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University of New Haven

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Changing Employers

Changing employers while on OPT:

If a student wishes to change employer during their authorized Post-Completion OPT period:

OPT Employment Information Online Form

Upload the offer letter from the new employer (including employer name and address, start and end dates, position, etc.)

Upload the photo or scan of the EAD card Photo

Indicate in the form your employment/job end date (the date you last worked at the previous employer)

Changing employers while on STEM OPT:

If a student wishes to change employer once they have been authorized for STEM OPT and are currently employed:

Submit the STEM OPT Employment Information Form

Upload the new offer letter

Upload the EAD card

ADDITIONALLY, students on STEM OPT who are changing jobs must upload the following to myCharger:
New Form I-983 completed with the new employer
Copy of "Final Evaluation On Student Progress" found on pg. 5 of the Form I-983 completed by the employer

While the STEM OPT application is processing, students cannot change jobs until they receive their new STEM OPT card.

CURRENT STUDENTS

Currently enrolled international students will find all the ISO resources in myCharger.

CONTACT US

Call: (203) 932-7475

Fax: (203) 931-6054

Email: UIS@newhaven.edu

Location: 19 Ruden Street

University of New Haven

300 Boston Post Road

West Haven, CT 06516, USA

HOURS

Mon - Thurs: 8:30 a.m. - 6:00 p.m.

Fri: 8:30 a.m. - 4:30 p.m.

ALSO OF INTEREST:

[STEM-Designated Programs at the University of New Haven](#) [Apply for OPT STEM Extension - University of New Haven](#)

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