



CHARLOTTE TUSSET

Dynamic and well-organised young graduated in European affairs with a keen interest in arts & culture, environment and social innovations. Fascinated by the digital world. Music-lover and environment-friendly.

LANGUAGES

French *Mother tongue*

English *Very good*

Dutch *Good*

Italian *Good*

SKILLS

Digital

HTML/CSS

Javascript

Lightroom

Writing

Very good grammar and creative writing

Teamwork

Socially oriented attitude

Adaptability

Curious to discover new environments and develop new skills

Organisation

Time-management and efficiency

Research

Analyse data, summarise large amount of information

EXPERIENCE

JUNIOR WEB DEVELOPER

Be Code, Brussels | May 2018 - Dec 2018

- Development of digital skills (hard skills): HTML, CSS, Javascript, PHP, Ruby, ...
- Workshop on HTML5, tech watches (presentations) on music business and Algorave, hackathon on MusicTech.

PROJECT ASSISTANT

MR Engineering, Brussels | Sep 2017 - Dec 2017

- Created Excel databases for the implementation of the programme COSWIN (CMMS)
- Analysed data and resolved inconsistencies
- Quickly adapted to a new working environment (engineering)

FRANCIS VALS TRAINEE

The Progressive Alliance of the Socialists and Democrats, Brussels | Feb 2017 - Jul 2017

- Drafted Committee meeting minutes and summarised them in Word files for future use
- Organised two conferences for the CULT Committee with MEPs, CSO, experts and citizens
- Advised the Coordinator of the CULT Committee on ongoing reports
- Did research on specific subjects (e.g. international cultural relations, copyright, skills agenda).

TRAINEE - PARLIAMENTARY ASSISTANT

MEP Hugues Bayet - European Parliament, Brussels | Apr 2016 - Jul 2016

- Drafted votes' justifications and tabled amendments on civil liberties, justice and home affairs, and on tax evasion related issues
- Wrote parliamentary notes for MEP's meetings and interviews
- Established the weekly press review

EUROPEAN AFFAIRS AND PARTNERSHIPS POLICY ASSISTANT

Search for Common Ground, Brussels | Oct 2015 - Mar 2016

- Conducted researches on EU and bilateral donors for the field
- Drafted the EU weekly digest on 'peacebuilding' sent to HQ and field teams
- Represented the NGO at meetings with the European institutions and CSO
- Launched the Twitter account for the Brussels office and managed social media
- Collected information from the field to create the annual report

EDUCATION

UNIVERSITÉ CATHOLIQUE DE LOUVAIN & UNIVERSITÉ SAINT-LOUIS BRUXELLES

2013 - 2015

M.A in European Studies - Cum Laude

- Thesis: the EU migration policy facing the Mediterranean situation: a change of approach?
- Erasmus: Università degli Studi di Firenze, Italy (6 months)

UNIVERSITÉ DE LIÈGE

2009 - 2013

B.A in Political Sciences - Satis Bene

- Erasmus: University College Dublin, Ireland (6 months)



+32 494 76 38 62



charlotte.tusset@gmail.com



www.linkedin.com/in/charlottetusset