

# David "Chas" Wojan

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## EDUCATION

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**University of Central Oklahoma - Edmond, OK**

**May 2018**

College of Business

Bachelor of Business Administration

Major: Management Information Systems

Minor: Business Administration

## TECHINICAL

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Database: MS Access 2007, 2010; MS SQL 2016, 2017

OS: Windows: XP, 7, 8, 8.1, 10, Server 2012, 2016; Mac: 10.5, 10.6, 10.7, 10.9, 10.10, 10.11, 10.12 10.13;

Linux: Ubuntu, Red Hat; IOS: 6, 7, 8, 9, 10, 11; Android: 2.0, 3.0, 4.0, 5.0, 6.0, 7.0, 8.0

Other: Troubleshooting, Maintenance, Repair, Networking, Virtualization, Visualization, Remote Services, VPN, Security, Encryption, Data Cleansing, Website Management, MS Office, MS Word, MS Excel, VoIP, Patch Management, Audio and Video, Photography, Social Networking

Limited Use: C#, T-SQL, Java, Data Analytics

## WORK EXPERIENCE

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**Land Information Systems - Oklahoma City, OK**

**November 2017-February 2018**

*Land Data Internship*

Project management, cleansing, and organization of data, interpreted data through analytics, client communications, meeting organization, clerical office tasks

**Target - Oklahoma City, OK**

**June 2017-November 2017**

*Cashier and Electronics Team Member*

Customer service, adjustability to workflow, merchandising, stocking, confidential integrity, teamwork, sales, conflict resolution, cash handling, extensive inventory knowledge

**Undergraduate Research Assistant - The University of Central Oklahoma**

**May 2016-June 2017**

*Assistant to Dr. Edward Walker: The Future of Educating Cost Accountants*

Organized research, data-entry, data analysis, excel, self-directed workflow, strong communication, Presented at Conference: National Conference for Undergraduate Research (2017)

**BankOnIT - Oklahoma City, OK**

**June 2015-January 2016**

*Operations Technician*

Customer service, ticketing system, answering telephones, confidential integrity, strong communication, multitasking, self-directed workflow, back-end maintenance and monitoring, critical problem solving

**College of Atmospheric and Geographic Sciences,**

**Research Computing Services - Norman, OK**

**May 2014-May 2015**

*IT Support Technician*

Classroom, lab, and departmental technical support and maintenance; preparation, collection, and management of equipment, audio/visual, printers and computers for staff, faculty, and students

**Odyssey Newspaper - Norman, OK**

**August 2013-May 2014**

*Head Photographer*

Shooting photographs of people and events; processing, editing, and printing of photographs and proofs; researching and making contacts; administration, dispersing and receiving assignment

**JCPenney - Oklahoma City, OK**

**November 2011-November 2013**

*Catalog Team Member, Suits and Men's Clothing Team Member*

Customer service, adjustability to work flow, merchandizing, stocking, confidential integrity, teamwork, sales, organization of daily shipments, conflict resolution, cash handling, extensive inventory knowledge

**Starbucks - Oklahoma City, OK**

**June 2011-November 2011**

*Barista*

Customer service, operational memorization, cash handling, teamwork, effective communication, sales, merchandizing, organization, cleaning equipment, positive demeanor, maintaining company image

**Gatti Town - Oklahoma City, OK**

**February 2011-June 2011**

*Game Room Host, Go-karts Host*

Customer service, positive interaction with customers; upkeep of track, game room, and games; safety compliance, systematic communication, independent and teamwork environment

## LEADERSHIP EXPERIENCE & ACHIEVEMENTS

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### **Ethics Debate Team -** The University of Central Oklahoma

**November 2016- May 2018**

*Ethics Team Anchor (November 2016- Present)*

Firm knowledge on all cases, assigned cases, scheduled meetings, organized research, competed in:  
Oklahoma Ethics Bowl (2016), Regional Ethics Bowl (2016), Intercollegiate Ethics Bowl (2017)

### **Phi Kappa Psi Fraternity**

**January 2013- May 2015**

*Historian (January 2014-January 2015)*

Created and maintained record keeping of chronological events for archival purpose

*Finance Chair (January 2014- January 2015)*

Creation and execution of budgets for chapter operations

### **Academic Achievement**

Student Transformative Learning Record -STLR Tenet- Awarded: Global & Cultural Competencies

**May 2018**

Student Transformative Learning Record -STLR Tenet- Awarded: Research, Creative & Scholarly Activities

**May 2018**

The Business Strategy Game - Best Strategy Invitational - Distinguished Participant

**May 2018**

The Business Strategy Game - Tied for 1<sup>st</sup> Place (3450 teams) - Global Top Performers

**December 2017**

## COMMUNITY INVOLVEMENT

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### **The Seed Foundation - Highschool Ethics Debate**

*Judge* - Judged teams as they debate cases based on ethical theory

### **Camp Chaverim** (Summer Daycare Camp)

*Sr. Counselor*

Mentored between 12 to 15, students age range 5 to 10 years old, adhering to a strict schedule, conflict resolution, CPR, communication with parents, daily planning, organization, multitasking

### **Camp RYLA, Rotary Youth Leadership Awards** (Summer Leadership Camp)

*Sr. Counselor*

Responsible for eight to twelve high school sophomores, provided training and resources to be leaders in their local communities, camp consists of 16 hours a day for 5 days during the summer