taken off (e.g. losses)*	*Enter amount*	*Enter %kJ requirement*
Enter commodity name	*Enter amount*	*Enter amount taken off (e.g. gifts)*	*Enter amount taken off (e.g. losses)*	*Enter amount*	*Enter %kJ requirement*
Sub-Total →					*Enter total %kJ requirement*

11. *CASUAL LABOUR / FORMAL EMPLOYMENT / MIGRANT WORK CASH*

Activity / income source[3]	Unit of work (e.g. day, ha)	Number of people doing this activity	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Currency payment per unit of work	Receives lunch / cooked meal?	Total cash income per year
Enter activity name (e.g. weeding)	*Enter local unit (e.g. day, rows or area)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 2 months)*	*Enter month range (e.g. Feb-Mar)*	*Enter R amount*	*Enter no. of meals (or Yes/No)*	*Enter R amount*
Enter activity name (e.g. weeding)	*Enter local unit (e.g. day, rows or area)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 2 months)*	*Enter month range (e.g. Feb-Mar)*	*Enter R amount*	*Enter no. of meals (or Yes/No)*	*Enter R amount*
Enter activity name (e.g. weeding)	*Enter local unit (e.g. day, rows or area)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 2 months)*	*Enter month range (e.g. Feb-Mar)*	*Enter R amount*	*Enter no. of meals (or Yes/No)*	*Enter R amount*
Enter activity name (e.g. weeding)	*Enter local unit (e.g. day, rows or area)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 2 months)*	*Enter month range (e.g. Feb-Mar)*	*Enter R amount*	*Enter no. of meals (or Yes/No)*	*Enter R amount*
Enter activity name (e.g. weeding)	*Enter local unit (e.g. day, rows or area)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 2 months)*	*Enter month range (e.g. Feb-Mar)*	*Enter R amount*	*Enter no. of meals (or Yes/No)*	*Enter R amount*
Enter activity name (e.g. weeding)	*Enter local unit (e.g. day, rows or area)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 2 months)*	*Enter month range (e.g. Feb-Mar)*	*Enter R amount*	*Enter no. of meals (or Yes/No)*	*Enter R amount*
Sub-Total →								*Enter total income*

12. *SELF-EMPLOYMENT / SMALL BUSINESS / TRADE*

Activity / income source[4]	Unit of measure (e.g. bundle, sack, period)	Number of people doing this activity	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Price or Profit per unit sold	Total cash income per year
Enter activity name (e.g. firewood)	*Enter local unit (e.g. bumdle or container)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 3 months)*	*Enter month range (e.g. Oct-Nov)*	*Enter R amount*	*Enter R amount*
Enter activity name (e.g. firewood)	*Enter local unit (e.g. bumdle or container)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 3 months)*	*Enter month range (e.g. Oct-Nov)*	*Enter R amount*	*Enter R amount*
Enter activity name (e.g. firewood)	*Enter local unit (e.g. bumdle or container)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 3 months)*	*Enter month range (e.g. Oct-Nov)*	*Enter R amount*	*Enter R amount*
Enter activity name (e.g. firewood)	*Enter local unit (e.g. bumdle or container)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 3 months)*	*Enter month range (e.g. Oct-Nov)*	*Enter R amount*	*Enter R amount*
Enter activity name (e.g. firewood)	*Enter local unit (e.g. bumdle or container)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 3 months)*	*Enter month range (e.g. Oct-Nov)*	*Enter R amount*	*Enter R amount*
Enter activity name (e.g. firewood)	*Enter local unit (e.g. bumdle or container)*	*Enter no. people*	*Enter no times per month or week*	*Enter period (e.g. 3 months)*	*Enter month range (e.g. Oct-Nov)*	*Enter R amount*	*Enter R amount*
Sub-Total →							*Enter total income*

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[3]   Checklist: agricultural labour (clearing fields, preparing land, planting seeds, weeding, harvesting, threshing), construction, brick making, skilled casual labour (e.g. carpentry), salaried employment, domestic work, livestock herding, pension, remittances).

[4]   Checklist for self-employment: collection of firewood, charcoal, grass, handicrafts, brewing. Checklist for small business and trade: petty trade, trade, rental/hire, kiosks and shops.

