

David "Chas" Wojan

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EDUCATION

University of Central Oklahoma - Edmond, OK

May 2018

College of Business

Bachelor of Business Administration

Major: Management Information Systems

Minor: Business Administration

TECHNICAL

OS: **Windows:** XP, 7, 8, 8.1, 10, Server 2012, 2016; **Mac:** 10.5, 10.6, 10.7, 10.9, 10.10, 10.11, 10.12 10.13;
Linux: Ubuntu, Red Hat; **IOS:** 6, 7, 8, 9, 10, 11; **Android:** 2.0, 3.0, 4.0, 5.0, 6.0, 7.0, 8.0

Other: Troubleshooting, Maintenance, Repair, Networking, Virtualization, Visualization, Remote Services, VPN, Security, Encryption, Data Cleansing, Website Management, MS Office, MS Word, MS Excel, VoIP, Patch Management, Audio and Video, Photography, Social Networking

Database: MS Access 2007, 2010; MS SQL 2016, 2017

Limited Use: C#, T-SQL, Java, Data Analytics

WORK EXPERIENCE

Land Information Systems - Oklahoma City, OK

November 2017-February 2018

Land Data Internship

Project management, cleansing, the organization of data, interpreted data through analytics, client communications, meeting organization, clerical office tasks

Target - Oklahoma City, OK

June 2017-November 2017

Cashier and Electronics Team Member

Customer service, adjustability to workflow, merchandising, stocking, confidential integrity, teamwork, sales, conflict resolution, cash handling, extensive inventory knowledge

Undergraduate Research Assistant - The University of Central Oklahoma

May 2016-June 2017

Assistant to Dr. Edward Walker: The Future of Educating Cost Accountants

Organized research, data entry, data analysis, excel, self-directed workflow, strong communication, Presented at Conference: National Conference for Undergraduate Research (2017)

BankOnIT - Oklahoma City, OK

June 2015-January 2016

Operations Technician

Customer service, ticketing system, answering telephones, confidential integrity, strong communication, multitasking, self-directed workflow, back-end maintenance and monitoring, critical problem solving

College of Atmospheric and Geographic Sciences,

Research Computing Services - Norman, OK

May 2014-May 2015

IT Support Technician

Classroom, lab, and departmental technical support and maintenance; preparation, collection, and management of equipment, audio/visual, printers and computers for staff, faculty, and students

LEADERSHIP EXPERIENCE & ACHIEVEMENTS

Ethics Debate Team - The University of Central Oklahoma

November 2016- May 2018

Ethics Team Anchor (November 2016- Present)

Firm knowledge on all cases, assigned cases, scheduled meetings, organized research, competed in: Oklahoma Ethics Bowl (2016), Regional Ethics Bowl (2016), Intercollegiate Ethics Bowl (2017)

Phi Kappa Psi Fraternity

January 2013- May 2015

Historian (January 2014-January 2015)

Created and maintained record keeping of chronological events for the archival purpose

Finance Chair (January 2014- January 2015)

Creation and execution of budgets for chapter operations

Academic Achievement

Student Transformative Learning Record -STLR Tenet- Awarded: Global & Cultural Competencies

May 2018

Student Transformative Learning Record -STLR Tenet- Awarded: Research, Creative & Scholarly Activities

May 2018

The Business Strategy Game - Best Strategy Invitational - Distinguished Participant

May 2018

The Business Strategy Game - Tied for 1st Place (3450 teams) - Global Top Performers

December 2017

COMMUNITY INVOLVEMENT

The Seed Foundation - Highschool Ethics Debate

Judge – Judged teams as they debate cases based on ethical theory

Camp Chaverim (Summer Daycare Camp)

Sr. Counselor

Mentored between 12 to 15, students age range 5 to 10 years old, adhering to a strict schedule, conflict resolution, CPR, communication with parents, daily planning, organization, multitasking

Camp RYLA, Rotary Youth Leadership Awards (Summer Leadership Camp)

Sr. Counselor

Responsible for eight to twelve high school sophomores, provided training and resources to be leaders in their local communities, camp consists of 16 hours a day for 5 days during the summer