



S.No. 3003

HOSTEL MANAGEMENT IIT MADRAS

HOSTEL ROOM VACATING & REFUND REQUEST FORM

Name of Student	MALLIKARJUNA D (As appeared in Bank Pass Book)	Roll No.	CS15B013
Hostel	Godavari	Room No.	149
E-mail ID	mallikarjun664@gmail.com	Mobile No.	9182405019
Reason for vacating	Course Completed		
Date of vacating	10-May-2019	Donation Amount	-
		For	-
Address	HNO 8-43,C VENKATADRI TOWN SHIP,PHASE-1,GHATKESAR,HYDERABAD		
BANK ACCOUNT NO.	20158448613	IFSC code	SBIN0012664
(Any Bank-Anywhere in India) Note:Payment will be made against student only.			
Bank Name	State Bank of India	Branch	UPPAL (PEERZADIGUDA)

Declaration:

1. I have handed over the room in good condition and obtained endorsement from Hostel office
2. I have taken all my belongings and agree to forego to claim left behind, if any by me.
3. I agree for recovery of dues if any due to discrepancy in my ledger report.

Date

Signature of the student

HOSTEL OFFICE USE	
Certified that the infrastructures provided in the room are in good condition .	
Please charge Rs. -	/-as penalty for damage in infrastructures only.
Note : All penalties other than infrastructures damage should be paid against hostel account, not recovery in I-Kollege Ledeger account.	
Hostel Office	WARDEN
Seal	

Received the clearance certificate on.....

Signature of the student