

USE THE REMEMBER SUCCESS SKILL TO BE A MOTEL DESK CLERK.

TIME

35 minutes

STRUCTURE

Whole group, small groups, pairs

MATERIALS

- √ Guest Rooms Handout (1 printout per group and educator)
- √ Skillsville Suites Guest Cards (1 printout per group and educator)
- √ Paper clips
- √ Tape (optional)

PREPARE AHEAD OF TIME

Note: This activity can be modified for younger children by using a fewer number of **Guest Rooms** and **Skillsville Suites Guest Cards**.

- √ Review the ASL sign for **Remember**: https://youtu.be/2rhcl540ACs
- √ Print the **Skillsville Suites Guest Cards** (1 Printout per group and educator)
 - o Cut out all four squares. Each group should receive a set.
- √ Print the **Guest Rooms** Handouts (1 Printout per group and educator)
 - Secure the handouts using a paper clip. Do not staple them, as children will need to move the handouts around.

CAREER CLUSTER

Travel and Service

CAREER

Motel Desk Clerk

SUCCESS SKILL CONNECTION

Remember

*Each time you say **remember** in this activity, please do the following as a corresponding ASL sign: Make two fists with your thumbs up. Place both hands in front of your chest. Take your non-writing hand's thumb to your forehead. Then bring it down to touch your writing hand's thumb twice.

ASL Video Link: https://youtu.be/2rhcl540ACs

10 MIN: INTRODUCTION (whole group)

1. **Say**, "People stay at motels when they're away from home and need a place to sleep. When people stay at motels, they are called guests! Motel Desk Clerks are the important people who find them rooms, give out keys, and help guests find what they need during their stay.





To do their work, Motel Desk Clerks need to use Success Skills. Success Skills are important skills we all use in our life. Remember is a skill that is important as a child and as a grownup. It's important to remember the name of someone you just met or remember which worksheets your teacher said you have to do for homework...and when they are due! Motel Desk Clerks also need to remember important information to do their job well.

For example, a guest might not know what type of room would be best for them to stay in, so Motel Desk Clerks have to listen carefully to what the guest says. They **remember** important bits of information that will help them do their job, like how many people will be staying overnight and for how many nights. Next, they have to hold that information in their mind using their **Remember** Success Skill while they use their computer to check which room would be best for their guest. The Motel Desk Clerk could take a very long time to find the right room for their guest if they could not **remember** that important information!

Today, you will be acting as a Motel Desk Clerk and use the **Remember** Success Skill to help place quests in the best room for them based on their needs."

2. Explain to children that they will use the **Remember** Success Skill to match guests to the best room, based on what they need. Children will need to **remember** what each person is looking for in a room in order to match them with a room at Skillsville Suites.

20 MIN: ROLE PLAY (whole group, small groups, pairs)

- 3. Divide children into small groups of two or three.
- 4. Pass out the Guest Rooms handout to each group.
- 5. Explain to children that they are now a Motel Desk Clerk at Skillsville Suites.

Say, "Skillsville Suites is a brand-new motel in the city, and you're going to get a chance to look at the rooms inside before any guests visit."

- 6. Ask children to observe each room closely, looking at the number of beds each room has, as well as any special features they notice. Give groups a few minutes to look at each room. The shapes located on the bottom right corner can be used to name each room. For example, the room with the moon shape can be the "moon room," or the room with the circle shape can be the "circle room."
- 7. Have a brief discussion with children about what they noticed in the rooms.

Say,

- "What differences do you notice between the rooms?"
- "What is the same between the rooms?"
- 8. Have groups flip over the **Guest Rooms** Handout so that they are no longer able to see the pictures. Have children set them aside. Ask them to wait to look at them again until you instruct them to do so.
- 9. Display the Skillsville Suites Guest Cards.
- 10. Say, "These people will be staying at Skillsville Suites. They have called to make reservations, which means that they want to sign up to stay at the motel for a certain amount of time. They are all arriving on the same day. Each guest has shared what they need in their rooms. They have all asked for different things. In our groups, we will match them to the best room, based on what they have asked for."
- 11. Pass out the **Skillsville Suites Guest Cards** to each group, keeping one set to use as demonstration. Ask each group to hold the card up as you read what each guest is looking for. Explain that holding the cards up may help each group **remember** details about what the guests need. Explain that the numbers on the cards should help children know which one to hold up.





