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[The Bergami Family Summer Internship Program 2024](#)

[Guide & Application](#)

[Click the button below download the guide and application.](#)

[Guide and Application](#)

The Career Development Center is pleased to announce that financial stipends will be awarded.

It is critical that interested students carefully read the following requirements and application process.

8 individual stipends of \$3,750 available

The Bergami Family Summer Internship Program provides funding to offset the cost of living expenses.

The awards are made possible by Sam & Lois Bergami and the Division of Student Affairs.

[Eligibility](#)

The awards are open to undergraduate University of New Haven First Year, Sophomore, and Junior students.

[Applicant Criteria](#)

Students are encouraged to have secured the unpaid internship by the application deadline.

Stipends may be awarded for either credit or non-credit internships.

Internships must be during the summer; be at least 8 weeks long at a minimum of 12 hours per week.

Internships are to be conducted with government, non-profit organizations, or for-profit businesses.

Students from all undergraduate academic majors are eligible.

Stipends will not be awarded to students completing research with faculty on campus.

Students who are awarded other program stipends, such as SURF, President's Fellowship, etc., are ineligible.

Internships that cover expenses such as parking are still considered unpaid. If receiving a stipend, no other stipend can be awarded.

Stipends will not be awarded to students seeking support for tuition or fee-based language programs.

Fee-based internship programs will be considered.

Students must have completed a minimum of 24 credit hours at the University of New Hampshire.

Previous recipients of the program stipend are ineligible to apply.

Application Procedure

Applicants must complete the application form by Thursday, April 4, 5:00 p.m. Link to the application form: [Link to the application form](#)

To be considered for a stipend, students must submit a complete application, including:

Application Form (link at the end of this guide) which includes:

Personal Statement: Part of application (see below for information)

Written statement on summer budget and financial need

Job description for internship (if secured at time of application)

Resume showcasing prior work and/or volunteer experience and relevant coursework

Personal Statement

Respond to the prompt below in 1000 or fewer words; committee will not read beyond the first 1000 words.

Why do you believe this internship site is a good place to acquire experience for your career?

Discuss how you came to discover your career path, and how this internship fits into your career goals.

Statement of Summer Budget and Financial Need

This statement should specify your perceived expenses for the summer and the following academic year.

Your statement might include information such as:

Expenses for the summer; include housing, utilities, food, etc

Daily transportation needs and expenses to and from your internship site

Need for professional clothing, supplies, or other work materials

Other considerations as to how you would benefit from this award

Sample Budget Statement

My estimated budget for the summer is approximately \$2,500.00. I have received a \$2500

The financial stipend will assist me because...

Note: this statement needs to reflect why this funding is integral to completing your inter

You will enter the budget statement directly into the application form. [Link to application](#)

Interviews

Finalists will take part in an individual interview conducted via Zoom. In the interview, stu

Bergami Family Summer Intern Program Requirements

If awarded a stipend, students will be required to:

Submit a weekly reflection on their experience, as directed by the Career Development C

Participate in a panel presentation/luncheon in the subsequent fall 2024 semester

Be available for a profile on their experience to be used in university marketing

Agree to attend various university functions as representatives of the Bergami program

Write a thank you letter to the program sponsors

Timeline

To assist students in preparing application materials, the Career Development Center wil

Begin accepting applications

Monday, March 4

Fifteen-minute drop-in application critique sessions at the Career Development Center

Beginning Monday, March 4 and continuing until deadline day, Mon. - Fri., 2-4 p.m.

Applications due to the Career Development Center, at careerdevelopment@newhaven.edu

Thursday, April 4, by 5 p.m.

Interviews

Week of April 15

Recipients Announced

Wednesday, May 1

Final verification of unpaid internships

by Friday, May 10

Ready to Apply?

Application available at <https://forms.office.com/r/GVAzNWb5AE>

CONTACT US

Career Development Center

Monday - Friday, 8:30 a.m. - 4:30 p.m.

103 Bartels Student Activity Center

300 Boston Post Road

West Haven, CT 06516

(203) 479-4858

Email Us

ONLINE CAREER CENTER

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ALSO OF INTEREST:

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