13. *SOCIAL GRANTS*

Activity / income source	Number of people benefitting	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Grant per person provided	Total cash income per year
Name and type of grant – beneficiary conditions	*Enter number*	*Enter weekly or monthly*	*Enter period (e.g. 12 months)*	*Enter month range (e.g. Jan-Dec)*	*Enter R amount*	*Enter R amount*
Name and type of grant – beneficiary conditions	*Enter number*	*Enter weekly or monthly*	*Enter period (e.g. 12 months)*	*Enter month range (e.g. Jan-Dec)*	*Enter R amount*	*Enter R amount*
Name and type of grant – beneficiary conditions	*Enter number*	*Enter weekly or monthly*	*Enter period (e.g. 12 months)*	*Enter month range (e.g. Jan-Dec)*	*Enter R amount*	*Enter R amount*
Name and type of grant – beneficiary conditions	*Enter number*	*Enter weekly or monthly*	*Enter period (e.g. 12 months)*	*Enter month range (e.g. Jan-Dec)*	*Enter R amount*	*Enter R amount*
Name and type of grant – beneficiary conditions	*Enter number*	*Enter weekly or monthly*	*Enter period (e.g. 12 months)*	*Enter month range (e.g. Jan-Dec)*	*Enter R amount*	*Enter R amount*
Name and type of grant – beneficiary conditions	*Enter number*	*Enter weekly or monthly*	*Enter period (e.g. 12 months)*	*Enter month range (e.g. Jan-Dec)*	*Enter R amount*	*Enter R amount*
Sub-Total →						*Enter total income*

14. *OTHER CASH INCOME SOURCES – GIFTS / LOANS / REMITTANCES*

Type and origin of transfer	Frequency (per week, month or per year)	Duration (no. of weeks or months)	When (which months?)	Amount received per occasion	Total cash income per year
Type and origin of transfer (e.g. remittance – city relatives)	*Enter weekly, monthly or annually*	*If weekly or monthly, enter period (e.g. 4 months)*	*If weekly or monthly, enter month range (e.g. Nov-Feb)*	*Enter R amount*	*Enter R amount*
Type and origin of transfer (e.g. remittance – city relatives)	*Enter weekly, monthly or annually*	*If weekly or monthly, enter period (e.g. 4 months)*	*If weekly or monthly, enter month range (e.g. Nov-Feb)*	*Enter R amount*	*Enter R amount*
Type and origin of transfer (e.g. remittance – city relatives)	*Enter weekly, monthly or annually*	*If weekly or monthly, enter period (e.g. 4 months)*	*If weekly or monthly, enter month range (e.g. Nov-Feb)*	*Enter R amount*	*Enter R amount*
Type and origin of transfer (e.g. remittance – city relatives)	*Enter weekly, monthly or annually*	*If weekly or monthly, enter period (e.g. 4 months)*	*If weekly or monthly, enter month range (e.g. Nov-Feb)*	*Enter R amount*	*Enter R amount*
Sub-Total →					*Enter total income*

16. *SUMMARY OF REFERENCE YEAR SOURCES OF FOOD AND CASH INCOME*

Copy the sub-totals of % food energy requirement from each source and enter it in the boxes below. Then calculate the TOTAL.

SOURCES OF FOOD

	Livestock production (milk/meat)	Crop production	Purchase and exchange	Relief, gifts and loans	Labour exchange	Wild foods	Other	TOTAL
Calculated (%)	*% food energy req sub-total*	*% food energy req sub-total*	*% food energy req sub-total*	*% food energy req sub-total*	*% food energy req sub-total*	*% food energy req sub-total*	*% food energy req sub-total*	*% food energy GRAND TOTAL*

Copy the sub-totals of cash income from each source and enter it in the boxes below. Then calculate the TOTAL.

SOURCES OF CASH INCOME

	Sale of livestock and livestock products	Sale of crop production	Casual labour, formal employment, migrant work	Self-employment, small business, trade	Social Grants	Other income (gifts, loans, remittances)	TOTAL
Calculated (cash)	*Income sub-total in R*	*Income sub-total in R*	*Income sub-total in R*	*Income sub-total in R*	*Income sub-total in R*	*Income sub-total in R*	*TOTAL income in GRAND TOTAL R*

Household Representative Interview

16. EXPENDITURE PATTERNS: *Obtain quantified information on the main expenditure items for a typical household in this wealth group in the reference year (remind participants of the specific year you are interested in). Some categories are suggested below. Remember to ask about **seasonal variations** in expenditure.*

NOTE: This section should not be completed in every wealth group interview because it is very time consuming. Two interviews with the poor wealth group and one each with the middle and better off should be sufficient.

