

Charles Rocha

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PERSONAL SUMMARY

BSc (Hons) in Computer Science and Information Technology Graduate | Front-End Development | Cybersecurity Enthusiast

CAREER HISTORY

Primeline VNE

Transportation, Logistics, Supply Chain and Storage

System Administrator - December 2024 - Current

- SAP processing
- Responsible for manage order processing and logistics systems to streamline documentation, inventory updates, and delivery bookings.
- Collaborated with internal teams to ensure data accuracy and efficient process flows.
- Assisted the logistics manager with continuous process improvements and system maintenance.

JD Sports

Sportswear and clothing store

Supervisor - May 2024 - December 2024

- Lead a team providing guidance, support, and instructions. Oversee a staff group, daily operations, lead and motivate the team, and maintain the store's visual standards.
- Training new starters, discipline members of staff, provide feedback, organize team events, and relaying information, among other day-to-day duties.
- Supporting the store management team to drive sales and ensure a high level of customer satisfaction.
- Oversee the daily operations of the store including opening and closing procedures.
- Ensure that the store is clean, well-organized, and fully stocked.
- Manage stock levels and assist with inventory control, including receiving and processing deliveries.
- Conduct regular stock checks and audits to minimize shrinkage and ensure accuracy.

Sales Assistant - March 2023 - May 2024

- Check the accuracy of deliveries against purchase orders and delivery notes.
- Report any discrepancies or damaged goods to the appropriate manager.
- Unpack and label new stock items and Sort and organize products according to the store's inventory system.
- Ensure that all stock is handled safely and stored correctly to prevent damage.
- Conduct regular stock checks and inventory counts and assist in maintaining accurate inventory records.
- Pick and pack stock items for replenishment of the sales floor, ensure that products are correctly tagged and labeled with pricing and security tags, collaborate with the sales team to ensure timely and efficient restocking of shelves.

United Drug

A pharmaceutical warehouse

Order Picker - June 2022 - September 2022

- Responsible for sorting medicines and vaccines to be sent to customers.

Dollard Market

A Press-Up restaurant

Cleaner - August 2021 - June 2022

- In this company, I was responsible for cleaning the building which is composed by Tomahawk's, Dollard and Roberta's restaurants.
- Responsible for training newcomers on daily duties and presenting all the building dependencies.

Musgrave Retail Partners

SuperValue Logistic Distribution Centre

Powered Pallet Truck Order Picker - March 2020 – May 2021 (1 year)

- Sorting different products such as food and cleaning products, approximately half a ton of products daily, to be sent to different customers.
- Dealt with an electric long pallet truck.

Brasil Foods S/A

The largest processed meat distribution centre in Latin America company

Powered Pallet Truck Operator - January 2012 – January 2018 (6 years)

- Responsible for unloading trucks with approximately 20 tons of meat daily.
- Drove an electric pallet truck, reworking the load, checking temperature and storing the loads in a transversal cross lift.
- Unloaded 10% of the daily demand during my work shift.

EDUCATION

Sep 2021 - Jun 2025

Bachelor's Degree of Science in Computing and IT
CCT, Dublin, Ireland

Key Modules

- *Business & Systems Focus:* Business Information Systems, Strategic Business IT, Problem Solving for Industry, Cyber Security Fundamentals.
- *Finance-Relevant Skills:* Databases, Distributed Digital Transactions, Cloud Computing Fundamentals.
- *Technical Core:* WMS, Java, Python, HTML/CSS, Machine Learning, Networking Technologies, Algorithms & Design Patterns.

CERTIFICATION AND ADDITIONAL TRAINING

- **Manual Handling**, SmartPal, Ireland – Jul 2023.
- **Linux & Hardware Maintenance**, Curso em Vídeo – May 2021.
- **HTML/CSS** – Intro to Programming, eCollege, Ireland – May 2021
- **Advanced English Course (500 hrs)**, Dublin – May 2021

SKILLS

- Portuguese native and English fluent.
- Soft Skills: Communication, team leadership, multitasking, analytical thinking

References available upon request.

Sooner I will be applying for my Stamp 4 Visa. Details in the interview.