

DAODU ABIOLA CHARLES

Country: Nigeria | **Phone Number:** +2348061369978

Email Address: charlieabc001@gmail.com | **LinkedIn/GitHub/Portfolio:** Charlieabc001

Professional Summary

Enthusiastic and tech-savvy professional with strong expertise in digital tools, software development and emerging technologies. Skilled in troubleshooting, problem-solving and adapting quickly to new innovations. Passionate about using technology to improve workflows, enhance user experiences, and deliver efficient solutions.

Key Skills

- ❖ Web Development (HTML5, CSS, Javascript)
- ❖ Computer Software Troubleshooting
- ❖ Networking & Internet Technologies
- ❖ Microsoft Office Suite (Word, Excel, PowerPoint)
- ❖ Graphic (Coreldraw, Photoshop)
- ❖ Fast Learner & Tech Adaptability

Professional Experience

IT Facilitator – Ultimate Landmark Group of Schools [2025 – Present]

- ❖ Taught student the basics of coding and web development
- ❖ Taught students basic graphic design concept.
- ❖ Improved office productivity by training staff on digital tools.

Digital Assistant / Tech Intern – Dot Tech Institute [2024 – 2025]

- ❖ Assisted in maintaining company's website and digital platforms.
- ❖ Assisted in building and debugging web applications
- ❖ Supported data entry, analysis, and reporting using spreadsheets.
- ❖ Resolved technical problems quickly, reducing downtime.

Education

Front-End Development Certificate – Dot Tech Institute [2025]

Certificate: HTML5, CSS, Javascript

Graphic Design Certificate – Dot Tech Institute [2019]

Certificate: Photoshop, Coreldraw

Degree Certificate – Adekunle Ajasin University, Akungba Akoko, [2011-2015]

Certificate: Bsc.Ed (Economics)

Projects & Achievements

- ❖ Built a personal portfolio website showcasing projects.
- ❖ Assisted in setting up a small business e-commerce page.
- ❖ Streamlined office communication with cloud-based solutions.

References

Available on request.