Main Expenditure Categories	Typical Annual Amount Spent				Item Expenditure= [a] x [b] x [c]
	Quantity (unit) purchased [a]	Frequency purchased [b]	Duration purchased	Price per unit [c]	
Main food items	→	copy total from page 4, section 6 →			→*Enter expenditure sub-total from p4*
Other food item:	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Other food item:	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Household items					*Enter sub-total*
Tea/coffee	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Salt	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Soap	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Coal/paraffin/electricity	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Grinding of grain	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Water	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Firewood/charcoal	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Utensils/pots	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Inputs					*Enter sub-total*
Livestock drugs	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Water for animals	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Land rental	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Ploughing	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Seeds	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Tools	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Agricultural inputs	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Agricultural labour	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Business investment	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Livestock investment	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Social services					*Enter sub-total*
School (fees,uniform,etc)	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Medicine	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Other expenditure					*Enter sub-total*
Clothing	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Taxes	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Beer	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Cigarettes/tobacco	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Community obligations	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Transport	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Communications (airtime)	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Festivals	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
Other	*Enter qty and unit name*	*Enter no of times per wk or per month*	*Enter period of purchase (e.g. 4 mo)*	*Enter price in R*	*Enter amount in R*
EXPENDITURE TOTAL (REMINDER: cross check with total income) →					*Enter TOTAL*

Expenditure on which of these items can be reduced in a bad year? By how much (<u>quantify</u>)?

Write up a story of which items can be reduced here...

Household Representative Interview

17. **_THE SITUATION IN A BAD YEAR (INCLUDING COPING STRATEGIES):_** *How does the situation in a bad year compare to the reference year? Consider differences in **each** source of food and income (quantified changes in amounts) from the reference year and summarize below. Compare quantities from the same period in the reference year and in the bad year (e.g. compare wet season with wet season or dry with dry). Specify which year in the past is being referred to in order to quantify **coping strategies**.*

Source of Food or income	QUANTITY in reference year	QUANTITY in bad year
Example: firewood sales	*1 bundle per week*	*2 bundles per week*
Firewood or charcoal sales	*Enter normal number per period*	*Enter new number per period*
Agricultural labour	*Enter number per period of labour looked for*	*Enter new no. per period of labour looked for*
Labour migration	*Enter number per period of labour looked for*	*Enter new no. per period of labour looked for*
Labour exchange (payment in food)	*Enter number per period of labour looked for*	*Enter new no. per period of labour looked for*
Petty trade	*Enter normal volume of trade per period*	*Enter new volume of trade per period*
Cattle sales	*Enter normal number sold*	*Enter new number sold*
Shoat sales	*Enter normal number sold*	*Enter new number sold*
Milk and butter sales	*Enter normal amount sold*	*Enter new amount sold*
Stocks	*Enter normal amount sold*	*Enter new amount sold*
Gifts	*Enter normal amount requested/sought*	*Enter new amount requested/sought*
Other	*Enter normal amount*	*Enter new amount*
Other	*Enter normal amount*	*Enter new amount*
Other	*Enter normal amount*	*Enter new amount*
Other	*Enter normal amount*	*Enter new amount*
Other	*Enter normal amount*	*Enter new amount*
Other	*Enter normal amount*	*Enter new amount*
Other	*Enter normal amount*	*Enter new amount*

*18. If this group is a good source of information, and if there is enough time, you can complete a short **WEALTH BREAKDOWN** (see* Community Level Interview format).

> *e.g.*
> *Very Poor – %*
> *Poor – %*
> *Middle – %*
> *Better-off – %*

*19. See your **NON-FOOD** checklist for additional questions you may want to ask this wealth group.*

> *e.g.*
> *Water*
> *Health services*
> *Education*
> *Refuse and cleaning services*
> *Roads and infrastructure – markets*

20. **_DEVELOPMENT PRIORITIES:_** *What are the mid-term priorities to strengthen food security?*

> *e.g.*
> *Water*
> *Health services*
> *Education*
> *Refuse and cleaning services*
> *Roads and infrastructure – markets*

QUALITY OF INTERVIEW (confidence of informants, knowledge of area, consistency of information, etc):

1 to 5 stars