



REMEMBER

Prep Checklist



BEFORE THE SKILLVILLE PROGRAMMING DAY

TECHNOLOGY

- ☐ Sanitize headphones.
- ☐ If this is your first Success Skill session, print new QR codes from the Platform, these will be updated with children's names after they have completed the Avatar Maker.
 - ☐ Print Resumes for each child, with a few extra in case more children come.
 - ☐ Attach the new QR codes with children's names on to their Resumes. Write children's names on the line provided on the Resumes.

MATERIALS

- ☐ Print one Remember Session Volunteer Handout per volunteer. Provide prior to the session.
- ☐ Prepare materials for "Inspect and Sketch" from the Skillsville Platform.
 - ☐ Print one set of House Cards per family, double-sided and cut.
 - ☐ Put sets of cards together (paperclip, zip top bags, envelope, etc.) to pass out easily.
 - ☐ Gather other materials: drawing tools, extra paper, something to cover up cards.

THE DAY OF SKILLVILLE PROGRAMMING

TECHNOLOGY

- ☐ Make sure all tablets are charged and connected to WIFI for the session.
- ☐ In the location where you will be leading Skillsville Family Program, open the Google Slides presentation. Test to make sure it works correctly, and content is not blocked by firewalls.
- ☐ Make sure you have a projector and speakers to share the family presentation and that they work correctly. Play the "Train Engineer" episode and the Play a Game Strategy video from the Skillsville Platform to make sure you can hear it over speakers.

MATERIALS

- ☐ For each family, print one Remember Session Agenda. Place these near the entrance.
- ☐ For each family, print one Remember Conversation Card. Place these where families will be sitting during their meal/snack.
- ☐ Have children's Resumes compiled and ready to distribute after the episode.
- ☐ For each family, print one Skillsville To-Go Remember Session handout. Place these near the exit.
- ☐ Provide markers/crayons/colored pencils for children to use with their Resumes.



©2024 Twin Cities Public Television, Inc. All rights reserved. *Skillsville*™ characters and underlying materials (including artwork) are trademarks and copyrights of Twin Cities Public Television.

The contents of this program were funded and developed under a grant from the U.S. Department of Education (S295A200002). However, those contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Career information included in *Skillsville*™ program materials was informed by O*Net OnLine job descriptions. All job descriptions and career information are current as of the date of publication.