12. Say,

- "The first guests are a family of three. They would like a room with two beds and a space for the child to study and do homework."
- "The second guest has a dog. Since they have their dog with them, they are looking for a petfriendly room with one bed and a couch for the dog to sleep on."
- "The third guests ask for a room with two beds. They would like a room that has plenty of space for using a wheelchair. They would also like a roll-in shower with a seat and handlebars."
- "The fourth guests are a parent with two babies. They need a room with bassinets or cribs and a large bathtub to give the babies a bath before they sleep."
- "The fifth guests are a grandmother and her grandson. They will be staying at Skillsville Suites for a few weeks and will need a special room that also has a mini kitchen to cook food."
- The sixth guests are a larger family. The grownups have 4 children of different ages. Because one of the children is a teenager, they think it's a good idea to have connecting rooms, or two rooms next to each other.
- 13. Ask children if there are any details from the **Skillsville Suites Guest Cards** that they would like for you to repeat before they start matching them. Repeat any as needed during this step.
- 14. Have children flip the Guest Rooms Handout so that they are able to look at them again.
- 15. Say, "You will now have a few minutes to use the Remember Success Skill and match your cards to a Guest Room. Although there may be more than one option to choose from, each room can only be used once since Motel Desk Clerks aren't able to book the same room on the same day for guests. You can have a discussion with your group to try to remember what each guest needs based on what I read earlier."
- 16. Explain to children that they may use tape to secure each **Skillsville Suites Guest Card** to a **Guest Room** if they would like.
- 17. Allow groups several minutes to select rooms for their guests. Answer any questions they may have without reading any of the requests the guests made. Groups must rely on **remembering** what guests needed in order to match them with a room.
- 18. Once groups have matched their **Skillsville Suites Guest Cards** to each **Guest Room**, ask groups to share about their selections out loud. Review the guest descriptions out loud again, asking children about their selections. Children may have selected different answers from other groups. That is okay and an opportunity to discuss why they selected their options or what they had trouble **remembering** while they assigned rooms.

Say,

- "What details in the rooms helped you decide where a guest should stay?"
- "Did you see more than one room option for some guests?"
- "What helped you remember what guests needed in their rooms?"

5 MIN: REFLECTION (whole group)

- 19. Have a brief discussion with children about the activity. **Sav**,
 - "What Success Skill did you use today?"
 - "Why is it important for a Motel Desk Clerk to remember?"
 - "It's important to **remember** in a lot of careers. What is another career that also uses **Remember**?"



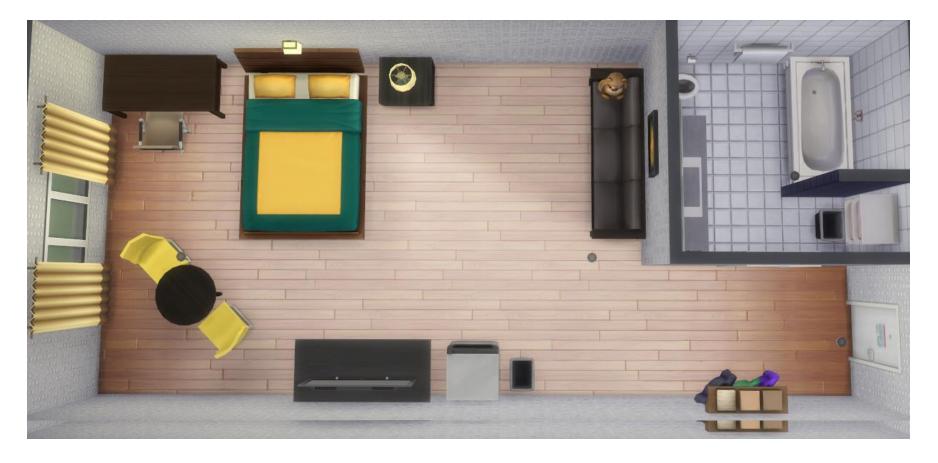


SUCCESS SKILLS

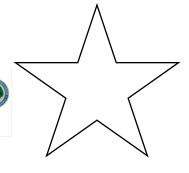
Use these words when talking with children. Listen for children to use these words.

Success Skill	Definition
Focus	Pay attention to something, even when distractions happen around you.
Organize	Keep track of different information and belongings and put them in an order that makes sense to you.
Think Differently	Try new things and find creative ways to solve a problem. Learn from your mistakes and make changes.
Remember	Hold new information in your mind to use when you need it.
Feel	Check and show your emotions.



