

Interview Form 4: Household Representative Interview

Municipality	Livelihood Zone	Village / Ward
Wealth group	Reference year	Type of year
Interviewers	Date	Number of participants in interview Men _____ Women _____

Procedures

- 1. Introduce** team and explain objectives of the focus group interview.
- Check that the focus group is made up of people from the **wealth group** you requested – ask them individually to briefly describe their land, livestock, and/or sources of income.
- Explain **reference year** and ensure interviewees refer to reference year throughout rest of interview.
- Gather information about the **typical household** in this wealth group (e.g. nuclear, extended, polygamous etc.), its size and composition (a), and prepare an **asset profile** for the reference year (b) and (c).

a) Household/Family size and composition

Number of people in HH living/eating at home daily (include extra dependents)	Household size	Number of children at school (boys / girls)	
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b) Land holdings profile

Land owned		Land cultivated - total (owned +/- rented / grazing land)	
Unit for measuring land		Land cultivated – food crops	
Any irrigated land?		Land cultivated – cash crops	

c) Livestock profile

Livestock Species →	1.	2.	3.	4.	5. Plough oxen
No. owned at start of reference year					
No. mature females					
No. born during year					
No. sold during year					
No. exchanged during year					
No. slaughtered					
No. died during the year					
No. bought during year					
No. at end of reference year					

Other comments on the household and asset profile

Are there any other productive assets (include number of donkeys, horses, mules, poultry, bee hives, trees, ploughs, vehicles (e.g. bakkie) and any other assets)?

LIVESTOCK PRODUCTION (milk, butter, meat, eggs)

Consumption and sale of milk, milk products, & eggs	# of milking animals (a) [reconfirm from pg 1]	Season	Length of lactation (in days) (b)	Average milk production per animal per day (c)	Total production per season = (a) x (b) x (c)	Quantity sold or exchanged (note skim or whole)	Price per unit sold	Cash income	Other use (e.g. gifts, payment for labour)	Balance consumed (note skim or whole)	% of annual kJ needs
Cows milk		Wet									
		Dry									
Butter (or ghee) ¹ Butter can be made from the milk											
Goats milk		All year									
Sheep milk		All year									
Eggs											

Consumption and sale of meat (from own livestock)	Total number of animals slaughtered per year	Meat per carcass (kg)	Total meat (kg)	Sold or exchanged	When sold? (a)	Price per unit sold (b)	Cash income (a) x (b)	Other use (e.g. gifts)	Balance consumed	% Hh kJ needs
OTHER INCOME FROM LIVESTOCK:										
Sale of livestock (e.g. cows, goats, sheep, chickens), livestock rental, oxen fattening, other livestock products (e.g. hides)			Total Sold (a)	When?	Price per unit sold (b)	Cash income (a) x (b)				
Sub-Total Income =									Sub-Total % Hh kJ=	

¹ Formulas: kg butter = litres milk x 0.0425; kg ghee = litres milk x 0.038

5. **FOOD AND CASH FROM CROP PRODUCTION:** Obtain quantified information on all food sources for a typical household in this wealth group in the reference year (remind participants of the specific year you are interested in). .

Own crop production: SEASON 1

Crop (food crops, cash crops, vegetables, residues)	Unit of measure and weight	Quantity produced	When	Quantity sold / exch.	Price sold per unit	Cash income	Other use ²	Balance consumed (in kg)	% of Hh food needs
Crop food & income sub-total →									

Own crop production: SEASON 2

Crop (food crops, cash crops, vegetables, residues)	Unit of measure and weight	Quantity produced	When	Quantity sold / exch.	Price sold per unit	Cash income	Other use*	Balance consumed (in kg)	% of Hh food needs
Crop food & income sub-total→									

*Other uses' for crops include: seed, payment for labour, repayment of loans, gifts (to other households, church, funerals, etc.), brewing, stored until next year

PURCHASE AND EXCHANGE of staple and non-staple FOOD for consumption (not for trade)

Commodity (e.g. cereals, pulses, oil, sugar, meat)	Unit of measure and weight	Quantity purchased	Frequency (per week or month)	Duration (number of weeks or months)	When (which months?)	Total kilos purchased	% of annual Hh food needs	Price per unit	Total cost
Purchased food & cost sub-total →									

6. RELIEF (including free distributions and food-for-work)/ GIFTS / LOANS / TARGETED FEEDING (food)

Description	Quantity (and unit of measure)	Frequency (per week or month)	Duration (weeks or months)	When (which months?)	Total received	Quantity sold	Price per unit sold	Cash income	Other use (e.g. gifts, exchange)	Balance consumed	% of Hh food needs
Sub-Total →											

7. LABOUR EXCHANGE - payment in food (BUT NOT FOOD FOR WORK)

Activity	Unit of work (e.g. day, hectare)	Number of people doing this activity	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Payment per unit of work	Total kilos received per year	Other use	Balance consumed	% of annual Hh food needs
Labour exchange sub-total →										

8. WILD FOODS, FISH AND GAME

Description	Quantity (and unit of measure)	Frequency (per week or month)	Duration (weeks or months)	When (which months?)	Total collected	Quantity sold	Price per unit sold	Cash income	Other use (e.g. gifts, exchange)	Balance consumed	% of HH food needs
Sub-Total →											