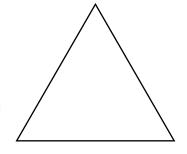


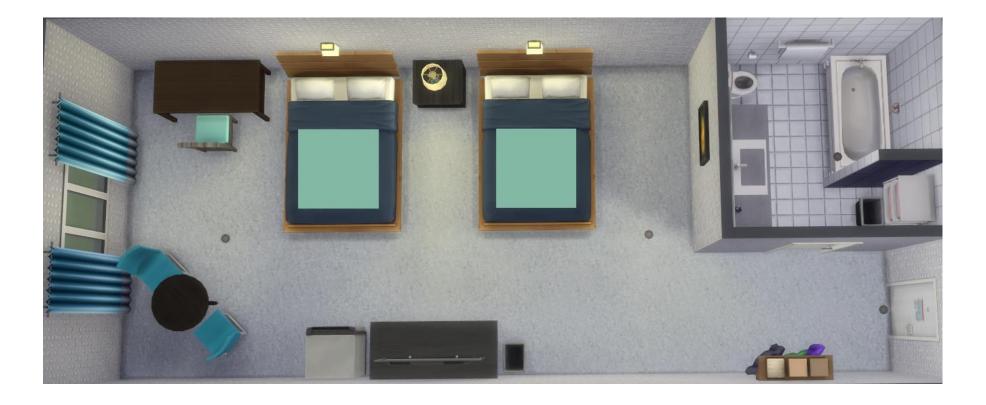




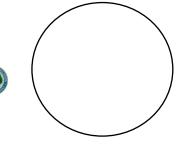








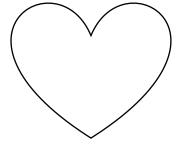


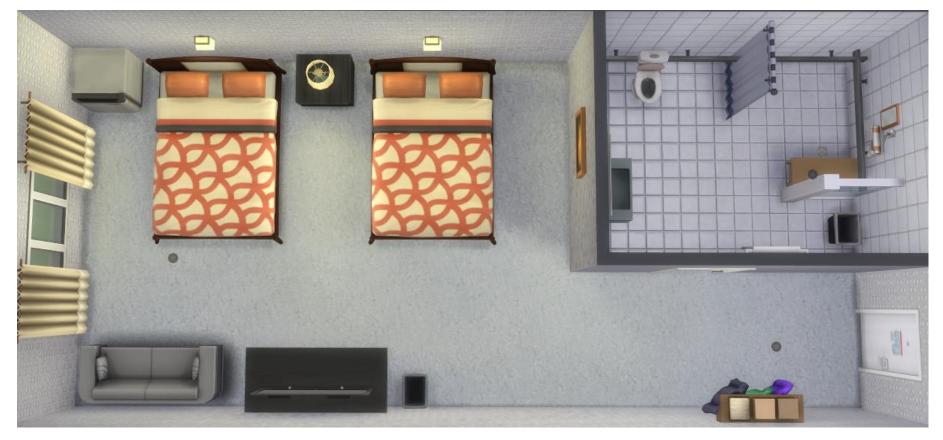




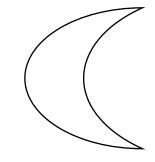


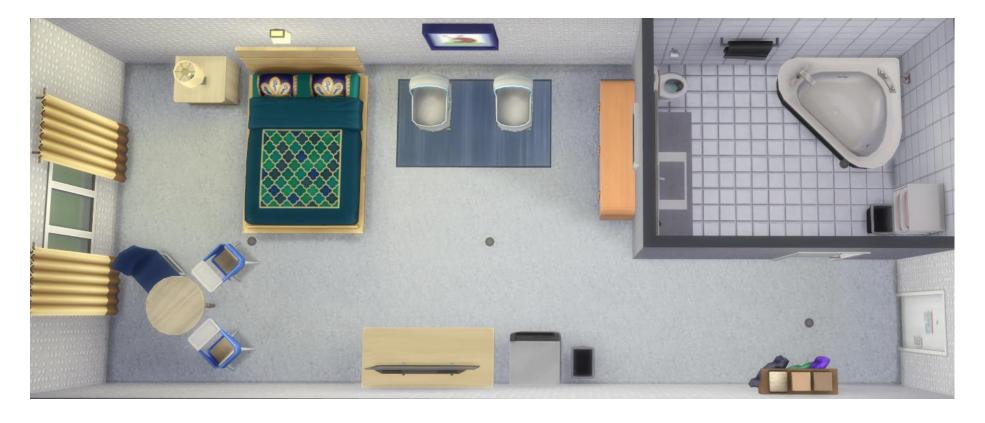
















SKILLSVILLE SUITES GUEST CARDS