9. OTHER FOOD SOURCES (e.g. stocks carried over from previous year)

Commodity	Quantity	Other use	Other use	Balance consumed	% of HH food needs
Sub-Total →					

10. CASUAL LABOUR / FORMAL EMPLOYMENT / MIGRANT WORK CASH

Activity / income source ³	Unit of work (e.g. day, ha)	Number of people doing this activity	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Currency payment per unit of work	Receives lunch / cooked meal?	Total cash income per year
Sub-Total →								

11. SELF-EMPLOYMENT / SMALL BUSINESS / TRADE

Activity / income source ⁴	Unit of measure (e.g. bundle, sack, period)	Number of people doing this activity	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Price or Profit per unit sold	Total cash income per year
Sub-Total →							

³ Checklist: agricultural labour (clearing fields, preparing land, planting seeds, weeding, harvesting, threshing), construction, brick making, skilled casual labour (e.g. carpentry), salaried employment, domestic work, livestock herding, pension, remittances).

⁴ Checklist for self-employment: collection of firewood, charcoal, grass, handicrafts, brewing. Checklist for small business and trade: petty trade, trade, rental/hire, kiosks and shops.

12. SOCIAL GRANTS

Activity / income source	Number of people benefitting	Frequency (per week or month)	Duration (no. of weeks or months)	When (which months?)	Grant per person provided	Total cash income per year
Sub-Total →						

13. OTHER CASH INCOME SOURCES – GIFTS / LOANS / REMITTANCES

Type and origin of transfer	Frequency (per week, month or per year)	Duration (no. of weeks or months)	When (which months?)	Amount received per occasion	Total cash income per year
Sub-Total →					

16. SUMMARY OF REFERENCE YEAR SOURCES OF FOOD AND CASH INCOME

Copy the sub-totals of % food energy requirement from each source and enter it in the boxes below. Then calculate the TOTAL.

SOURCES OF FOOD

	Livestock production (milk/meat)	Crop production	Purchase and exchange	Relief, gifts and loans	Labour exchange	Wild foods	Other	TOTAL
Calculated (%)								

Copy the sub-totals of cash income from each source and enter it in the boxes below. Then calculate the TOTAL.

SOURCES OF CASH INCOME

	Sale of livestock and livestock products	Sale of crop production	Casual labour, formal employment, migrant work	Self-employment, small business, trade	Social Grants	Other income (gifts, loans, remittances)	TOTAL
Calculated (cash)							

Household Representative Interview

16. EXPENDITURE PATTERNS: Obtain quantified information on the main expenditure items for a typical household in this wealth group in the reference year (remind participants of the specific year you are interested in). Some categories are suggested below. Remember to ask about **seasonal variations** in expenditure.

NOTE: This section should not be completed in every wealth group interview because it is very time consuming. Two interviews with the poor wealth group and one each with the middle and better off should be sufficient.

Main Expenditure Categories	Typical Annual Amount Spent				Item Expenditure= [a] x [b] x [c]
	Quantity (unit) purchased [a]	Frequency purchased [b]	Duration purchased	Price per unit [c]	
Main food items	→	copy total from page 4, section 6 →			→
Other food item:					
Other food item:					
Household items					
Tea/coffee					
Salt					
Soap					
Coal/paraffin/electricity					
Grinding of grain					
Water					
Firewood/charcoal					
Utensils/pots					
Inputs					
Livestock drugs					
Water for animals					
Land rental					
Ploughing					
Seeds					
Tools					
Agricultural inputs					
Agricultural labour					
Business investment					
Livestock investment					
Social services					
School (fees,uniform,etc)					
Medicine					
Other expenditure					
Clothing					
Taxes					
Beer					
Cigarettes/tobacco					
Community obligations					
Transport					
Communications (airtime)					
Festivals					
Other					
EXPENDITURE TOTAL (REMINDER: cross check with total income) →					

Expenditure on which of these items can be reduced in a bad year? By how much (quantify)?

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Household Representative Interview

17. THE SITUATION IN A BAD YEAR (INCLUDING COPING STRATEGIES): How does the situation in a bad year compare to the reference year? Consider differences in **each** source of food and income (quantified changes in amounts) from the reference year and summarize below. Compare quantities from the same period in the reference year and in the bad year (e.g. compare wet season with wet season or dry with dry). Specify which year in the past is being referred to in order to quantify **copied strategies**.

Source of Food or income	QUANTITY in reference year	QUANTITY in bad year
Example: firewood sales	1 bundle per week	2 bundles per week
Firewood or charcoal sales		
Agricultural labour		
Labour migration		
Labour exchange (payment in food)		
Petty trade		
Cattle sales		
Shoat sales		
Milk and butter sales		
Stocks		
Gifts		
Other		
Other		
Other		
Other		
Other		
Other		
Other		

18. If this group is a good source of information, and if there is enough time, you can complete a short **WEALTH BREAKDOWN** (see Community Level Interview format).

19. See your **NON-FOOD** checklist for additional questions you may want to ask this wealth group.

20. **DEVELOPMENT PRIORITIES:** What are the mid-term priorities to strengthen food security?

QUALITY OF INTERVIEW (confidence of informants, knowledge of area, consistency of information, etc):